

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF WATER AND SEWER COMMISSIONERS
SEPTEMBER 21, 2023, AT 8:30 A.M.,
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO
STREET, CARLSBAD, NM**

VOTING MEMBERS PRESENT:	Fred Beard John Bowen Dennis Miehl	Member Member Member
VOTING MEMBERS ABSENT:	Craig Stephens Gary Perkowski	Chairman Member
EX-OFFICIO MEMBERS PRESENT:	Eddie Rodriguez John Lowe	Ex-Officio/Mayor Pro-Tem/ Member Ex-Officio/City Administrator/Secretary
EX-OFFICIO MEMBERS ABSENT:		
OTHERS PRESENT:	K.C. Cass Ivan Abell Denise Madrid-Boyea Melissa Salcido Matt Warner Olga Ramirez	Deputy City Administrator Director of Utilities City Attorney Director of Finance WWTP Superintendent Assistant to City Administrator

1. Roll Call and Determination of Quorum

F. Beard called roll and it was determined that there was a quorum of voting members.

2. Approval of Agenda

The motion was made by D. Miehl and seconded by J. Bowen to Approve the Agenda. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl. No: None. Absent: C. Stephens, G. Perkowski. The Motion passed.

3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held August 17, 2023

The motion was made by J. Bowen and seconded by D. Miehl to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on August 17, 2023. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl. No: None. Absent: C. Stephens, G. Perkowski. The Motion passed.

4. Utilities Department Monthly Reports presented by Ivan Abell

I. Abell reported they pumped about 1223 acre-feet from the Sheep Draw wellfield, which is about 13 million gallons a day. Last year at this time, they pumped about 8 million gallons a day. In the Double Eagle Water System, they pumped about 75 acre-feet and delivered about 21 acre-feet to the city. The WWTP treated about 213 acre-feet of sewage and 368,000 gallons of septage. They delivered about 95 acre-feet of Effluent to the Municipal Golf Course and they sold about four and half million gallons of Effluent to Select Energy.

D. Miehl asked if sewage usually stayed the same. I. Abell stated yes.

J. Lowe mentioned to the board in recent years they have seen an increase in sewage due to increased population. He also stated about 10 years ago, that the city did a big upgrade to the WWTP in anticipation of growth.

I. Abell stated to the board the city received a grant to help with the second Wet Well for the Primary Lift Station. He stated the last upgrade was done in 2001, no additional upgrades have been done and they are starting to have maintenance issues. J. Lowe asked what the funding would cover. I. Abell said it would be used to upgrade equipment and get the design completed. J. Lowe thanked city staff and the commissioners for their hard work and being proactive knowing that the city is growing and trying to get these upgrades put in place.

5. Alignment of Tatum Waterline presented by Ivan Abell

I. Abell gave a brief explanation of the Tatum Waterline. He stated the North Collector is about 12 miles long.

6. July and August Financial Reports presented by Melissa Salcido


M. Salcido gave a summary of the August 2023 Financials. The Water & Sewer Fund had a beginning fund balance of \$16.2 million. Revenues budget has a balance of \$3.4 million, which is \$1.2 million favorable to the \$2.2 million budget. Labor costs of \$810 thousand were \$30 thousand favorable to the \$840 thousand budget. Operating costs of \$540 thousand were \$150 thousand favorable to the \$690 thousand budget. Capital Investment of \$1.3 million was \$2.8 million favorable to the \$4.1 million budget.

7. Consider Approval to cancel the October 19, 2023 regular scheduled meeting due to the Energy Summit

The motion was made by J. Bowen and seconded by D. Miehl. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl. No: None, Absent: C. Stephens, G. Perkowski. The Motion passed.

8. Adjourn

The motion was made by D. Miehl and seconded by J. Bowen to Adjourn. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl. No: None, Absent: C. Stephens, G. Perkowski. The Motion passed.



Chairman