

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF WATER AND SEWER COMMISSIONERS  
JULY 20, 2023, AT 8:30 A.M.,  
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO  
STREET, CARLSBAD, NM**

<b>VOTING MEMBERS PRESENT:</b>	<b>Craig Stephens Fred Beard John Bowen Dennis Miehls</b>	<b>Chairman Member Member Member</b>
<b>VOTING MEMBERS ABSENT:</b>	<b>Gary Perkowski</b>	<b>Member</b>
<b>EX-OFFICIO MEMBERS PRESENT:</b>	<b>Eddie Rodriguez  John Lowe</b>	<b>Ex-Officio/Mayor Pro-Tem/ Member Ex-Officio/City Administrator/Secretary</b>
<b>EX-OFFICIO MEMBERS ABSENT:</b>		
<b>OTHERS PRESENT:</b>	<b>K.C. Cass Wendy Austin Ivan Abell Denise Madrid-Boyea Melissa Salcido Wes Nichols Matt Warner Olga Ramirez Richard Aguilar</b>	<b>Deputy City Administrator Deputy City Administrator Director of Utilities City Attorney Director of Finance Deputy Director of Utilities WWTP Superintendent Assistant to City Administrator Environmental Services Superintendent</b>

**1. Roll Call and Determination of Quorum**

C. Stephens called roll and it was determined that there was a quorum of voting members.

**2. Approval of Agenda**

The motion was made by D. Miehls and seconded by F. Beard to Approve the Agenda. The vote was as follows, Yes: C. Stephens, F. Beard, J. Bowen, D. Miehls. No: None. Absent: G. Perkowski. The Motion passed.

**3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held June 15, 2023**

The motion was made by F. Beard and seconded by J. Bowen to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on June 15, 2023. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehls, C. Stephens. No: None. Absent: G. Perkowski. The Motion passed.

#### **4. Consider Recommendation of FY2023 Water Trust Board Application for Effluent Phase 5B Project**

J. Lowe reported in the Fall of 2022 staff sought permission to file an application with the Water Trust Board for the 2023 cycle for funding of the fully engineered Effluent Phase 5B project. He stated at a Municipal League conference it was mentioned several projects would be fully funded at a 90/10 split. On June 8, 2023, the city received notification from the New Mexico Finance Authority that the project was approved for funding. The funding structure consisted of a 40% loan in the amount of 2.8 million, a 60% grant in the amount of 4.3 million, and a 2.8 million city match which totals to 5.6 million city portion and a 9.9 million for total project cost. J. Lowe said the city is trying to reduce some debt. Currently there are two loans for the water and sewer fund, and the city's goal is to pay those loans off and not to incur any more debt. His recommendation is to not proceed with the project at this time.

F. Beard asked if there was an expiration date on the engineering report. J. Lowe said it is current and as up to date as it needs to be. Councilor Rodriguez stated being on the budget committee, they would also like to see those loans paid off before incurring any more debt.

F. Beard asked how long this funding would be available. J. Lowe stated it's available every year, and can be reapplied for or they could pick another project.

The motion was made by F. Beard to not proceed with the Effluent Phase 5B project at this time and seconded by D. Miehl. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl, C. Stephens. No: None, Absent: G. Perkowski. The motion passed.

#### **5. Utilities Department Monthly Reports presented by Ivan Abell**

I. Abell reported they pumped about 1079 acre-feet from Sheep Draw wellfield. In the Double Eagle Water System, they pumped about 934 acre-feet. They brought about 10.8 million gallons or about 33 acre feet to the city. The WWTP treated about 75.8 million gallons of sewage and 300,000 gallons of septage at the WWTP.

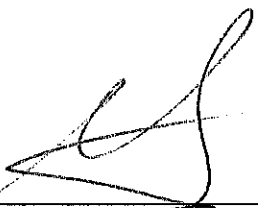
I. Abell reported well #9 is still down they think it is a broken pump shaft. He stated there are a couple of wells down at Double Eagle. They pulled a well from Sunset Gardens for some repairs.

C. Stephens asked if there was an update on the Tatum wells. I. Abell stated they are equipped and piped all the way up to the roadway and ready to go.

C. Stephens asked if J. Lowe would give an update on the waterline at Double Eagle. J. Lowe stated the city received a multi-million dollar grant to replace about 3 miles of the North Wellfield collector line. That is a very old line and it has many issues. In addition, the city received 1.1 million in capital outlay.

#### **6. Adjourn**

The motion was made by D. Miehl and seconded by J. Bowen to Adjourn. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl, C. Stephens. No: None, Absent: G. Perkowski. The Motion passed.



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Chairman