

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND  
SEWER COMMISSIONERS NOVEMBER 19, 2020, AT 8:30 A.M., IN THE  
PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO  
STREET, CARLSBAD, NM**

<b>VOTING MEMBERS PRESENT:</b>	<b>Craig Stephens</b> <b>Fred Beard</b> <b>John Bowen</b> <b>Dennis Miehl</b>	<b>Chairman</b> <b>Member</b> <b>Member</b> <b>Member</b>
<b>VOTING MEMBERS ABSENT:</b>	<b>Gary Perkowski</b>	<b>Member</b>
<b>EX-OFFICIO MEMBERS PRESENT:</b>	<b>John Lowe</b> <b>Eddie Rodriguez</b>	<b>Ex-Officio/City</b> <b>Administrator/Secretary</b> <b>Ex-Officio/Mayor Pro-Tem/</b> <b>Member</b>
<b>EX-OFFICIO MEMBERS ABSENT:</b>		
<b>OTHERS PRESENT:</b>	<b>KC Cass</b> <b>Eileen Riordan</b> <b>Ron Myers</b> <b>Melissa Salcido</b> <b>Wes Nichols</b> <b>Angela Hernandez</b>	<b>Deputy City Administrator</b> <b>City Attorney</b> <b>Director of Utilities</b> <b>Director of Finance</b> <b>Deputy Director of Utilities</b> <b>Executive Assistant</b>

**1. Roll Call and Determination of a quorum**

C. Stephens called roll and it was determined that there was a quorum of voting members

**2. Approval of Agenda**

The motion was made by F. Beard and seconded by D. Miehl to Approve the Agenda. The vote was as follows, Yes: C. Stephens, D. Miehl, J. Bowen, F. Beard No: None Absent: G. Perkowski. The motion passed.

**3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held October 15, 2020**

The motion was made by J. Bowen and seconded by F. Beard to Approve the Minutes of the October 15, 2020 regular board meeting. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, J. Bowen No: None Absent: G. Perkowski. The motion passed.

**4. Consider Approval of Request from George Blakely for Outside City Limits Water Service for property located at 2007 Connie Road**

C. Stephens asked for Mr. Blakely to address the board regarding his request for Outside City Limits Water Service. G. Blakely stated he had approached the board about two years ago to

request Water Service. Unfortunately, things were a bit confusing then, he would like to pursue with his request for a Water Meter. C. Stephens asked if everyone was familiar with the location of the property. F. Beard said the board had discussed this in the past; he is not sure where this issue stands. If he recalls it was a lack of water supply volume. C. Stephens asked if he currently had water to his property. G. Blakely stated yes.

C. Stephens asked staff for clarification of the number of meters that were servicing the area. R. Myers stated there are about eight meters that service about 14 or 15 properties. E. Riordan reminded the board that the water services outside the city limits is for that property and servicing other properties is not allowed under the Ordinance. This gives the city basis to turn off the water. She stated if someone has outside city limits water service and is servicing another property, the city needs to turn the water off. E. Riordan stated with the Outside City Limit Water Service the property that is to be serviced is identified and that is the only property that should be serviced. J. Lowe stated the city and property enter into a contract to service that particular property.

C. Stephens asked how many RV's Mr. Blakely had on his property. G. Blakely stated currently about ten. R. Myers said he thinks they need to annex into the city. J. Bowen asked if G. Blakely was a part of the discussion for those residents to annex into the city. G. Blakely stated he was a part of the discussion for the water service, but not a part of the annexing. However, he is for the annexing.

R. Myers said there is a problem with volume out there but they are working on addressing that. He said they are looking at upgrading the system out there because it is just empty land ready for development, but the city needs to have a plan in place to provide that water. E. Riordan mentioned there are two or three contracts on Connie Road for water service. F. Beard recalls speaking with C. Brown about annexing and he was in favor of annexing. F. Beard stated to G. Blakely he would need to get together with his neighbors and petition to the city to annex in. G. Blakely asked if his property could be annexed into the city. E. Riordan responded if his property shared a corner or side with the city boundaries, he could annex in.

C. Stephens asked if the city could get G. Blakely two applications to apply. E. Riordan stated they should be available online but she will contact PERD. G. Blakely asked if the board would approve a temporary meter until his got approved. C. Stephens stated he is on the right path, they should just continue. F. Beard asked G. Blakely to try to convince his neighbors to annex. J. Bowen asked what the process and timeline was to annex. E. Riordan gave a brief explanation on the process for annexation.

The motion was made by D. Miehl and seconded by J. Bowen to table this item. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, J. Bowen No: None Absent: G. Perkowski. The motion passed.

##### **5. Utilities Department Monthly Reports and Project Updates presented by Ron Myers**

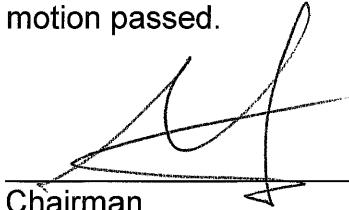
R. Myers water meters are up. He reported all nine of the water wells are on line. He stated the Water department and Waste Water department are in good shape.

**6. Financial Reports presented by Melissa Salcido**

M. Salcido gave a summary on the financials. Revenue are favorable to the budget. Labor costs are favorable to budget. Operating and Capital cost are both favorable to the budget.

**7. Adjourn**

The motion was made by D.Miehls and seconded by J. Bowen to Adjourn. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, J. Bowen No: None Absent: G. Perkowski. The motion passed.

A handwritten signature in black ink, appearing to be 'J. Bowen', is written over a horizontal line. The signature is stylized with a large, looped 'J' and a crossbar that extends to the right.

Chairman