

**MINUTES OF THE CITY OF CARLSBAD
BUDGET COMMITTEE MEETING HELD ON
FRIDAY, NOVEMBER 19, 2021 AT 3:30 PM
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING,
101 N. HALAGUENO, CARLSBAD, NM**

Voting Members Present: Edward Rodriguez Chairman/City Councilor
Jason Shirley City Councilor
Jason Chavez City Councilor
Wes Carter City Councilor

Also Present: John Lowe City Administrator
K C Cass Deputy City Administrator
Melissa Salcido Director of Finance
Sandy Gonzalez Grant Administrator

Absent: Wendy Austin Deputy City Administrator

00:00:04 1. CALL TO ORDER

Budget Committee Chairman Edward Rodriguez called the meeting to order.

00:00:11 2. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Chairman/City Councilor, Edward Rodriguez called roll and it was determined by Chairman Edward Rodriguez that there was a Quorum of the Voting Members.

Present: Chairman Edward Rodriguez, Councilor Wes Carter, Councilor Jason Shirley, and Councilor Jason Chavez

Absent: None

00:00:28 3. APPROVAL OF AGENDA

The motion was made by Councilor Wes Carter and seconded by Councilor Jason Shirley to approve the November 19, 2021 Budget Committee Meeting Agenda.

The Vote was as follows:

Yes: Rodriguez, Carter, Shirley, and Chavez

No: None

Absent: None

00:00:34 4. CONSIDER APPROVAL OF MINUTES OF BUDGET COMMITTEE MEETING HELD ON OCTOBER 22, 2021.

The motion was made by Councilor Jason Shirley and seconded by Councilor Jason Chavez to approve the October 22, 2021 Budget Committee Meeting Minutes.

The Vote was as follows:

Yes: Rodriguez, Carter, Shirley, and Chavez

No: None

Absent: None

00:01:01 5. Consider Approval of Budget Adjustment Requests

The motion was made by Councilor Wes Carter and seconded by Councilor Jason Chavez to approve the Budget Adjustment Requests.

- General Fund/Finance – Increase Capital \$100,000.00 to replenish funds for the cashier office remodel that were borrowed for another project.

- General Fund/Library – Increase Revenue and Operating \$2,212.87 for a State Grant-In-Aid award that came in higher than budget.
- General Fund/Library – Increase Revenue and Operating \$30,000.00 for a Nuclear Waste Partnership donation for a STEM Lab.
- General Fund/Parks – Increase Revenue and Capital \$20,000.00 for a Nuclear Waste Partnership donation for park improvements.
- General Fund/Parks – Increase Capital \$100,000.00 for continuous park improvements.
- Street Improvement – Increase Revenue \$227,092.00 and Capital \$302,789.33 for an NMDOT Grant for the plan, design and improvement of Mermod Street. 25% City match - \$75,697.33.
- Street Improvement – Increase Revenue \$501,600.00 and Capital \$528,000.00 for an NMDOT Grant for the plan, design and improvement of Old Cavern Hwy. 5% City match - \$26,400.00
- CDBG – Increase Revenue and Capital \$161,703.57 for a CDBG CV Grant for renovations at the Alejandro Ruiz Senior Center.
- Lodgers' Tax Promo – Increase Operating \$5,000.00 for the Boy's & Girl's Club – Fishing Derby – Advertising Campaign.
- Lodgers' Tax Promo – Increase Operating \$50,000.00 for Chamber of Commerce – Christmas on the Pecos – Advertising Campaign.
- Lodgers' Tax Promo – Increase Operating \$41,477.00, for Chamber of Commerce – Christmas on the Pecos Prop Decoration – Advertising.

The Vote was as follows:

Yes: Rodriguez, Carter, Chavez, Shirley, and Shirley

No: None

Absent: None

00:18:49 6. Review Increase and Decrease Budget Adjustment Requests

Director of Finance Melissa Salcido reviewed the FY22 increase /decrease budget adjustments with the Budget Committee.

No Vote Required

00:20:26 7. Adjourn

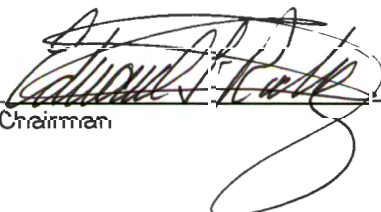
The motion was made by Councilor Wes Carter and seconded by Councilor Jason Carter to Adjourn.

The Vote was as follows:

Yes: Rodriguez, Carter, Shirley, and Chavez

No: None

Absent: None



Chairman