

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS JANUARY 17, 2019, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM

VOTING MEMBERS PRESENT:	Craig Stephens Fred Beard Russell Hardy Larry Henderson	Chairman Member Member Member
VOTING MEMBERS ABSENT:	Gary Perkowski	Member
EX-OFFICIO MEMBERS PRESENT:	Eddie Rodriguez /Member	Ex-Officio/Mayor Pro-Tem
EX-OFFICIO MEMBERS ABSENT:	Michael A. Hernandez	Ex-Officio/City Administrator/ Secretary
OTHERS PRESENT:	John Lowe Ron Myers Wes Nichols Wendy Austin Richard Aguilar Olga Ramirez Angela Hernandez Jon Tully Scott Goodale	Deputy City Administrator Utilities Director Utilities Deputy Director Director of Finance & Investments Environmental Superintendent Assistant to City Administrator Executive Secretary Citizen Mosaic

Electronic Recording malfunction, no timestamps available

1. Call to Order

Craig Stephens called the meeting to order.

2. Roll Call and Determination of Quorum

Craig Stephens called roll and it was determined that there was a quorum of voting members.

3. Approval of Agenda

The motion was made by L.Henderson and seconded by F. Beard to Approve the Agenda. The vote was as follows, Yes: C. Stephens, R. Hardy, L. Henderson, F. Beard No: None Absent: G. Perkowski
The Motion passed

4. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held December 20, 2018

The motion was made by R. Hardy and seconded by L. Henderson to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on December 20, 2018. The vote was as follows, Yes: C. Stephens, R. Hardy, L. Henderson, F. Beard No: None Absent: G. Perkowski. The Motion passed

5. Utilities Department Monthly Reports and Project Updates presented by Ron Myers

R. Myers stated there is nothing unusual happening. He said he wanted to report on an interesting thing he noticed. Last year they pumped 8108 acre feet that's more than the past previous four years. Look back a little further they pumped a lot more water in some of the previous years. With all the dramatic growth it's interesting that water pumped is not up that much. Conservation is the thing. Most of the growth is the man camps or RV Parks with no landscaping, so this shows the landscaping component is a big deal for water use conservation. If we can manage that, it will help expand the water.

C. Stephens said Councilor Rodriguez had a question about some of the numbers. He noticed a big jump in June of 98' to June of 99' in water pumped. R. Myers stated he would have to research what happen.

R. Myers reported on Well #9, they are replacing all the electrical components; hopefully it will be done in a couple of weeks. Then they will be able to get it back online. C. Stephens asked about the status of Double Eagle Phase 3. R. Myers stated they have a pre-construction meeting scheduled for the end of this month. Construction should start first week in March. C. Stephens asked how long the project would take. R. Myers stated the length of the project will be around two years.

6. Financial Reports for Novemer 2018 presented by Wendy Austin

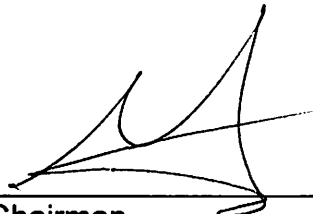
W. Austin reported on the financials for November. She reported the revenues are favorable to the budget. She mentioned to the board to be cautious during the winter months this is when people use less water. Labor costs are favorable to the budget. Operations are favorable to the budget. Capital is favorable to the budget. She reminded the board the variance is primarily related to the timing of Double Eagle Phase III.

C. Stephens asked about the status of the rate structure study. J. Lowe stated they are interviewing a couple of different companies, they hope to finalize it soon. L. Henderson asked what they were looking at besides the water rate structures. J. Lowe stated they are also looking at capital cost recovery, capital infrastructure improvements, utility infrastructure improvements, he said they are looking at a lot of different options. He stated not only water rates but rates on capital projects. R. Myers stated also water and sewer rates and any fees associated with that. Councilor Rodriguez mentioned that the study is in conjunction with the Comprehensive study the city is working on.

C. Stephens asked if the reconnects are getting better. R. Myers stated it goes up and down, there are still a significant number of cutoffs. S. Goodale asked if there is a way the on-line billing can be more real time. He has had a couple of issues with water cuts for his tenants who paid on line. W. Austin stated with the new Tyler system it will be more efficient.

7. Adjourn

The motion was made by F. Beard and seconded by L. Henderson to Adjourn. The vote was as follows, Yes: C. Stephens, R. Hardy, L. Henderson, F. Beard No: None, Absent: G. Perkowski. The Motion passed



Chairman