

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS MAY 16, 2019, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM

VOTING MEMBERS PRESENT:	Craig Stephens Fred Beard Larry Henderson Dennis Miehl	Chairman Member Member Member
VOTING MEMBERS ABSENT:	Gary Perkowski	Member
EX-OFFICIO MEMBERS PRESENT:	Eddie Rodriguez	Ex-Officio/Mayor Pro-Tem/ Member
EX-OFFICIO MEMBERS ABSENT:	Michael A. Hernandez	Ex-Officio/City Administrator/ Secretary
OTHERS PRESENT:	John Lowe Ron Myers Wes Nichols LaVelta Jenkins Joe Harvey Eileen Riordan Olga Ramirez Scott Goodale	Deputy City Administrator Utilities Director Utilities Deputy Director Assistant City Treasurer WWTP Superintendent City Attorney Assistant to City Administrator Mosaic

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record

0:00:01 2. Statement regarding Closed Session held on April 18, 2019, pursuant to Section 10-15-1(H)(7) and (8), N.M.S.A. 1978, Threatened or Pending Litigation and the Purchase, Disposal or Acquisition of Water Rights

C. Stephens read the statement regarding the closed session stating this was the only matter discussed no other matters were discussed during the closed session.

The motion was made by F. Beard and seconded by L. Henderson to accept the closed session statement and return to open session. The vote was as follows, Yes: C. Stephens, D. Miehl, F.Beard, L. Henderson, No: None Absent: G. Perkowski The Motion passed

0:00:53 1. Roll Call and Determination of Quorum

C. Stephens called roll and it was determined that there was a quorum of voting members.

0:01:10 3. Approval of Agenda

The motion was made by L. Henderson and seconded by F. Beard to Approve the Agenda. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, L. Henderson No: None Absent: G. Perkowski The Motion passed.

**0:01:37 4. Approval of Minutes of the Board of Water and Sewer Commissioners
Regular Meeting held April 18, 2019**

There was a correction on item #9 it should of read Adjourn into Closed Session Pursuant to Section 10-15-1(H)(7) and (8), N.M.S.A. 1978, discussion of Threatened or Pending Litigation and the Purchase, Disposal or Acquisition of Water Rights.

The motion was made by L. Henderson and seconded by F. Beard to approve the minutes of April 18, 2019 after the correction. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, L. Henderson No: None Absent: G. Perkowski The Motion passed.

**0:02:30 5. Consider Approval to recommend to City Council a Resolution to deed
certain utility accounts uncollectable**

L. Jenkins read state statute NMSA 3-37-7 regarding determination of uncollectable accounts. The Director of Finance and the city auditors would like to recommend to council to deem certain utility accounts uncollectable on a yearly basis. They would like to do the accounts from 1996 to 2013. Currently there are 1,728 uncollectable accounts. She stated from 2011 to 2014 there are 202 uncollectable accounts that the city will be able to deem uncollectable in FY 2019-20. L. Jenkins said the city has never written anything off. They would like board recommendation to write off these accounts.

E. Riordan mentioned to the board to note the percentage value is .14% not 14.0% so about less than 1.0 % of revenue is being lost. C. Stephens asked if most of these accounts were tenant accounts. D. Miehl asked if those accounts would be cut off. L. Jenkins stated all these accounts are inactive accounts. L. Henderson asked if the property is on lien can the city take the property. E. Riordan stated the cost of foreclosure is usually more that the cost of the lien. C. Stephens mentioned when they do a title search on the property to sell the property it will pick up the lien.

The motion was made by L. Henderson and seconded by F. Beard to recommend to city council a Resolution to deed certain utility accounts uncollectable. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, L. Henderson No: None Absent: G. Perkowski The Motion passed.

**0:12:28 6. Utilities Department Monthly Reports and Project Updates presented by
Ron Myers**

R. Myers stated nothing unusual everything is going well. He stated it's that time of the year when more water is being pumped. C. Stephens stated he was concerned about Well 6 getting close to stage 1. R. Myers agreed it is getting close what we need is some rain to bring those levels up. R. Myers did mention Well 6 is back online and seems to be working well. He said they are looking at options to provide a backup source of operation. He said when Well 6 went down it went down

completely. C. Stephens asked if the generator was approved for next year's budget. R. Myers stated they did get approved and are waiting for the new budget year to start. R. Myers said Well 9 has been off-line and are hoping to get it back on-line next week sometime.

L. Henderson asked if the problem with the algae growth at the golf course has been resolved. J. Lowe stated the problem has been resolved and the city is currently working on a program that will assist them so this problem does not occur again.

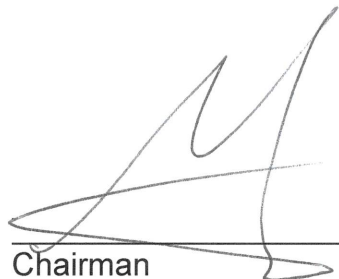
C. Stephens asked if staff was still waiting on approval for the increase of septage rates. J. Harvey said City Council has approved the rate increase so beginning on June 1st they will begin charging the new rate of \$0.10 a gallon. He stated last month they trucked in over 2 million gallons.

0:17:25 7. Financial Reports for March 2019 presented by Wendy Austin

L. Jenkins reported on the Financials. She stated the revenue fund is favorable to budget. Labor is favorable to budget, operating is favorable to budget and capital is favorable to budget, this is primarily related to the timing of Double Eagle Phase III. She mentioned the outstanding debt was about 61 million. L. Jenkins briefly discussed the budget adjustments to date and a brief report on the check register.

0:22:46 8. Adjourn

The motion was made by F. Beard and seconded by L. Henderson to adjourn. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, L. Henderson No: None, Absent: G. Perkowski. The Motion passed.


Chairman