

**LINKED MINUTES OF A SPECIAL MEETING OF THE CITY COUNCIL OF THE  
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE MUNICIPAL ANNEX  
BUILDING ON FEBRUARY 21, 2019 AT 4:00 P.M.**

Present:	Dale Janway	Mayor
	Lisa A. Anaya Flores	Councilor <i>via telephone</i>
	Edward T. Rodriguez	Councilor
	Leo B. Estrada	Councilor <i>via telephone</i>
	Jason O. Chavez	Councilor
	Jason Shirley	Councilor
	Wesley A. Carter	Councilor
	Mark C. Walterscheid	Councilor
Absent:	Judith E. Waters	Councilor
Also Present:	Michael Hernandez	City Administrator
	John Lowe	Deputy City Administrator
	Eileen P. Riordan	City Attorney
	Nadine Mireles	City Clerk
	Sam Plumlee	IT Director
	Wendy Austin	Finance Director

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00      **Call Meeting to Order**

0:00:02      Invocation - Pledge of Allegiance

0:00:29      **1. APPROVAL OF AGENDA**

0:00:31      **Motion**

The motion was made by Councilor Carter and seconded by Councilor Rodriguez to approve the Agenda

0:00:37      **Vote**

The vote was as follows: Yes - Chavez, Carter, Estrada, Rodriguez, Shirley, Walterscheid, Anaya Flores; No - None; Absent- Waters; the motion carried.

0:01:10      **2. CONSIDER APPROVAL OF RECOMMENDATION FROM  
ESSENTIAL AIR SERVICE COMMITTEE TO SELECT BOUTIQUE AIR FOR EAS  
AT THE CAVERN CITY AIRPORT**

**Mayor Janway** read a statement explaining that the purpose of the meeting today is to listen to the report from the Essential Air Service Committee on the Essential Air Service recommendation to the Federal Department of Transportation. He thanked the DOT for allowing this opportunity and both airlines for submitting their bids and for meeting with the Committee on several different occasions. **Mayor Janway** also thanked the Committee for all of their time and research.

0:02:35 **Mayor Janway asked the Committee co-chairs Ms. Janell Whitlock and Mr. Don George to relay the Committees recommendation.**

**Ms. Whitlock** explained the Essential Air Service Committee met twice with each service. She said each service presented a presentation to the Committee, followed by an extensive Q&A. She said on February 15, 2019, the Committee met and reviewed the proposals and voted to recommend Boutique Air, option 1.

**Mr. George**, *via telephone*, thanked his co-chair and the other members of the Committee for all of their time and interest.

0:04:55 **Mayor Janway asked if any representatives from Boutique Air or Advanced Air would like to make any comments or address any questions.**

**Mr. Levi Stockton**, President of Advanced Air, said Advanced Air was one of the two airlines to bid on Essential Air Service to Carlsbad. He said some of the feedback he received was concern regarding scheduled service. He said as a carrier Advanced Air has been doing scheduled service for several years with almost a perfect on-time performance. He said Advanced Air has all the highest safety standards and operate a King Air 350 with upgraded avionics. He said he and his team are present today for any questions or concerns and want to earn your business and your vote.

**Councilor Walterscheid** asked Mr. Stockton how mechanical issues are addressed. **Mr. Stockton** said preventative maintenance is big and also having a plan in place if there are issues. He said currently aircraft return to home base every three days for maintenance. He said if there are mechanical issues Advanced Airlines launches another airplane and the manager and mechanic stay to fix the airplane having mechanical issues.

**Councilor Chavez** asked about customer service. **Mr. Stockton** said you can call the station and if there is no answer you can call the office and the phone will be answered.

**Councilor Walterscheid** asked if Advanced Air has standards regarding the pilots. **Mr. Stockton** said Advanced Air always flies with two pilots, each pilot is required to have an ATP, and their safety standards are audited every 2 years.

**Mayor Janway** asked if Advanced Air has any plans regarding car leasing. **Mr. Stockton** said if they are selected they will have a plan, whether Advanced Air will have cars themselves or bring in a rental car company.

**Ms. Kimberly Ackman**, Team Lead for Boutique Air, said Boutique Air is proud to have served the community for the last 4 years. She said Boutique Air is trying to see the community needs and respond to them. She said Boutique Air recently implemented the Boutique car and may purchase more cars in the future. She said Boutique Air anticipates continuing to grow along with the community and meet the needs as they are proposed.

**Councilor Walterscheid** asked how Boutique Air is going to take care of their mechanical problems. **Ms. Ackman** said Boutique Air is discussing opening a mechanical base here in Carlsbad. She said Boutique Air strives to have on time performance but sometimes issues arise.

**Councilor Chavez** asked if the Pilatus pc-12 is a single engine aircraft. **Ms. Ackman** said yes. **Councilor Chavez** asked if additional aircraft would be purchased if Boutique Air received the service. **Ms. Ackman** said being that they currently have the route Boutique Air has been servicing the route with the Pilatus pc-12 and in the fleet they currently have 25 Pilatus pc-12's , 4 King Air's and just purchased 2 more, and also just acquired 2 Piaggi aircrafts. She said at any given time there is only 1 aircraft in this area but there are more aircraft available at other bases. She said due to the demand Boutique Air is anticipating using the King Air for this route.

0:21:19      **Motion to table**

The motion was made by Councilor Rodriguez and seconded by Councilor Walterscheid to approve to table Recommendation from Essential Air Service Committee to select Boutique Air for EAS at the Cavern City Airport

0:22:00      **Vote**

The vote was as follows: Yes - Chavez, Carter, Estrada, Rodriguez, Shirley, Walterscheid, Anaya Flores; No - None; Absent- Waters; the motion carried.

0:22:23      **3. ADJOURN**

0:22:27      **Motion**

The motion was made by Councilor Anaya Flores and seconded by Councilor Rodriguez to Adjourn

0:22:36      **Vote**

The vote was as follows: Yes - Chavez, Carter, Estrada, Rodriguez, Shirley, Walterscheid, Anaya Flores; No - None; Absent- Waters; the motion carried.

0:22:58      **Adjourn**

There being no further business, the meeting was adjourned at 4:26 p.m.

/s/Dale Janway  
Dale Janway, Mayor

ATTEST:

/s/Nadine Mireles  
Nadine Mireles, City Clerk