

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT THE PUBLIC WORKS
CONFERENCE ROOM ON JANUARY 15, 2019 AT 5:00 P.M.

Voting Members Present:	Dave Rogers	Member
	Mary Garwood	Member
	John Barry	Member
	Ken Britt	Chairperson
	Damian Armijo	Member
Voting Members Absent:	Claudia Phillips	Member
	Julia Williams	Member
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Absent:	Pat Cass	Director of Public Works

The meeting was called to order by Ken Britt.

ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Present –Rogers, Garwood, Barry, Britt, Armijo; Absent – Phillips, Williams

ITEM 2- APPROVAL OF AGENDA

Motion was made by Dave Rogers and seconded by John Barry to approve the agenda.

The vote was as follows: Yes –Rogers, Garwood, Barry, Britt, Armijo; No - None; Abstain – None; Absent – Phillips, Williams; The motion carried.

ITEM 3- APPROVAL OF MINUTES HELD DECEMBER 18, 2018

Ken Britt stated that the correction of Minutes held December 16, 2018 should have read December 18, 2018.

Motion was made by Dave Rogers and seconded by Mary Garwood to approve the December 18, 2018 minutes.

The vote was as follows: Yes –Rogers, Garwood, Barry, Britt, Armijo; No - None; Abstain – None; Absent – Phillips, Williams; The motion carried.

ITEM 4 – REPORT FROM CITY ARBORIST

Luis Renteria stated he submitted the re-certification for Tree City USA but has not received a response. He mentioned planting trees for Bryan Circle which is Riverside Country Club and has received quotes from Phil Landscaping quoted \$11,375.24 includes planting and warranty for a year, Mark Walterscheid quoted \$37,000.00, and South Country Greenhouse could not get the sizes.

Luis Renteria also stated the crew is tree trimming at Dr. Martin Luther King Park and will continue down to N. James.

ITEM 5 – SCHEDULE NEXT MEETING

The next meeting is scheduled for 5:00 pm on February 19, 2019.

ITEM 6 – ADJOURNMENT

The motion was made by Dave Rogers and seconded by Mary Garwood to adjourn the meeting.

The vote was as follows: Yes –Rogers, Garwood, Barry, Britt, Armijo; No - None; Abstain – None; Absent – Phillips, Williams; The motion carried.

Handwritten signature of Ken Britt and the date 9/19/19 in blue ink.

Ken Britt, Chairman