

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS SEPTEMBER 9, 2022, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM

VOTING MEMBERS PRESENT:	Craig Stephens Fred Beard John Bowen	Chairman Member Member
VOTING MEMBERS ABSENT:	Dennis Miehl Gary Perkowski	Member Member
EX-OFFICIO MEMBERS PRESENT:	Eddie Rodriguez John Lowe	Ex-Officio/Mayor Pro-Tem/ Member Ex-Officio/City Administrator/Secretary
EX-OFFICIO MEMBERS ABSENT:		
OTHERS PRESENT:	K.C. Cass Ivan "Mike" Abell Matt Warner Denise Madrid Boyea Olga Ramirez Richard Aguilar Tod Phinney	Deputy City Administrator Director of Utilities WWTP Superintendent City Attorney Assistant to City Administrator Environmental Services Superintendent Souder Miller & Associates

1. Roll Call and Determination of Quorum

C. Stephens called roll and it was determined that there was a quorum of voting members.

2. Approval of Agenda

The motion was made by F. Beard and seconded by J. Bowen to approve the Agenda. The vote was as follows, Yes: C. Stephens, F. Beard, J. Bowen. No: None Absent: D. Miehl, G. Perkowski. The Motion passed.

3. Consider Approval to Recommend to Council to Submit Water Trust Board Application for Effluent Phase 5B Project

J. Lowe stated to the board this is for their consideration to submit a Water Trust Board Application for Effluent Phase 5B. He stated the Water Trust Board has funding available for engineered ready projects. He said the city has been working with Tod Phinney with Souder Miller on how the Water Trust Board funding works.

T. Phinney gave a financial and project overview. He stated funding for the Water Trust Board comes from different tax funding. He said the fund has approximately 93.3 million available in funds, 15% to 30% will go to Water conservation projects. No one project can request more than

15% of the overall total. He mentioned this project has been designed, stamped and is ready to bid for construction. This project is for Effluent reuse, which is using the right water for the right purpose.

T. Phinney stated estimated project cost would be around 9 million. The size of the project, the type of the project and the medium household income is what determines the percentage of your local match. He said since the project has been designed, that cost could be counted towards the match. He said the city needed to request the maximum amount for the project.

T. Phinney said if approved by City Council he would continue to work with city staff to submit the application, which is due by September 23. He stated if the city is awarded funding and are not pleased with the funding factors, they are not obligated to accept the grant.

J. Lowe said we don't know what the economic factors or percentages are, once the city has those numbers they will make a decision on how to proceed. J. Lowe thanked T. Phinney for his presentation.

Councilor Rodriguez asked are there any other factors associated with the grant or the loan that could become an issue. Will the Las Vegas water have any effect on the award?

T. Phinney responded he has not heard if the Las Vegas water would have an effect on the award, he believes they will be receiving the funding from FEMA. He stated WTB charges an annual fee of a quarter of a percentage for administrative fees.

J. Bowen asked for clarification on what the quarter of a percent was. T. Phinney stated he was unsure if it was on the loan or the asking amount. He will look into it.

F. Beard asked for the definition of shovel ready. T. Phinney gave a brief description of what shovel ready meant. He said the project has been designed, stamped, plans and specs are ready to bid.

J. Bowen asked who paid for the design and how much did it cost. J. Lowe responded the city paid for the design and the funding came from the Water and Sewer fund, it was roughly \$400,000. J. Lowe said this is an engineered ready to bid project, this project has been in discussion since 2015. J. Bowen asked if the design was still current. M. Abell said the design is current; they did have to adjust what is called engineer's opinion of probable construction costs.

C. Stephens asked T. Phinney with his professional ability what he thinks the city match would be. T. Phinney said he really can't answer that, it would depend on the financial capacity of the applicant. There are three factors they will base this on, size of the project, emergency status and the financial status.

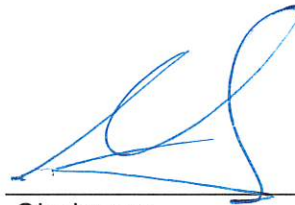
C. Stephens mentioned this is the perfect project for the funding they have available.

The motion was made by F. Beard and seconded by J. Bowen to recommend to the City Council that it submit to the Water Trust Board an Application for Effluent Phase 5B Project. The vote

was as follows, Yes: C. Stephens, F. Beard, J. Bowen. No: None. Absent: D. Miehl, G. Perkowski. The Motion passed.

4. Adjourn

The motion was made by J. Bowen and seconded by F. Beard to Adjourn. The vote was as follows, Yes: C. Stephens, F. Beard, J. Bowen. No: None, Absent: D. Miehl, G. Perkowski. The Motion passed.

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke at the end, positioned above a solid black horizontal line.

Chairman