

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND
SEWER COMMISSIONERS MARCH 18, 2021, AT 8:30 A.M., IN THE
PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO
STREET, CARLSBAD, NM**

VOTING MEMBERS PRESENT:	Craig Stephens Fred Beard John Bowen Dennis Miehl	Chairman Member Member Member
VOTING MEMBERS ABSENT:	Gary Perkowski	Member
EX-OFFICIO MEMBERS PRESENT:	Eddie Rodriguez	Ex-Officio/Mayor Pro-Tem/ Member
EX-OFFICIO MEMBERS ABSENT:	John Lowe	Ex-Officio/City Administrator/Secretary
OTHERS PRESENT:	KC Cass Wendy Austin Ron Myers Melissa Salcido Wes Nichols Joe Harvey Denise Madrid-Boyea Olga Ramirez	Deputy City Administrator Deputy City Administrator Director of Utilities Director of Finance Deputy Director of Utilities WWTP Superintendent City Attorney Assistant to City Administrator

1. Roll Call and Determination of a quorum

C. Stephens called roll and it was determined that there was a quorum of voting members.

2. Approval of Agenda

The motion was made by D. Miehl and seconded by J. Bowen to Approve the Agenda. The vote was as follows, Yes: C. Stephens, D. Miehl, J. Bowen, F. Beard No: None Absent: G. Perkowski. The motion passed.

3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held January 21, 2021

The motion was made by F. Beard and seconded by J. Bowen to Approve the Minutes of the January 21, 2021 regular board meeting. The vote was as follows, Yes: C. Stephens, D. Miehl, J. Bowen, F. Beard No: None Absent: G. Perkowski. The motion passed.

4. Update on Tatum Agreement with Select Energy

K.C. Cass gave a brief update on the status of the Tatum Agreement with Select Energy. He stated that Select Energy said they would probably wait until after the legislation sessions are complete before entering into an agreement. City Administration will continue to have discussions with Select Energy.

Mr. Cass stated the main goal for the city is to get the line built to get Tatum tied into Double Eagle. He stated to the board the city is working on a plan to improve the North Wellfield line, right now, if the booster station line goes down it would pop. C. Stephens stated he noticed Select has not been taking any Effluent Water. D. Miehl asked if the city had a back-up plan if the station goes down. Mr. Cass stated yes, that is what the city is working on.

5. Utilities Department Monthly Reports and Project Updates presented by Ron Myers

R. Myers said it is just business as usual. He mentioned Reservoir #2 is drained and off-line to do some work inside the tank. He said hopefully, this would address some long-term leaks.

C. Stephens stated he noticed there are 180 meters more from last year at this time. R. Myers stated the number of meters fluctuate but stay steady throughout the year. R. Myers said he is unsure how they determine the number of meters. C. Stephens asked M. Salcido how they determined meters. M. Salcido responded she is not aware.

6. Financial Reports presented by Melissa Salcido


M. Salcido gave a summary of the January Financials. Revenues are unfavorable to the budget. Labor costs are favorable to the budget. Operating costs are favorable to the budget. Capital costs are favorable to the budget.

W. Austin reported Revenues under budget are due to the timing of the year. Not a lot of people are using water at this time of the year. It should balance itself out and by the end of the year should be favorable to the budget.

C. Stephens asked what the status was with Mr. Blakely's request for Outside City Limits Water Service. R. Myers stated he would give an update at the next meeting.

7. Adjourn

The motion was made by J. Bowen and seconded by D. Miehl to Adjourn. The vote was as follows, Yes: C. Stephens, D. Miehl, J. Bowen, F. Beard No: None Absent: G. Perkowski. The motion passed.



Chairman