

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS JUNE 16, 2022, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM

VOTING MEMBERS PRESENT:	Craig Stephens Fred Beard John Bowen Dennis Miehl	Chairman Member Member Member
VOTING MEMBERS ABSENT:	Gary Perkowski	Member
EX-OFFICIO MEMBERS PRESENT:	Eddie Rodriguez John Lowe	Ex-Officio/Mayor Pro-Tem/ Member Ex-Officio/City Administrator/Secretary
EX-OFFICIO MEMBERS ABSENT:		
OTHERS PRESENT:	K.C. Cass Mike Abell Wes Nichols Ron Myers Melissa Salcido Olga Ramirez Richard Aguilar	Deputy City Administrator Director of Utilities Deputy Director of Utilities Water Superintendent Director of Finance Assistant to City Administrator Environmental Services Superintendent

1. Roll Call and Determination of Quorum

C. Stephens called roll and it was determined that there was a quorum of voting members.

2. Approval of Agenda

The motion was made by D. Miehl and seconded by J. Bowen to Approve the Agenda. The vote was as follows, Yes: C. Stephens, F. Beard, J. Bowen, D. Miehl No: None Absent: G. Perkowski. The Motion passed.

3. Introduction of New Utilities Department Director

J. Lowe introduced Mr. Mike Abell as the new Utilities Director. He said M. Abell has over 20 plus years' experience with the water department and has a full understanding of the department. He stated M. Abell was the projects administrator, W. Nichols will remain as the Deputy Director of Utilities and R. Myers is now the Water Superintendent.

4. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held May 19, 2022

The motion was made by F. Beard and seconded by J. Bowen to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on May 19, 2022. The vote was as follows, Yes: C. Stephens, J. Bowen, D. Miehl, F. Beard No: None. Absent: G. Perkowski. The Motion passed.

5. Utilities Department Monthly Reports and Project Updates presented by Mike Abell

M. Abell mentioned last month they were having problems with the monitoring of Well #6 and found the transducer was down. It has been ordered but due to some transportation issues, they are hoping it will be delivered later this week. C. Stephens asked how long it would take to be installed. M. Abell replied it usually takes about half a day to calibrate and get it installed. J. Lowe asked if they could order an extra one to keep on hand. R. Myers stated the problem is they work off a battery and if they sit too long on the shelf the battery will not be of use.

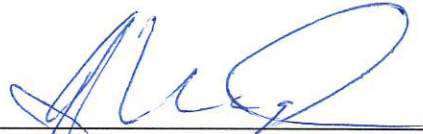
6. Financial Reports presented by Melissa Salcido

M. Salcido gave a summary of the April Financials. Revenues are unfavorable to the budget. This is due to grants for projects that the city hasn't been reimbursed. Costs for labor are favorable to the budget, operating costs are favorable to the budget and capital costs are favorable to the budget.

C. Stephens asked when the city could anticipated reimbursement. R. Myers stated it's a matter of getting the projects underway. After that, they can submit the reimbursement requests to the state. The two projects are the Bataan Sewer Lift project and the Old Cavern Highway Sewer Line.

7. Adjourn

The motion was made by D. Miehl and seconded by F. Beard to Adjourn. The vote was as follows, Yes: C. Stephens, F. Beard, J. Bowen, D. Miehl No: None, Absent: G. Perkowski. The Motion passed.



Chairman