

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF WATER AND SEWER COMMISSIONERS  
DECEMBER 15, 2022, AT 8:30 A.M.,  
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N.  
HALAGUENO STREET, CARLSBAD, NM**

<b>VOTING MEMBERS PRESENT:</b>	<b>Fred Beard John Bowen Dennis Miehls</b>	<b>Member Member Member</b>
<b>VOTING MEMBERS ABSENT:</b>	<b>Craig Stephens Gary Perkowski</b>	<b>Chairman Member</b>
<b>EX-OFFICIO MEMBERS PRESENT:</b>	<b>Eddie Rodriguez  John Lowe</b>	<b>Ex-Officio/Mayor Pro-Tem/ Member Ex-Officio/City Administrator/Secretary</b>
<b>EX-OFFICIO MEMBERS ABSENT:</b>		
<b>OTHERS PRESENT:</b>	<b>K.C. Cass Wes Nichols Matt Warner Melissa Salcido Denise Madrid Boyea Olga Ramirez Richard Aguilar</b>	<b>Deputy City Administrator Deputy Director of Utilities WWTP Superintendent Director of Finance City Attorney Assistant to City Administrator Environmental Services Superintendent</b>

**1. Roll Call and Determination of Quorum**

F. Beard called roll and it was determined that there was a quorum of voting members.

**2. Approval of Agenda**

The motion was made by D. Miehls and seconded by J. Bowen to Approve the Agenda. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehls. No: None. Absent: C. Stephens, G. Perkowski. The Motion passed.

**3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held November 17, 2022**

The motion was made by J. Bowen and seconded by D. Miehls to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on November 17, 2022. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehls. No: None. Absent: G. Perkowski, C. Stephens. The Motion passed.

**4. Utilities Department Monthly Reports presented by Ivan Abell**

W. Nichols reported for the month of November, 404.67 acre feet of water was pumped from Sheep's Draw. Approximately 93.76 acre feet was pumped from Double Eagle. About 54.09 acre-feet was delivered to the City of Carlsbad.

W. Nichols gave a brief update on the projects the Utilities department is working on. The current projects are:

- Reservoir 2 Waterline
- Collaborating the Water models
- East Greene Street Water model is in the planning stages
- Improving the road street interconnects, will connect San Jose & Boyd Drive
- Dark Canyon is also in the planning stages
- Tatum Wells – equipment has been ordered
- Upgrading waterlines at Double Eagle
- Bataan Lift Station – waiting on completion of Bridge work
- Primary Lift Station – design stage
- Sewer Line under the Police State – design stage
- WWTP for UV disinfection upgrade
- Effluent Phase 5B Project

**5. Water Trust Board Application for Effluent Phase 5B Project Update**

K.C. Cass gave an overview of the application for the Effluent Phase 5B Project. He stated the readiness application opened on the 12<sup>th</sup> and is due by January 27.

D. Miehl asked how often you could apply for this type of project. K. C. stated about every year. K.C. went over the 2023 application time line. J. Lowe mentioned there would be a loan component with this project. He stated this is a good project but there's a long process that follows. The city likes the parameters and the information so the city decided to apply, but they will have to see what the funding factors are. Councilor Rodriguez stated that House Bill 6 had an impact on the city's Gross Receipt tax. He stated the city is working on trying to get an exception for that funding to stay in the cities who built their infrastructure and amenities supported by that money.

F. Beard asked how they planned to get that done. Councilor Rodriguez by providing the financial burden that has been incurred.


J. Bowen asked how much water is required to be pumped into the river. J. Lowe responded 1414 acre feet is required to be pumped in, after that we like to keep the overage. Councilor Rodriguez stated or get credit. F. Beard said overage is very sufficient. J. Bowen asked if people downstream would be upset about the possibility of less water being pumped in the river. K.C. Cass stated the requirement is 1414 acre feet, the rest is the city can use the water as we see fit. He stated the city is completely within their rights.

**6. Financial Reports presented by Melissa Salcido**

M. Salcido gave a summary of the October Financials. Revenues are favorable to the budget. Costs for labor are favorable to the budget, operating costs are favorable to the budget and capital costs are favorable to the budget.

**7. Adjourn**

The motion was made by D. Miehl and seconded by J. Bowen to Adjourn. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl. No: None, Absent: C. Stephens, G. Perkowski. The Motion passed.



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Chairman