

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF WATER AND SEWER COMMISSIONERS
JUNE 15, 2023, AT 8:30 A.M.,
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO
STREET, CARLSBAD, NM**

VOTING MEMBERS PRESENT:	Craig Stephens Fred Beard Dennis Miehl	Chairman Member Member
VOTING MEMBERS ABSENT:	John Bowen Gary Perkowski	Member Member
EX-OFFICIO MEMBERS PRESENT:	Eddie Rodriguez John Lowe	Ex-Officio/Mayor Pro-Tem/ Member Ex-Officio/City Administrator/Secretary
EX-OFFICIO MEMBERS ABSENT:		
OTHERS PRESENT:	Ivan Abell Melissa Salcido Wes Nichols Olga Ramirez Richard Aguilar	Director of Utilities Director of Finance Deputy Director of Utilities Assistant to City Administrator Environmental Services Superintendent

1. Roll Call and Determination of Quorum

C. Stephens called roll and it was determined that there was a quorum of voting members.

2. Approval of Agenda

The motion was made by D. Miehl and seconded by F. Beard to Approve the Agenda. The vote was as follows, Yes: C. Stephens, F. Beard, D. Miehl. No: None. Absent: J. Bowen, G. Perkowski. The Motion passed.

3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held May 18, 2023

The motion was made by F. Beard and seconded by D. Miehl to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on May 18, 2023. The vote was as follows, Yes: F. Beard, D. Miehl, C. Stephens. No: None. Absent: J. Bowen, G. Perkowski. The Motion passed.

4. Utilities Department Monthly Reports presented by Ivan Abell

I. Abell reported they pumped about 916 acre-feet from Sheep Draw wellfield, which is down from last year. In the Double Eagle Water System, they pumped about 28 million gallons into the system. They brought about 11 ½ million to the city. They treated about 72.4 million gallons of

wastewater and 23 gallons of septage at the WWTP. They delivered about 18 million to the Golf Course or about 55-acre feet. He reported about an inch and half of rain in the wellfield.

I. Abell reported they have a contractor that is working on installing Well #9. They should have all the lines in the ground by end of day ready for the electricians to hook up the well motor. He stated on Well #5 they still have a few more repairs and once they are done with Well #9 they will start on Well #5. They should both be up soon.

J. Lowe stated these are two of the better performing wells; they have been pumping from other wells. Also, Well #9 has the generator which is why it is imperative they get that well back up and running.

C. Stephens asked if they had any drilling activity in the area. J. Lowe responded no, not that they were aware of.

5. West Rose Street Waterline Project Update presented by Ivan Abell

I. Abell gave an update on the West Rose Street Waterline Project. He stated the project would consist of an interconnection transmission line. It will go from San Jose Boulevard to Boyd Drive, it will basically connect the South Loop to the North Loop. Currently the estimated cost is approximately \$1.8 million.

I. Abell briefly gave an update on the Bataan Lift Project. He stated the project was delayed due to the reconstruction of the Greene Street Bridge. He said they have a contractor in place, parts in place and everything is ready to go.

C. Stephens asked if there was an estimated time of completion for the bridge. J. Lowe stated they are scheduled to have an inspection within the next few days followed by stripping. He mentioned once the bridge opens, it will have to be closed to one lane for the Bataan Lift Project.

I. Abell stated estimated completion time for the Bataan Lift is about four weeks. J. Lowe stated a Public Service Announcement would be posted.

6. Financial Reports presented by Melissa Salcido

M. Salcido gave a summary of the April 2023 Financials. The Water & Sewer Fund had a beginning fund balance of \$13.7 million. Revenues budget has a balance of \$11.6 million were \$1.4 million favorable to the \$10.2 million budget and 13% above target. Labor cost of \$4.2 million were \$510 thousand favorable to the \$4.7 million budget and 11% below target. Operating costs of \$2.6 million were \$491 thousand favorable to the \$3.1 million budget and 17% below target. Capital Investments of \$3.7 million were \$12.1 million favorable to the \$15.8 million budget and 77% below target.

C. Stephens stated so we are coming in with a little bit of a net loss.

7. Adjourn

The motion was made by F. Beard and seconded by D. Miehl to Adjourn. The vote was as follows, Yes: F. Beard, D. Miehl, C. Stephens. No: None, Absent: J. Bowen, G. Perkowski. The Motion passed.

A handwritten signature in blue ink, consisting of several overlapping loops and lines, positioned above a horizontal line.

Chairman