

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT THE PUBLIC WORKS
CONFERENCE ROOM ON JANUARY 16, 2018 AT 5:00 P.M.

Voting Members Present:	Dave Rogers	Member
	John Barry	Member
	Ken Britt	Chairperson
	Julia Williams	Member
Voting Members Absent:	Claudia Phillips	Member
	Mary Garwood	Member
	Damian Armijo	Member
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	Pat Cass	Director of Public Works

The meeting was called to order by Ken Britt @ 5:14 pm

ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Present –Rogers, Barry, Britt, Williams; Absent – Phillips, Garwood, Armijo,

ITEM 2- APPROVAL OF AGENDA

Motion was made by Dave Rogers and seconded by Julia Williams to approve the agenda.

The vote was as follows: Yes –Rogers, Barry, Britt, Williams; No - None; Abstain – None; Absent – Phillips, Garwood, Armijo; The motion carried.

ITEM 3- APPROVAL OF MINUTES HELD OCTOBER 17, 2017

Motion was made by John Barry and seconded by Dave Rogers to approve the October 17, 2017 minutes.

The vote was as follows: Yes –Rogers, Barry, Britt, Williams; No - None; Abstain – None; Absent – Phillips, Garwood, Armijo; The motion carried.

ITEM 4 – DISCUSS PLANS FOR FY 2017/18:

Ken Britt asked if there was any funding, Luis Renteria said the Tree Board did not receive any funding this fiscal year. He also stated that the members send him an amount for the next fiscal year because there are trees that need to be replaced.

ITEM 5 – SHARE AND DISCUSS PICTURES OF CANYON STREET TREES

John Barry said the way the Christmas Decorations are put up is detrimental for the trees since they are being wrapped with fence wire and expected to grow. They are used to wrap the electrical power box. Pat Cass commented that this was not done by City workers. Luis Renteria said he spoke to Mary Garwood so she can ask Main Street who did the work, because if they are not going to remove the wires and lights they are going to continue to harm the trees. Ken Britt suggested a letter sent to Main Street requesting the items removed if not the City of Carlsbad will be removing and disposing of the items.

Pictures attached.

ITEM 6 – UPDATE ON THE FOLLOWING BOARD ACTIVITIES:

- **Memorial Tree Program – Brochure Update**

No update.

- **Report from City Arborist**

Luis Renteria stated the recertification for Tree City was submitted and received successfully. He will not hear anything until about February. He also stated that the Parks Department is still trimming trees.

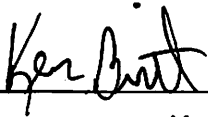
ITEM 7 – SCHEDULE NEXT MEETING

The next meeting is scheduled for 5:00 pm on February 20, 2018.

ITEM 8 – ADJOURNMENT

The motion was made by Dave Rogers and seconded by John Barry to adjourn the meeting.

The vote was as follows: Yes –Rogers, Barry, Britt, Williams; No - None; Abstain – None; Absent – Phillips, Garwood, Armijo; The motion carried.



Ken Britt, Chairman



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