

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS HELD ON JUNE 20, 2013, AT 8:30 A.M. IN THE PLANNING ROOM, #204, AT CITY HALL, 101 N. HALAGUENO STREET, CARLSBAD, NM

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| VOTING MEMBERS PRESENT: | Craig Stephens Larry Henderson Larry Sells | Chairman Member Member |
| VOTING MEMBERS ABSENT: | Steve Massey Gary Perkowski | Member Member |
| EX-OFFICIO MEMBERS PRESENT: | Steve McCutcheon | Ex-Officio/City Administrator/Secretary |
| EX-OFFICIO MEMBERS ABSENT: | Mayor Dale Janway | Ex-Officio/Member |
| BOARD SECRETARY PRESENT: | Steve McCutcheon | Ex-Officio/City Administrator/Secretary |
| OTHER PRESENT: | Steve McCutcheon Monica Harris Tai Etcheverry Luis Camero Eileen Riordan Annette Barrick Edward T. Rodriquez Joe Harvey | City Administrator Finance Director Internal Auditor Public Works Director City Attorney City Clerk/Asst. to City Administrator SB Oilfield Water Superintendent |

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:06 1. Call to Order (8:42:11 a.m.)

Craig Stephens called the meeting to order.

0:00:10 2. Roll Call and Determination of Quorum

Craig Stephens called Roll and a Quorum was confirmed. Those present were: Craig Stephens, Larry Henderson and Larry Sells. Absent: Steve Massey and Gary Perkowski.

0:00:38 **3. Approval of Agenda**

The motion was made by Larry Henderson and seconded by Larry Sells to approve the Agenda of the June 20, 2013, Meeting of the Board of Water and Sewer. The vote was as follows Yes: Stephens, Henderson, and Sells; No-None; Absent- Massey and Perkowski. The Motion passed.

0:00:46 **4. Approval of Minutes of Regular Meeting of the Board of Water and Sewer Commissioners meeting held on May 16, 2013**

The motion was made by Larry Sells and seconded by Larry Henderson to approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on May 16, 2013 with one correction on page 4; the Motion to Adjourn being seconded by Larry Sells not Larry Henderson. The vote was as follows Yes: Stephens, Henderson, and Sells; No-None; Absent- Massey and Perkowski. The Motion passed.

0:02:20 **5. Check Register and Bills**

Larry Sells questioned the cost of electricity. Mike Abell explained it is a time of high consumption.

The motion was made by Larry Henderson and seconded by Larry Sells to approve the Check Register and Bills. The vote was as follows Yes: Stephens, Henderson, and Sells; No-None; Absent- Massey and Perkowski. The Motion passed.

0:03:42 **6. Operating Reports**

- a. Statistical Reports**
- b. Water and Sewer Monthly Reports**

Mr. Henderson said water consumption is up this year over last year as were the revenues. Monica Harris explained the billing cycle. She said it takes a couple of months for the revenues to come in. Craig Stephens said the expenditures are up. Mr. McCutcheon said that is for supplies from the City warehouse. There was brief discussion regarding pumping amounts were lower than sold amounts. Mike Abell said there were several leaks in Double Eagle. Joe Harvey explained that the usage meters at the Airport well are read at a different time than the master meter.

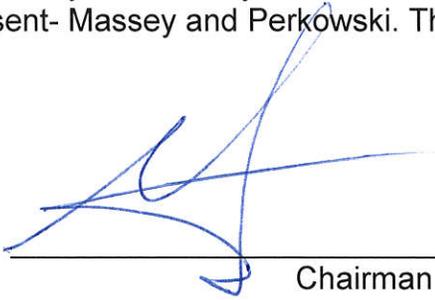
The motion was made by Larry Henderson and seconded by Larry Sells to approve the Operating Reports. The vote was as follows Yes: Stephens, Henderson, and Sells; No-None; Absent- Massey and Perkowski. The Motion passed.

There was additional discussion regarding the following:

- Temporary Beach Closure
- Loss of Power to Wells due to a Single Car Accident with a Power Pole
- Well # 10
- Otis Water Issues
- Public Education
- Effluent Project
- State Land Office and Mayor Janway signing of Easement

0:45:14 7. Adjourn (9:27:26 AM)

The motion was made by Larry Henderson and seconded by Larry Sells to Adjourn. The vote was as follows: Yes-Stephens, Henderson, and Sells; No-None; Absent- Massey and Perkowski. The Motion passed.



Chairman