

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT THE PUBLIC WORKS
CONFERENCE ROOM ON MAY 21, 2013 AT 4:30 P.M.

Voting Members Present:	Ken Britt Lynn Atwood Kelly Calicoat Damian Armijo Dave Rogers	Chairperson Member Member Member Member
Voting Members Absent:	Julia Williams Sandra K Nunley	Member Member
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	None	

The meeting was called to order by Ken Britt @ 4:35 pm

ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Present - Atwood, Armijo, Rogers, Britt, Calicoat; Absent – Williams, Nunley

ITEM 2- APPROVAL OF AGENDA

Motion was made by Lynn Atwood and seconded by Dave Rogers to approve the agenda.

The vote was as follows: Yes – Atwood, Armijo, Rogers, Britt, Calicoat; No - None; Abstain – None; Absent - Williams, Nunley; The motion carried.

ITEM 3- APPROVAL OF MINUTES HELD APRIL 16, 2013

Motion was made by Dave Rogers and seconded by Lynn Atwood to approve the April 16, 2013 Minutes.

The vote was as follows: Yes – Atwood, Armijo, Britt, Calicoat; No - None; Abstain - Rogers; Absent - Williams, Nunley; The motion carried.

ITEM 4- UPDATE ON THE FOLLOWING BOARD ACTIVITIES:

• **Tree City Ordinance – Working Group:**

There was no discussion at this time.

• **Reports from Partnership Organization Liaison's**

Luis Renteria said there was a budget submitted to the Parks from Councilman Shirley for the Golf Course with \$5,000 for trees. Luis suggested the Board do some funding with the money they submitted to plant more trees. Ken Britt said there is a need for trees on Canyon Street. Kelly Calicoat said there was a lot of shrubbery placed along Canyon St. and the shrubbery poses a bad

concealment for people to be able to see clear to enter the roadway. He doesn't think they should enter into a liability with the shrubbery when they have the option of using trees. Dave Rogers said he believes the truck by-pass which goes from Lea to Greene and the section from Allsups to Lea Street is State and from Greene to Albertsons is City. Ken Britt said they would look into how much jurisdiction they have to plant trees in that area. Luis Renteria said it is under contract with Mark Walterschied to maintain that area.

Luis Renteria said they are waiting for the budget to be approved officially and is keeping a record of what is being spent on trees. There were a couple of trees bought to replace the Red Oak and Beautification purchased two Cottonless Cottonwoods to be planted at the Dog Park.

- **Report from City Arborist**

Luis Renteria said there is a warranty for a year on the trees planted on Arbor Day at the Lake Carlsbad Recreation Area. Kelly Calicoat asked about the ending budget for this fiscal year. Luis explained that there is money left over and is not sure if it can be carried over. He said as of right now they will get the \$20,000 they requested for the upcoming fiscal year. Kelly suggested spending the left over money in the month that's left. Luis explained that the deadline for purchasing was April 30th and they cannot purchase anything else except for emergencies. Ken Britt said they should remember that for next year and stock up on irrigation supplies or buy trees to hold onto. Dave Rogers asked if there was an average of what it costs to put one tree in. Luis Renteria said it costs less for the City to plant but he would rather have the vendor plant it and get the warranty. He said it costs around \$500.

Dave Rogers suggested placing some Tree City banners on the utility poles coming into town. Ken Britt said they may be able to work with the Chamber, Mainstreet and a few other organizations to rally some funds for them.

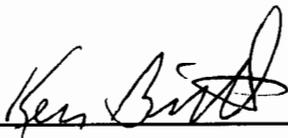
ITEM 5- SCHEDULE NEXT MEETING

The next meeting was scheduled for June 18, 2013 at the Public Works Conference Room.

ITEM 6 – ADJOURNMENT

The motion was made by Dave Rogers and seconded by Kelly Calicoat to adjourn the meeting.

The vote was as follows: Yes – Atwood, Armijo, Rogers, Britt, Calicoat; No - None; Abstain – None; Absent - Williams, Nunley; The motion carried.



Ken Britt, Chairman