

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND
SEWER COMMISSIONERS DECEMBER 17, 2020, AT 8:30 A.M., IN THE
PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO
STREET, CARLSBAD, NM**

VOTING MEMBERS PRESENT:	Craig Stephens Fred Beard Dennis Miehl Gary Perkowski	Chairman Member Member Member
VOTING MEMBERS ABSENT:	John Bowen	Member
EX-OFFICIO MEMBERS PRESENT:	John Lowe Eddie Rodriguez	Ex-Officio/City Administrator/Secretary Ex-Officio/Mayor Pro-Tem/ Member
EX-OFFICIO MEMBERS ABSENT:		
OTHERS PRESENT:	KC Cass Denise Madrid-Boyea Ron Myers Melissa Salcido Wes Nichols Joe Harvey Richard Aguilar Olga Ramirez Clemente Vasquez	Deputy City Administrator Deputy City Attorney Director of Utilities Director of Finance Deputy Director of Utilities WWTP Superintendent Environmental Services Superintendent Assistant to City Administrator Citizen

1. Roll Call and Determination of a quorum

C. Stephens called roll and it was determined that there was a quorum of voting members

2. Approval of Agenda

The motion was made by G. Perkowski and seconded by F. Beard to Approve the Agenda. The vote was as follows, Yes: C. Stephens, D. Miehl, G. Perkowski, F. Beard No: None Absent: J. Bowen. The motion passed.

3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held November 19, 2020

The motion was made by D. Miehl and seconded by G. Perkowski to Approve the Minutes of the November 19, 2020 regular board meeting. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, G. Perkowski No: None Absent: J. Bowen. The motion passed.

4. Consider Approval of Request for Outside City Limits Water Service from Clemente Vasquez for property located at 603 Sandstone Lane

C. Stephens asked for Mr. Vasquez to address the board regarding his request for Outside City Limits Water Service at 603 Sandstone Lane. Mr. Vasquez stated he is requesting Water service for property he purchased at 603 Sandstone Lane. He would like to have the utilities in place before he starts building his personal property.

R. Myers stated to the board that there is good water pressure in that area. D. Miehl clarified so it would not be a problem building in that area. C. Stephens asked if they would be installing a 12-inch line. R. Myers stated it shouldn't be a problem, he stated this property had been previously approved by the Water Board, but they never developed on it and Mr. Vasquez has purchased the property from the previous owner.

The motion was made by G. Perkowski and seconded by D. Miehl to approve the Outside City Limits Water Service. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, G. Perkowski No: None Absent: J. Bowen. The motion passed.

5. Utilities Department Monthly Reports and Project Updates presented by Ron Myers

R. Myers reported to the board the Double Eagle report shows they have pumped just under 94 acre-feet and the previous year they pumped 45-acre feet. He reported there are a large number of continuous leaks on part of the system, it is in very bad shape, and it does not produce any revenue. It is a problematic area. C. Stephens asked if the water could just be cut off. R. Myers stated he is asking what the board would like to do. F. Beard asked if there was somehow the ranchers in that area would be able to get water if it was cut off. R. Myers stated he would have to look into that. C. Stephens stated before the board could make a decision to cut it off, that they would need to make sure the ranchers were able to get water. C. Stephens asked if staff would look into the issue.

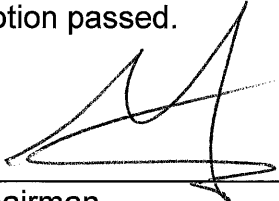
6. Financial Reports presented by Melissa Salcido

M. Salcido gave a summary on the October financials. Revenue are favorable to the budget. Labor costs are favorable to budget. Operating and Capital cost are both favorable to the budget. C. Stephens asked if it was possible to qualify for COVID funding. M. Salcido stated they are working on some CARES Act grants for the loss of disconnect and reconnect fees since March. J. Lowe stated there have been some hardships in the community and the city is trying to work with individuals who may have been experiencing any hardships to get those utilities paid up.

C. Stephens asked about the status on the Tatum Agreement. J. Lowe stated they are close to finalizing the agreement. J. Lowe stated they are also working on finalizing the Wellhead Protection Ordinance.

7. Adjourn

The motion was made by G. Perkowski and seconded by F. Beard to Adjourn. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, G. Perkowski No: None Absent: J. Bowen. The motion passed.

A handwritten signature in black ink, appearing to be 'F. Beard', written over a horizontal line.

Chairman