

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS SEPTEMBER 15, 2022, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM**

<b>VOTING MEMBERS PRESENT:</b>	<b>Craig Stephens</b>	<b>Chairman</b>
	<b>Fred Beard</b>	<b>Member</b>
	<b>John Bowen</b>	<b>Member</b>
	<b>Dennis Miehl</b>	<b>Member</b>
	<b>Gary Perkowski</b>	<b>Member</b>

**VOTING MEMBERS ABSENT:**

<b>EX-OFFICIO MEMBERS PRESENT:</b>	<b>Eddie Rodriguez</b>	<b>Ex-Officio/Mayor Pro-Tem/Member</b>
	<b>John Lowe</b>	<b>Ex-Officio/City Administrator/Secretary</b>

**EX-OFFICIO MEMBERS ABSENT:**

<b>OTHERS PRESENT:</b>	<b>K.C. Cass</b>	<b>Deputy City Administrator</b>
	<b>Ivan "Mike" Abell</b>	<b>Director of Utilities</b>
	<b>Wes Nichols</b>	<b>Deputy Director of Utilities</b>
	<b>Matt Warner</b>	<b>WWTP Superintendent</b>
	<b>Melissa Salcido</b>	<b>Director of Finance</b>
	<b>Denise Madrid Boyea</b>	<b>City Attorney</b>
	<b>Olga Ramirez</b>	<b>Assistant to City Administrator</b>
	<b>Daniel Arrington</b>	<b>Citizen</b>
	<b>Mrs. Arrington</b>	<b>Citizen</b>

**1. Roll Call and Determination of Quorum**

C. Stephens called roll and it was determined that there was a quorum of voting members.

**2. Approval of Agenda**

The motion was made by G. Perkowski and seconded by D. Miehl to Approve the Agenda. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl, G. Perkowski, C. Stephens. No: None Absent: None. The Motion passed.

**3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held August 18, 2022**

The motion was made by D. Miehl and seconded by F. Beard to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on August 18, 2022. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl, G. Perkowski, C. Stephens. No: None. Absent: None. The Motion passed.

**4. Approval of Minutes of the Board of Water and Sewer Commissioners Special Meeting held September 9, 2022**

The motion was made by F. Beard and seconded by J. Bowen to Approve the Minutes of the Board of Water and Sewer Commissioners Special Meeting held on September 9, 2022. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl, G. Perkowski, C. Stephens. No: None. Absent: None. The Motion passed.

**5. Consider Approval of Request for Water Service outside City Limits from Daniel Arrington for property located at 2002 Mission Avenue**

C. Stephens introduced Daniel and Mrs. Arrington. Mrs. Arrington stated they came before the board last year to request installation of a meter for outside city limit water. They are encountering issues getting a contractor to install the mainline. D. Arrington said they would like to request to install a meter where the line ends.

J. Lowe clarified they are requesting to run a supply line instead of a mainline to their residence. G. Perkowski asked if the line would be crossing anybody else's property. M. Abell responded it is on the right of way. He stated this is for an outside city limits request of the La Huerta water district, this property is east of the CID Canal. He said their original request was for three lots. J. Lowe mentioned they were only approved for one meter for one lot, if they extended the mainline.

F. Beard asked if they would have to go over the canal. M. Abell responded they would have to get permission to cross the CID canal.

C. Stephens mentioned to the board the Arrington's' were granted a meter if they install the service line. He said if the city installs the service line there are still two other lots that will need water. Ms. Arrington stated they would be splitting the property in half so there would only be one other lot that may request service. C. Stephens clarified that a service line is considered the mainline; they are willing to install their service line.

Councilor Rodriguez asked if they have received a Bore permit from the CID and asked what would happen to the right of way when they sell the property. He said those permits are only set for a short period and they may or may not be able to transfer when they sell the property.

F. Beard asked if annexation was a possibility. D. Miehl asked if the line could go on the right of way. M. Abell stated the city discourages that, because then it becomes a private utility on a public right of way. J. Bowen asked what options are available to provide water to the Arrington's.

J. Lowe said it is their responsibility to get the mainline installed to get to their property. What they are requesting is to run their mainline from the right of way. He stated if this is approved there's a possibility that other property owners will request the same which will cause some issues in the future.

C. Stephens stated it is prohibited to run an 8-inch line to their property, will the board allow them to install a meter to run their service line to their property. M. Abell mentioned that per city policy there is a \$2500 per acre fee in lieu of water rights.

Councilor Rodriguez asked if the property owner who has a meter in that area was told he would be the only one that would be able to install a mainline. C. Stephens stated he should have been, but they would have to go back and look. M. Abell mentioned the difference between that property owner and the Arrington's is his was the last lot within the Stonegate Meadows. Which is within the La Huerta water service area.

C. Stephens asked the Arrington's if they were aware of the \$2500 they would have to pay the city. D. Arrington stated that should not be a problem.

The motion was made by F. Beard and seconded by G. Perkowski to grant this one time request for a water meter. The Arrington's will run a two-inch mainline on their property for one house.

#### **6. Utilities Department Monthly Reports presented by Ivan Abell**

M. Abell reported for the month of August, 848.51 acre feet of water was pumped from Sheep's Draw, which is about 9.2 million gallons per day. We are about 61% of the Water Rights out of Sheep's Draw. Approximately 79.49 acre feet was pumped from Double Eagle, about 25.9 million gallons per day. About 20.04 acre-feet was delivered to the City of Carlsbad, which is about 6.5 million gallons per day.

He reported the Wastewater Treatment plant processed about 75.8 millions of sewage and treated about 337 thousand of septage.

They delivered approximately 77.47 acre feet or 25.2 million gallons per day of treated effluent to the Municipal Golf Course. This is up approximately 37 acre feet from this time last year. He stated precipitation for August was reported at 3.51 inches, to date for September it is at .61 inches.

#### **7. Utilities Department Project Updates presented by Ivan Abell**

M. Abell gave the board a report on the projects the Utilities department is working on.

Projects that are underway are:

- Installation and Upgrade of Waterline along Hidalgo Low Water Crossing
- Installation and Upgrade of the North Transmission line coming from Reservoir #2
- Equipping and installation of pumps and electrical services for Tatum Wells
- Design and upgrade of South Interceptor Sewer
- UV Disinfection upgrade at WWTP

Shovel Ready Projects:

- Upgrade and replacement of Waterline along Farris and Old Cavern Highway
- Upgrade and replacement of Waterline crossing the CID Canal at Blodgett Street
- Upgrade and installation of new Waterline to Derrick Road
- Expansion and design of Bataan Lift Station

Effluent 5B Phase this will bring treated effluent from Golf Course to the Parks; this has been approved by City Council. Councilor Rodriguez clarified this has been approved pending the percentage breakdown.

Projects in the Planning Stages:

- East Greene Waterline Modeling project
- New 5 million gallon tank at Sheep's Draw
- Rose Street interconnect Project
- Dark Canyon Waterline Crossing
- Lead Service line detection and replacement as mandated by the EPA
- Upgrade and Replacement of waterline in the North Double Eagle Wellfield

**8. Financial Reports presented by Melissa Salcido**

M. Salcido gave a summary of the July Financials. Revenues are unfavorable to the budget. This is due to grants for projects that the city is waiting on for reimbursement. Costs for labor are favorable to the budget, operating costs are favorable to the budget and capital costs are favorable to the budget.

**9. Consider Approval to cancel the October 20, 2022 regular scheduled meeting due to the Energy Summit**

The motion was made by G. Perkowski and seconded by D. Miehl to cancel the October 20, 2022 regular scheduled meeting. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl, G. Perkowski, C. Stephens. No: None, Absent: None. The Motion passed.

**10. Adjourn**

The motion was made by G. Perkowski and seconded by D. Miehl to Adjourn. The vote was as follows, Yes: F. Beard, J. Bowen, D. Miehl, G. Perkowski, C. Stephens. No: None, Absent: None. The Motion passed.

  
Chairman