

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT THE PUBLIC WORKS CONFERENCE
ROOM ON JUNE 20, 2023 AT 5:00 P.M.

Voting Members Present:	David Rogers Mary Garwood Damian Armijo	Chairman Co-Chairman Member
Voting Members Absent:	Julia Williams	Member
Board Secretary Present:	Michael Hernandez Monica Martinez	Parks & Rec. Superintendent Secretary – Public Works

The meeting was called to order by David Rogers at 5:00 pm

ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call was taken by David Rogers. It was determined that a quorum was present

ITEM 2- APPROVAL OF AGENDA

The motion was made by Damian Armijo and seconded by Mary Garwood to approve the Agenda of the June 20, 2022 meeting.

The vote was as follows:

Yes - David Rogers, Mary Garwood, Damian Armijo

No – None

Absent: Julia Williams

The motion carried.

ITEM 3- APPROVAL OF MINUTES HELD SEPTEMBER 20, 2022

The motion was made by Mary Garwood and seconded by Damian Armijo to approve the minutes of the September 20, 2022 meeting.

The vote was as follows:

Yes -David Rogers, Mary Garwood, Damian Armijo

No – None

Absent: Julia Williams

The motion carried.

ITEM 4 – REPORT FROM CITY ARBORIST

Michael Hernandez stated that he received an email from the Arbor Day Foundation that we were approved for another year. Michael mentioned to the board that we needed to figure out a date when we can have the Arbor Day Celebration this year. David asked if we needed to have a set date in the Agenda for the Arbor Day Celebration since it isn't on there. Damian Armijo, one of our board members, specified that we didn't need to as long as a member made a motion to amend the Agenda to schedule a date for the Arbor Day Celebration. Damian Armijo made the motion and was seconded by Mary Garwood to amend the Agenda to schedule a date and time. The board decided to schedule the event for September 19th, 2023 at 5 pm at Spring Park.

ITEM 5 – DISCUSS CREATING AN ORDINANCE ABOUT REPLACING TREES THAT HAVE BEEN TAKEN OUT OR DESTROYED BY CONSTRUCTION

David said that Mary brought this issue to our attention. Mary stated the Mini Golf Course had healthy trees that the City cut down without letting the Tree Board or the Parks and Rec Board know beforehand. She said we feel these boards need to be informed about the issue because 4 or 5 healthy trees got cut down for this project. Dave said he would like to build an Ordinance that would require the City to bid a contract that necessarily involves the destruction or removal of trees, the replacement of those trees bid into the contract as a requirement, and that any destruction or removal of trees is built into the plan; making it an Ordinance where the City would be required to identify removed or destroyed trees and include the replacement of those trees in the Construction bid so it would not come out of the Tree Board budget to replace those trees. Dave said to the board he would have a conversation with the City Attorney, Denise Boyea-Madrid, to put something together about an Ordinance.

ITEM 6 – ADJOURNMENT

A motion to adjourn was made by Damian Armijo and seconded by Mary Garwood

The vote was as follows:

Yes -David Rogers, Mary Garwood, Damian Armijo

No – None

Absent: Julia Williams

The motion carried.



David Rogers, Chairman