

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS JANUARY 20, 2022, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM**

<b>VOTING MEMBERS PRESENT:</b>	<b>Craig Stephens John Bowen Fred Beard Dennis Miehl</b>	<b>Chairman Member Member Member</b>
<b>VOTING MEMBERS ABSENT:</b>	<b>Gary Perkowski</b>	<b>Member</b>
<b>EX-OFFICIO MEMBERS PRESENT:</b>	<b>Eddie Rodriguez  John Lowe</b>	<b>Ex-Officio/Mayor Pro-Tem/ Member Ex-Officio/City Administrator/Secretary</b>
<b>EX-OFFICIO MEMBERS ABSENT:</b>		
<b>OTHERS PRESENT:</b>	<b>KC Cass Ron Myers Melissa Salcido Wes Nichols Denise Madrid Boyea Olga Ramirez</b>	<b>Deputy City Administrator Director of Utilities Director of Finance Deputy Director of Utilities City Attorney Assistant to City Administrator</b>

**1. Roll Call and Determination of a quorum**

C. Stephens called roll and it was determined that there was a quorum of voting members.

**2. Approval of Agenda**

The motion was made by F. Beard and seconded by D. Miehl to approve the Agenda. The vote was as follows, Yes: C. Stephens, D. Miehl, J. Bowen F. Beard No: None. Absent: G. Perkowski The motion passed.

**3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held November 18, 2021**

The motion was made by D. Miehl and seconded by J. Bowen to approve the minutes of the November 18, 2021 regular board meeting. The vote was as follows, Yes: C. Stephens, D. Miehl, J. Bowen, F. Beard, No: None. Absent: G. Perkowski. The motion passed.

**4. Utilities Department Monthly Reports and Project Updates presented by Ron Myers**

R. Myers stated there was not too much to report; everything is just business as usual. J. Lowe stated the reports indicated water pumped from Sheep's Draw was down from last year. R. Myers stated yes, that's due to the heavy rains.

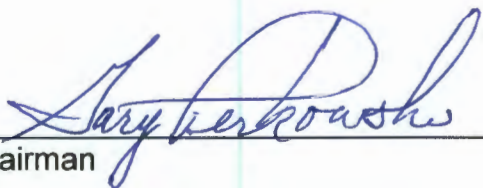
**5. Financial Reports presented by Melissa Salcido**

M. Salcido gave a summary of the November Financials. Revenues are unfavorable to the budget. Labor costs are favorable to the budget. Operating costs are favorable to the budget and Capital costs are favorable to the budget.

D. Miehls asked how the on-line billing was working. M. Salcido stated everything is working fine, except they are having an issue with setting up the reoccurring payments. They are working with Tyler on fixing it.

**6. Adjourn**

The motion was made by F. Beard and seconded by J. Bowen to Adjourn. The vote was as follows, Yes: C. Stephens, D. Miehls, F. Beard, J. Bowen No: None. Absent: G. Perkowski. The motion passed.

  
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Chairman