

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT THE PUBLIC WORKS
CONFERENCE ROOM ON SEPTEMBER 17, 2013 AT 4:30 P.M.

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| Voting Members Present: | Ken Britt Damian Armijo Dave Rogers Julia Williams | Chairperson Member Member Member |
| Voting Members Absent: | Sandra K Nunley | Member |
| Board Secretary Present: | Luis Renteria | Parks & Rec. Superintendent |
| Others Present: | LaVerne Thomas Alma Fitzgerald | |

The meeting was called to order by Ken Britt @ 4:34 pm

ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Present – Armijo, Williams, Rogers, Britt; Absent – Nunley

ITEM 2- APPROVAL OF AGENDA

Motion was made by Dave Rogers and seconded by Julia Williams to approve the agenda.

The vote was as follows: Yes – Armijo, Williams, Rogers, Britt; No - None; Abstain – None; Absent – Nunley; The motion carried.

ITEM 3- APPROVAL OF MINUTES HELD JUNE 18, 2013

Motion was made by Dave Rogers and seconded by Damian Armijo to approve the June 18, 2013 Minutes.

The vote was as follows: Yes – Armijo, Williams, Rogers, Britt; No - None; Abstain – None; Absent – Nunley; The motion carried.

ITEM 4– UPDATE ON THE FOLLOWING BOARD ACTIVITIES:

• **Tree City Ordinance – Working Group:**

Ken Britt said the changes that were made from the last meeting are as follows; Historic Zone was changed to Public Places, Code Enforcement responsibilities were changed to the Urban Forester, Urban Forester was to hold a degree and/or experience appropriate to the training in a closely related field, omitted Section 20-33 and Section 2 Amendment. Ken Britt explained the Draft Ordinance will go to Eileen Riordan and then to the Ordinance Committee.

The motion was made by Dave Rogers and seconded by Damian Armijo to send the Draft Ordinance to Eileen Riordan, City Attorney.

The vote was as follows: Yes – Armijo, Williams, Rogers, Britt; No - None; Abstain – None; Absent – Nunley. The motion carried.

- **Reports from Partnership Organization Liaison's**

Luis Renteria said the Tree Board approved to purchase trees for the MLK Park. The irrigation material has been bought and the cost will be approximately \$400 a tree, installed by the vendor. Luis said Councilman Shirley made a proposal for funds to expand the Disc Golf Course. He said they want to place the trees in areas where it's a hazard for the Course. Ken Britt said the Pecos River Committee's trees have been planted on the island at beach. Luis Renteria said the Arbor Day trees are doing wonderful and the tee posts have been removed. Dave Rogers suggested partnering with Mainstreet. Luis said the City funded \$10,000 to replace the trees along Canyon and to remove the bushes that are safety concerns for traffic. Dave Rogers said since Mark Walterscheid took over the maintenance of those bushes they are cut low enough and are not such a sight hazard as before. Ken Britt said he represented the Board at the Lions Club and spoke about what it means to be a Tree City.

- **Report from City Arborist**

Luis Renteria said he purchased material for irrigation which came out to \$3,597.25 for the MLK Park. Irrigation work will continue at the MLK Park once the Parks Crew is finished at the Sports Complex. There is \$30,000 worth of trees being planted at the Sports Complex, which will go towards per capita. The Parks Dept. is also installing bubblers for the trees. They are about 50% done with the job at the BFYSC and have a lot of irrigation improvement at Smith Park. He said he is keeping track of all the expenditures, including all the trees being planted at the Golf Course and Sports Complex, for next year's Tree City USA.

Ken Britt said next meeting they will need to talk about the Tree Memorial Program.

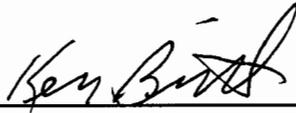
ITEM 5- SCHEDULE NEXT MEETING

The next meeting was scheduled for October 15, 2013 at the Public Works Conference Room.

ITEM 6 – ADJOURNMENT

The motion was made by Dave Rogers and seconded by Julia Williams to adjourn the meeting.

The vote was as follows: Yes – Armijo, Williams, Rogers, Britt; No - None; Abstain – None; Absent – Nunley; The motion carried.

 11-19-13

Ken Britt, Chairman