

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF WATER AND SEWER COMMISSIONERS
November 16, 2023, AT 8:30 A.M.,
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO
STREET, CARLSBAD, NM**

VOTING MEMBERS PRESENT:	Fred Beard John Bowen Dennis Miehl	Member Member Member
VOTING MEMBERS ABSENT:	Craig Stephens Gary Perkowski	Chairman Member
EX-OFFICIO MEMBERS PRESENT:	Eddie Rodriguez John Lowe	Ex-Officio/Mayor Pro-Tem/ Member Ex-Officio/City Administrator/Secretary
EX-OFFICIO MEMBERS ABSENT:		
OTHERS PRESENT:	Ivan Abell Denise Madrid-Boyea Melissa Salcido Wes Nichols Matt Warner Richard Aguilar Olga Ramirez	Director of Utilities City Attorney Director of Finance Deputy Director of Utilities WWTP Superintendent Environmental Services Superintendent Assistant to City Administrator

1. Roll Call and Determination of Quorum

F. Beard called roll and it was determined that there was a quorum of voting members.

2. Approval of Agenda

The motion was made by J. Bowen and seconded by D. Miehl to Approve the Agenda. The vote was as follows: Yes: F. Beard, J. Bowen, D. Miehl. No: None. Absent: C. Stephens, G. Perkowski. The Motion passed.

3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held September 21, 2023

The motion was made by D. Miehl and seconded by J. Bowen to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on September 17, 2023. The vote was as follows: Yes: F. Beard, J. Bowen, D. Miehl. No: None. Absent: C. Stephens, G. Perkowski. The Motion passed.

4. Consider Approval of request of Water Tap for the Sand Point Landfill

J. Lowe stated that the city received a request from Eddy County to increase the waterline for the operations of the Sandpoint Landfill.

M. Abell stated when they built the Landfill a small station was emplaced and the city pumped the water out to the Landfill due to no available water. Since the installation of the Double Eagle waterline, there have been discussions about installing a waterline along the Sandpoint road and tying it into the Double Eagle waterline. If a waterline is installed, it will save the City the cost of electricity to pump water to the Landfill. Eddy County is willing to pay half the cost of the installation. The County is also in negotiations with BLM to extend the Landfill. This waterline will be permanent.

D. Miehl asked if the City and the County would split the costs 50/50. M. Abell stated yes. J. Lowe stated this is part the agreement for the operation of the Landfill.

F. Beard asked how many cells were at the Landfill. M. Abell stated there are six cells with an estimated 12-year cycle per cell. Due to increased activity and population, the cells are not lasting as long.

The motion was made by D. Miehl and seconded by J. Bowen to approve the Water tap. The vote was as follows: Yes: F. Beard, J. Bowen, D. Miehl. No: None. Absent: C. Stephens, G. Perkowski. The Motion passed

5. Utilities Department Monthly Reports presented by Ivan Abell

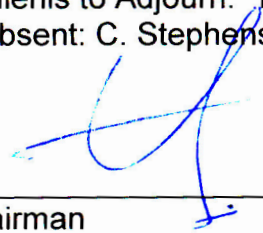
I. Abell reported they pumped about 621 acre-feet from the Sheep Draw wellfield, which is about 6.7 million gallons a day. In the Double Eagle Water System, they pumped about 73 acre-feet and delivered about 23 acre-feet to the City. The WWTP treated about 258 acre-feet of sewage and treated about 162 gallons of septage. They delivered about 10.9 million gallons of Effluent to the Municipal Golf Course and they did not sell any Effluent to Select Energy.

6. September Financial Reports presented by Melissa Salcido

M. Salcido gave a summary of the September 2023 Financials. The Water & Sewer Fund had a beginning fund balance of \$16.2 million. Revenues budget has a balance of \$5.4 million, which is \$290 thousand favorable to the \$5.2 million budget. Labor costs of \$1.2 million were \$42 thousand favorable to the \$1.2 million budget. Operating costs of \$750 thousand were \$285 thousand favorable to the \$1 million budget. Capital Investment of \$1.5 million was \$4.6 million favorable to the \$6.1 million budget.

7. Adjourn

The motion was made by J. Bowen and seconded by D. Miehl to Adjourn. The vote was as follows: Yes: F. Beard, J. Bowen, D. Miehl. No: None, Absent: C. Stephens, G. Perkowski. The Motion passed.



Chairman