

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF WATER AND SEWER COMMISSIONERS
DECEMBER 21, 2023, AT 8:30 A.M.,
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO
STREET, CARLSBAD, NM**

VOTING MEMBERS PRESENT:	Craig Stephens Fred Beard John Bowen	Chairman Member Member
VOTING MEMBERS ABSENT:	Dennis Miehls Gary Perkowski	Member Member
EX-OFFICIO MEMBERS PRESENT:	Eddie Rodriguez John Lowe	Ex-Officio/Mayor Pro-Tem/ Member Ex-Officio/City Administrator/Secretary
EX-OFFICIO MEMBERS ABSENT:		
OTHERS PRESENT:	Ivan Abell Melissa Salcido Wes Nichols Matt Warner Olga Ramirez	Director of Utilities Director of Finance Deputy Director of Utilities WWTP Superintendent Assistant to City Administrator

1. Roll Call and Determination of Quorum

C. Stephens called roll and it was determined that there was a quorum of voting members.

2. Approval of Agenda

The motion was made by J. Bowen and seconded by F. Beard to Approve the Agenda. The vote was as follows: Yes: F. Beard, J. Bowen, C. Stephens No: None. Absent: D. Miehls, G. Perkowski. The Motion passed.

3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held November 16, 2023

The motion was made by F. Beard and seconded by J. Bowen to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on November 16, 2023. The vote was as follows: Yes: F. Beard, J. Bowen, C. Stephens No: None. Absent: D. Miehls, G. Perkowski. The Motion passed.

4. Utilities Department Monthly Reports presented by Ivan Abell

I. Abell reported they pumped about 486 acre-feet from the Sheep Draw wellfield, which is about 5.2 million gallons a day. In the Double Eagle Water System, they pumped about 70 acre-feet and delivered about 15 acre-feet to the City. The WWTP treated about 78.5 million gallons of

sewage and treated about 118,125 gallons of septage. They delivered about 8.1 million gallons of Effluent to the Municipal Golf Course and had about 1.3 million of Effluent Sales.

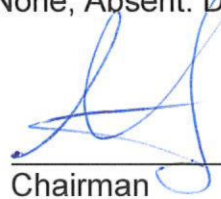
There was about .05 inches of precipitation for the month of December and .034 inches for the month of November.

5. October Financial Reports presented by Melissa Salcido

M. Salcido gave a summary of the October 2023 Financials. The Water & Sewer Fund had a beginning fund balance of \$16.2 million. Revenues budget has a balance of \$6.9 million were \$740K unfavorable to the \$7.6 million budget. This is due to waiting on grant reimbursements. Labor costs of \$1.7 million were \$44 thousand favorable to the \$1.7 million budget. Operating costs of \$980 thousand were \$401 thousand favorable to the \$1.3 million budget. Capital Investment of \$1.7 million was \$7.7 million favorable to the \$9.4 million budget.

6. Adjourn

The motion was made by F. Beard and seconded by J. Bowen to Adjourn. The vote was as follows: Yes: F. Beard, J. Bowen, C. Stephens. No: None, Absent: D. Miehl, G. Perkowski. The Motion passed.



Chairman