

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS SEPTEMBER 16, 2021, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM**

**VOTING MEMBERS PRESENT:**

<b>Craig Stephens</b>	<b>Chairman</b>
<b>John Bowen</b>	<b>Member</b>
<b>Fred Beard</b>	<b>Member</b>
<b>Dennis Miehl</b>	<b>Member</b>
<b>Gary Perkowski</b>	<b>Member</b>

**VOTING MEMBERS ABSENT:**

**EX-OFFICIO MEMBERS PRESENT:**

**EX-OFFICIO MEMBERS ABSENT:**

<b>Eddie Rodriguez</b>	<b>Ex-Officio/Mayor Pro-Tem/Member</b>
<b>John Lowe</b>	<b>Ex-Officio/City Administrator/Secretary</b>

**OTHERS PRESENT:**

<b>KC Cass</b>	<b>Deputy City Administrator</b>
<b>Ron Myers</b>	<b>Director of Utilities</b>
<b>Melissa Salcido</b>	<b>Director of Finance</b>
<b>Wes Nichols</b>	<b>Deputy Director of Utilities</b>
<b>Joe Harvey</b>	<b>WWTP Superintendent</b>
<b>Denise Madrid Boyea</b>	<b>City Attorney</b>
<b>Olga Ramirez</b>	<b>Assistant to City Administrator</b>
<b>Richard Aguilar</b>	<b>Environmental Services Superintendent</b>
<b>Steve McCutcheon</b>	<b>Citizen</b>

**1. Roll Call and Determination of a quorum**

C. Stephens called roll and it was determined that there was a quorum of voting members.

**2. Approval of Agenda**

The motion was made by G. Perkowski and seconded by D. Miehl to Approve the Agenda. The vote was as follows, Yes: C. Stephens, D. Miehl, J. Bowen, G. Perkowski, F. Beard No: None. Absent: None. The motion passed.

**3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held August 19, 2021**

The motion was made by G. Perkowski and seconded by J. Bowen to Approve the Minutes of the August 19, 2021 regular board meeting. The vote was as follows, Yes: C. Stephens, D. Miehl, J. Bowen, F. Beard, G. Perkowski. No: None. Absent: None. The motion passed.

**4. Consider Approval of request from Steve McCutcheon for Outside City Limits Water Service for property located at 802 Lake Road**

C. Stephens introduced S.McCutcheon. S. McCutcheon stated he was in the process of chlorinating the water that goes through his ranch. He told the board for almost 30 years he has had a stop tap. He would like to apply for water service outside the city limits. C. Stephens asked if he had water already. S. McCutcheon stated he has stock water. J. Bowen asked where this area was. S. McCutcheon said it would be the same line that services Brantley Lake; it's a four-inch line that goes across his land. C. Stephens asked what the water would be used for. S. McCutcheon stated it would be used for Domestic use. C. Stephens asked when the chlorination would be completed. R. Myers stated at least a few more weeks.

The motion was made by G. Perkowski and seconded by J. Bowen to approve the Outside City Limits Water Service for 802 Lake Road. The vote was as follows, Yes: C. Stephens, D. Miehl, J. Bowen, G. Perkowski, F. Beard.No: None. Absent: None. The motion passed.

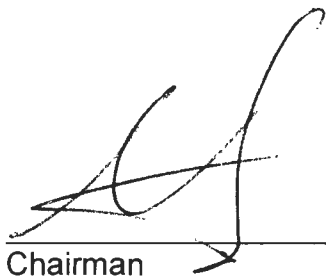
**5. Utilities Department Monthly Reports and Project Updates presented by Ron Myers**

R. Myers stated work continues on Well #7, hopefully it will be back on-line in about a month or so. He stated this is the time of year the demand for water tapers off, so they are in good shape right now.

C. Stephens asked about the financial report. M. Salcido responded due to the implementation of going live with the utility billing, they are a little behind.

**6. Adjourn**

The motion was made by G. Perkowski and seconded by D. Miehl to Adjourn. The vote was as follows, Yes: C. Stephens, D. Miehl, J. Bowen, G. Perkowski. No: None. Absent: F. Beard. The motion passed.

  
Chairman