

**MINUTES OF THE CITY OF CARLSBAD
BUDGET COMMITTEE MEETING HELD ON
Friday, September 23, 2022 AT 3:30 PM
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING,
101 N. HALAGUENO, CARLSBAD, NM**

Voting Members Present: Edward Rodriguez Chairman/City Councilor
Wes Carter City Councilor
Jason Chavez City Councilor (via telephone)
Jeff Forrest City Councilor

Also Present: John Lowe City Administrator
KC Cass Deputy City Administrator
Melissa Salcido Director of Finance
Sandy Gonzalez Assistant Treasurer
Jessica Ponce Budget/Grant Analyst
Cynthia Aranda Finance Executive Secretary

Absent: None

00:00:03 1. CALL TO ORDER

Budget Committee Chairman Edward Rodriguez called the meeting to order.

00:00:09 2. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Chairman/City Councilor, Edward Rodriguez called roll and it was determined by Chairman Edward Rodriguez that there was a Quorum of the Voting Members.

Present: Chairman Edward Rodriguez, Councilor Wes Carter, Councilor Jeff Forrest, and Councilor Jason Chavez (via phone)

Absent: None

00:00:23 3. APPROVAL OF AGENDA

The motion was made by Councilor Wes Carter and seconded by Councilor Jeff Forrest to approve the September 23, 2022 Budget Committee Meeting Agenda.

The Vote was as follows:

Yes: Rodriguez, Carter, Chavez, and Forrest

No: None

Absent: None

00:00:46 4. CONSIDER APPROVAL OF MINUTES OF BUDGET COMMITTEE MEETING HELD ON July 15, 2022

The motion was made by Councilor Wes Carter and seconded by Councilor Jason Chavez to approve the July 15, 2022 Special Budget Committee Meeting Minutes.

The Vote was as follows:

Yes: Rodriguez, Carter, Chavez, and Forrest

No: None

Absent: None

00:01:13 5. Consider Approval of Budget Adjustment Requests

The motion was made by Councilor Wes Carter and seconded by Councilor Jeff Forrest to approve the Budget Adjustment Requests.

- Health Insurance – Transfer out to various funds for employee health insurance rebate for \$1,534,944.53.
- General Fund – Transfer in \$1,229,445.86 and Increase Labor \$1,229,445.86 for employee health insurance rebate.
- Sports Complex - Transfer in \$20,295.99 and Increase Labor \$ 20,295.99 for employee health insurance rebate.
- Municipal Transit - Transfer in \$38,510.87 and Increase Labor \$38,510.87 for employee health insurance rebate.
- Water & Sewer - Transfer in \$188,134.28 and Increase Labor \$188,134.28 for employee health insurance rebate.
- Solid Waste - Transfer in \$58,557.53 and Increase Labor \$58,557.53 for employee health insurance rebate.
- General Fund/Parks – Increase Revenue & Capital \$20,000.00 for donations received for HAP improvements.
- General Fund/Public Safety – Increase Revenue & Operating \$4,000.00 for Shop with a Hero Grant from Walmart.
- General Fund/Public Safety – Increase Revenue & Operating \$4,000.00 for FBI funds received for local investigation.
- General Fund/Alejandro Ruiz Senior Center – Increase Revenue & Operating \$7,811.00 for Aging & Long Term Services Grant to replace kitchen equipment.
- General Fund/North Mesa Senior Center – Increase Revenue & Operating \$1,500.00 for private donations received for refelting of pool tables.
- Street Improvements – Increase Revenue \$60,000.00 & Capital \$80,000.00 for Municipal Arterial Program Grant (NMDOT) for rehabilitation of Sixth and Pate Street. 25% City match - \$20,000.00.
- Lodgers' Tax Promo – Increase Operating \$65,000.00 for Walter Gerrells Performing Arts Center Advertising.
- Lodgers' Tax Promo – Increase Operating \$20,800.00 for Chamber of Commerce-Advertising Campaign.
- Lodgers' Tax Promo – Increase Operating \$5,000.00 for Chamber of Commerce-Green Chili Chesseburger Cookoff Advertising.
- Lodgers' Tax Promo – Increase Operating \$20,000.00 for Cavern City Renaissance Festival Advertising.
- Lodgers' Non Promo – Increase Operating \$70,000.00 for Boys & Girls Club-Gus Macker Basketball Tournament Advertising.
- Lodgers' Tax Promo – Increase Operating \$9,500.00 for Carlsbad MainStreet-MainStreet America.
- Lodgers' Tax Promo – Increase Operating \$15,000.00 for Milton's Brewing-2nd Annual September Fest Advertising.
- Solid Waste Fund – Increase Capital \$1,800,000.00 for FY22 carryover for 4 ARC trucks.
- Capital Projects Fund – Increase Capital \$250,000.00 for Alejandro Ruiz Senior Center Parking Lot.

The Vote was as follows:

Yes: Rodriguez, Carter, Chavez, and Forrest

No: None

Absent: None

00:10:39 6. Review Increase and Decrease Budget Adjustment Requests

Director of Finance Melissa Salcido reviewed the FY22/23 Increase/Decrease budget adjustments with the Budget Committee.

No Vote Required

00:12:15 7. Adjourn

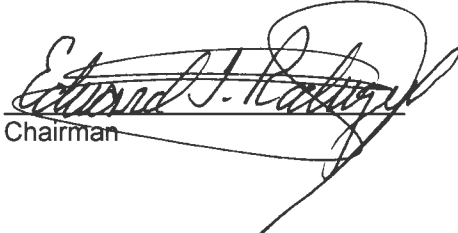
The motion was made by Councilor Jeff Forrest and seconded by Councilor Wes Carter to Adjourn.

The Vote was as follows:

Yes: Rodriguez, Carter, Chavez, and Forrest

No: None

Absent: None


Chairman