

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF WATER AND SEWER COMMISSIONERS  
JANUARY 19, 2023, AT 8:30 A.M.,  
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO  
STREET, CARLSBAD, NM**

<b>VOTING MEMBERS PRESENT:</b>	<b>Craig Stephens Fred Beard John Bowen Dennis Miehls</b>	<b>Chairman Member Member Member</b>
<b>VOTING MEMBERS ABSENT:</b>	<b>Gary Perkowski</b>	<b>Member</b>
<b>EX-OFFICIO MEMBERS PRESENT:</b>	<b>Eddie Rodriguez</b>	<b>Ex-Officio/Mayor Pro-Tem/ Member</b>
<b>EX-OFFICIO MEMBERS ABSENT:</b>	<b>John Lowe Administrator/Secretary</b>	<b>Ex-Officio/City</b>
<b>OTHERS PRESENT:</b>	<b>K.C. Cass Ivan Abell Wes Nichols Matt Warner Melissa Salcido Denise Madrid Boyea Olga Ramirez</b>	<b>Deputy City Administrator Director of Utilities Deputy Director of Utilities WWTP Superintendent Director of Finance City Attorney Assistant to City Administrator</b>

**1. Roll Call and Determination of Quorum**

C. Stephens called roll and it was determined that there was a quorum of voting members.

**2. Approval of Agenda**

The motion was made by F. Beard and seconded by J. Bowen to Approve the Agenda. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehls, C. Stephens. No: None. Absent: G. Perkowski. The Motion passed.

**3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held December 15, 2022**

The motion was made by D. Miehls and seconded by J. Bowen to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on December 15, 2022. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehls, C. Stephens. No: None. Absent: G. Perkowski. The Motion passed.

**4. Utilities Department Monthly Reports presented by Ivan Abell**

I. Abell reported for the month of December, 2022, 435.85-acre feet of water was pumped from Sheep's Draw, which is about 1700 under the max. Approximately 138.36-acre feet was pumped from Double Eagle. Total pumped for the year was 1222-acre feet out of the 7648 that the city is allocated. About 86.52 acre-feet was delivered to the City of Carlsbad.

**5. West Blodgett Street Water Line Replacement Project**

I. Abell gave a brief update on the West Blodgett Street Water Line Replacement Project. Currently there is a waterline on the Bridge across the CID Canal, it's a 12 inch waterline that has been there since the 80's. The project is delayed, due to equipment shortage. He stated an instant valve would also be replaced, these are 12 inch instant valves.

C. Stephens asked what the life expectancy was. I. Abell responded the life expectancy for the pipeline under the CID canal will probably be around 50 plus years for the infrastructure, the pipeline has 100 year life span.

J. Bowen asked how long it would take to complete the project. I. Abell said about 60 days, they have a March 31 deadline otherwise they will have to wait until August.

**6. Financial Reports presented by Melissa Salcido**

M. Salcido gave a summary of the November, 2022 Financials. Revenues are favorable to the budget. Costs for labor are favorable to the budget, operating costs are favorable to the budget and capital costs are favorable to the budget.

M. Salcido stated they have three full time and two part time Account Clerks, and a new Account Supervisor. They are working on cut-offs this week, they will do stop-locks on Monday. They do offer payment plans for anyone who needs it. The new system seems to be going well.

**7. Adjourn**

The motion was made by D. Miehl and seconded by J. Bowen to Adjourn. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl, C. Stephens. No: None, Absent: G. Perkowski. The Motion passed.

  
Chairman