

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF WATER AND SEWER COMMISSIONERS  
FEBRUARY 16, 2023, AT 8:30 A.M.,  
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO  
STREET, CARLSBAD, NM**

<b>VOTING MEMBERS PRESENT:</b>	<b>Craig Stephens</b>	<b>Chairman</b>
	<b>Fred Beard</b>	<b>Member</b>
	<b>John Bowen</b>	<b>Member</b>
	<b>Dennis Miehl</b>	<b>Member</b>
	<b>Gary Perkowski</b>	<b>Member</b>

**VOTING MEMBERS ABSENT:**

<b>EX-OFFICIO MEMBERS PRESENT:</b>	<b>Eddie Rodriguez</b>	<b>Ex-Officio/Mayor Pro-Tem/ Member</b>
	<b>John Lowe</b>	<b>Ex-Officio/City Administrator/Secretary</b>

**EX-OFFICIO MEMBERS ABSENT:**

<b>OTHERS PRESENT:</b>	<b>K.C. Cass</b>	<b>Deputy City Administrator</b>
	<b>Ivan Abell</b>	<b>Director of Utilities</b>
	<b>Melissa Salcido</b>	<b>Director of Finance</b>
	<b>Denise Madrid Boyea</b>	<b>City Attorney</b>
	<b>Olga Ramirez</b>	<b>Assistant to City Administrator</b>
	<b>Richard Aguilar</b>	<b>Environmental Services Superintendent</b>
	<b>Zach Ozborn</b>	<b>Turkey Track Ranch</b>

**1. Roll Call and Determination of Quorum**

C. Stephens called roll and it was determined that there was a quorum of voting members.

**2. Approval of Agenda**

The motion was made by D. Miehl and seconded by F. Beard to Approve the Agenda. The vote was as follows, Yes: C. Stephens, F. Beard, J. Bowen, D. Miehl, G. Perkowski. No: None. Absent: None. The Motion passed.

**3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held January 19, 2023**

The motion was made by J. Bowen and seconded by F. Beard to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on January 19, 2023. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl, G. Perkowski, C. Stephens. No: None. Absent: None. The Motion passed.

**4. Consider Approval of Request for Double Eagle Livestock Water Service from Zach Osborne with Turkey Track Ranch**

Z. Ozborn with Turkey Track Ranch stated to the board he currently has a waterline and is wanting to add another tap. He moves his pasture from one area to another and needs the tap for water in that pasture. G. Perkowski asked what the city's position on this was. M. Abell stated Mr. Ozborn would just be adding to a tap to his current line.

Councilor Rodriguez asked how much Mr. Ozborn would be paying for the additional tap. M. Abell said the standard fees would apply. It's about \$200 to connect and a minimum monthly charge of \$25.

The motion was made by G. Perkowski and seconded by J. Bowen for approval of a water tap for Turkey Track Ranch. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl, G. Perkowski, C. Stephens. No: None. Absent: None. The motion passed.

**5. Utilities Department Monthly Reports presented by Ivan Abell**

I. Abell reported for the month of January 2023, 330.74 acre feet of water was pumped from Sheep's Draw. Approximately 108.02 acre feet was pumped from Double Eagle. About 78.87 acre-feet was delivered to the City of Carlsbad and about 12.63 acre-feet of Effluent was delivered to the Municipal Golf Course.

I. Abell reported about three-fourths of precipitation has been reported at the wellfields.

G. Perkowski asked about the status of the Project on North Canal. I. Abell stated the sewer line has been completed and they should be paving the street today. C. Stephens asked who paid for the project. I. Abell stated that the Town and Country is paying.

**6. Project presented by Ivan Abell**

I. Abell gave a brief update on the Sheeps Draw 5M Gallon Tank Project. This project is for a 5 million gallon water tank at Sheeps Draw. The estimated cost is \$6 million and the project is ready to go. D. Miehl asked if the material would be similar to the other tank. I. Abell stated yes, this is a mirror project to the already five million-gallon tank. D. Miehl asked how long from start to finish, I. Abell stated between 90-120 days.

I. Abell said he is currently working on water and sewer projects to submit for the next fiscal year budget.

G. Perkowski asked what the status of the budget for the projects was. J. Lowe stated they have accomplished many projects and the city is taking great strides in trying to fund water and sewer projects. They will start working on the budget in the near future.

K.C. Cass stated the city continues to apply for grants to support some of these projects. Most of these grants require the project to be shovel-ready.

C. Stephens asked for an update on Tatum. I. Abell said they have encountered a few supply-chain issues but the project is continuing to move forward.

**7. Financial Reports presented by Melissa Salcido**

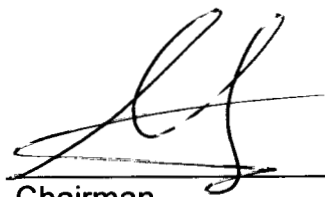
M. Salcido gave a summary of the December 2022 Financials. Revenues are favorable to the budget. Costs for labor are favorable to the budget, operating costs are favorable to the budget and capital costs are favorable to the budget.

C. Stephens asked if the city is receiving a lot of complaints about the sewer and garbage charges. J. Lowe stated he has not received very many complaints.

C. Stephens asked if the rates are still based on the January and February usage. M. Salcido responded yes, that is still the same.

**8. Adjourn**

The motion was made by G. Perkowski and seconded by F. Beard to Adjourn. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl, G. Perkowski, C. Stephens. No: None, Absent: None. The Motion passed.

  
Chairman