

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT THE PUBLIC WORKS
CONFERENCE ROOM ON AUGUST 21, 2018 AT 5:00 P.M.

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| Voting Members Present: | Dave Rogers Julia Williams Mary Garwood Ken Britt | Member Member Member Chairperson |
| Voting Members Absent: | Claudia Phillips John Barry Damian Armijo | Member Member Member |
| Board Secretary Present: | Luis Renteria | Parks & Rec. Superintendent |
| Others Absent: | Pat Cass | Director of Public Works |

The meeting was called to order by Ken Britt @ 5:08 pm

ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Present –Rogers, Williams, Garwood, Britt; Absent – Phillips, Barry, Armijo

ITEM 2- APPROVAL OF AGENDA

Motion was made by Dave Rogers and seconded by Julia Williams to approve the agenda.

The vote was as follows: Yes –Rogers, Williams, Garwood, Britt; No - None; Abstain – None; Absent – Phillips, Barry, Armijo; The motion carried.

ITEM 3- APPROVAL OF MINUTES HELD JULY 17, 2018

Motion was made by Dave Rogers and seconded by Julia Williams to approve the July 17, 2018 minutes.

The vote was as follows: Yes –Rogers, Williams, Garwood, Britt; No - None; Abstain – None; Absent – Phillips, Barry, Armijo; The motion carried.

ITEM 4 – REVIEW BUDGET FOR FY 2018-2019

Luis Renteria commented to the members they have \$15,000.00 available for this board. Ken Britt questioned Luis Renteria how much will be needed for irrigation supplies, but Luis Renteria mentioned he has another line item specifically for irrigation. Mary Garwood stated she had \$500.00 in Beautification budget that could buy a tree.

ITEM 5 – REPORT FROM CITY ARBORIST

Luis Renteria stated the Parks Department is still on schedule for tree trimming, Collins Tree Service is contracted to do tree trimming as well. He stated he still keeping track of all the monies for Tree City USA and will be coming up with a list of areas a tree is needed. He mentioned they upgraded 5th Street Park and lost some trees, the WIPP donated money to add picnic tables, shade structure for the playground equipment, concrete for the basketball court, and basketball goal.

ITEM 6 – SCHEDULE NEXT MEETING

The next meeting is scheduled for 5:00 pm on September 18, 2018.

ITEM 7 – ADJOURNMENT

The motion was made by Dave Rogers and seconded by Julia Williams to adjourn the meeting.

The vote was as follows: Yes –Rogers, Williams, Garwood, Britt; No - None; Abstain – None; Absent – Phillips, Barry, Armijo; The motion carried.

 

Ken Britt, Chairman