

**MINUTES OF THE CITY OF CARLSBAD  
BUDGET COMMITTEE MEETING HELD ON  
Thursday, April 1, 2021 AT 3:30 PM  
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING,  
101 N. HALAGUENO, CARLSBAD, NM**

<b>Voting Members Present:</b>	Edward Rodriguez Wes Carter Jason Shirley	Chairman/City Councilor City Councilor City Councilor
<b>Also Present:</b>	John Lowe Wendy Austin KC Cass Sandy Gonzalez Melissa Salcido John Waters Larry Mitchell Ashley Keys Robert Jacquez Joana Wells Laura Garcia Jason Chavez	City Administrator Deputy City Administrator Deputy City Administrator Grant Administrator Director of Finance Carlsbad DOD Carlsbad DOD Carlsbad MainStreet Hope Center Teen Court Carlsbad Municipal Schools City Councilor
<b>Absent:</b>	Lisa Anaya-Flores	City Councilor

**00:00:12      1.      CALL TO ORDER**

Budget Committee Chairman Edward Rodriguez called the meeting to order.

**00:00:22      2.      ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Chairman/City Councilor, Edward Rodriguez called roll and it was determined by Chairman Edward Rodriguez that there was a Quorum of the Voting Members.

Present: Chairman Edward Rodriguez, Councilor Wes Carter and Councilor Jason Shirley

Absent: Anaya-Flores

**00:00:51      3.      APPROVAL OF AGENDA**

The motion was made by Councilor Wes Carter and seconded by Councilor Jason Shirley to approve the April 1, 2021 Budget Committee Meeting Agenda.

The Vote was as follows:

Yes: Rodriguez, Carter, and Shirley

No: None

Absent: Anaya-Flores

**00:01:06      4.      CONSIDER APPROVAL OF MINUTES OF BUDGET COMMITTEE MEETING HELD ON  
February 26, 2021 & March 26, 2021**

The motion was made by Councilor Wes Carter and seconded by Councilor Jason Shirley to approve the February 26, 2021 & March 26, 2021 Budget Committee Meeting Minutes.

The Vote was as follows:

Yes: Rodriguez, Carter, and Shirley

No: None

Absent: Anaya-Flores

**00:01:49 5. Presentation & Discussion Regarding Annual Funding Requests from Outside Agencies**

- a. John Waters and Larry Mitchell presented the request from Carlsbad DOD for funding in the amount of \$254,200.
- b. Ashly Key presented the request from Carlsbad MainStreet for \$80,000. Councilor Shirley asked that the request be reduced by \$20,000 due to the cancellation of CavernFest 2021.
- c. A representative from Carlsbad Chamber of Commerce Retirement was not in attendance to present the funding request in the amount of \$44,250.
- d. Robert Jacquez presented the request from Community of Hope Center for funding in the amount of \$35,000.
- e. Joanna Wells presented the request from Carlsbad Coalition-Teen Court for funding in the amount of \$24,000.
- f. A representative from Carlsbad Transitional Housing and Homeless Shelter was not in attendance to present the funding request in the amount of \$32,000.
- g. A representative from Cavern City Child Advocacy Center was not in attendance to present the funding request in the amount of \$20,000.
- h. A representative from Mission Carlsbad was not in attendance to present the funding request in the amount of \$5,000.
- i. A representative from Eddy Lea Energy Alliance was not in attendance to present the funding request in the amount of \$25,000.
- j. A representative from SENMCAC was not in attendance to present the funding request in the amount of \$15,000.
- k. A representative from SENMEDD was not in attendance to present the funding request in the amount of \$7,641.
- l. A representative from Boys and Girls Club of Carlsbad was not in attendance to present the funding request in the amount of \$65,000.
- m. Laura Garcia presented the request from Carlsbad Municipal Schools for funding in the amount of \$60,000.

No Vote Required

**00:38:30 6. Discussion Regarding Annual Funding Requests for Promotional & Non Promotional Lodgers' Tax**

Ms. Gonzalez presented the funding requests for the Promotional & Non-Promotional Lodgers' Tax funds. Councilor Shirley requested the funding for the CavernFest in the amount of \$77,000, be removed due to the cancellation of CavernFest 2021.

No Vote Required

**00:44:53 7. Review FY22 Interim Budget**

Ms. Gonzalez presented the FY22 Interim Budget. The presentation included discussion of budgeted revenues, labor, operating and capital. At this time no changes were recommended.

No Vote Required

**00:46:20 8. Consider Approval of Budget Adjustment Requests**

The motion was made by Councilor Jason Shirley and seconded by Councilor Wes Carter to approve the Budget Adjustment Request.

- Lodgers' Tax-Promo – Increase Operating \$26,673 for Carlsbad MainStreet-Digital Kiosk.

The Vote was as follows:

Yes: Rodriguez, Carter, and Shirley

No: None

Absent: Anaya-Flores

**00:48:58 9. Review Increase & Decrease Budget Adjustments**

Director of Finance, Melissa Salcido reviewed the FY21 increase/decrease budget adjustments with the Budget Committee. These items represent expenditure budget surpluses that are transferred from one account to another with no change in Fund.

No Vote Required

**01:00:56 10. Adjourn**

The motion was made by Councilor Jason Shirley and seconded by Councilor Wes Carter to Adjourn.

The Vote was as follows:

Yes: Rodriguez, Carter, and Shirley

No: None

Absent: Anaya-Flores

  
Chairman