

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT THE PUBLIC WORKS
CONFERENCE ROOM ON MARCH 19, 2013 AT 4:30 P.M.

Voting Members Present:	Ken Britt	Chairperson
	Sandra K Nunley	Member
	Lynn Atwood	Member
	Kelly Calicoat	Member
	Damian Armijo	Member
	Dave Rogers	Member
Voting Members Absent:	Julia Williams	Member
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	Kadee Wachholz	Public Works Secretary

The meeting was called to order by Ken Britt @ 4:35 pm

ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Present - Atwood, Nunley, Armijo, Rogers, Britt, Calicoat; Absent - Williams

ITEM 2- APPROVAL OF AGENDA

Motion was made by Kelly Calicoat and seconded by Sandra Nunley to approve the agenda.

The vote was as follows: Yes – Atwood, Nunley, Armijo, Rogers, Britt, Calicoat; No - None; Abstain – None; Absent - Williams; The motion carried.

ITEM 3- APPROVAL OF MINUTES HELD FEBRUARY 19, 2013

Motion was made by Lynn Atwood and seconded by Sandra Nunley to approve the February 19, 2013 Minutes.

The vote was as follows: Yes – Atwood, Nunley, Armijo, Britt, Calicoat; No - None; Abstain - Rogers; Absent - Williams; The motion carried.

Dave Rogers abstained from voting due to not being present at the February 19, 2013 meeting.

ITEM 4- CONSIDER MATTERS REGARDING ARBOR DAY 2013

The Board decided to plant ten Cottonless Cottonwoods at the Lake Carlsbad Recreation Area east of the rocket slide on April 16th at 4:30 pm for the Arbor Day celebration. Luis Renteria said he will e-mail the state forest group and invite them. Kelly Calicoat said the Board should invite the media, county extension agent, and County Commissioners. Dave Rogers said it would be a good idea to advance the newspaper a press packet with all of the information to make the front page of Wednesday's paper. Kelly said he would present a press packet to the media. Lynn Atwood said they should announce it in the Little Argus the days leading up to Arbor Day. Sandra Nunley said

Claudia Phillips bought seedlings for all the fourth graders in Carlsbad. She asked if the Board's funds could help assist Claudia in purchasing the seeds. Luis said he was not sure if that was possible. Kelly said the Board should consider contacting the U.S. Forest Service for donations of seedlings to hand out at the event. Ken Britt said next year the Board could set up a booth at March for Parks with information about memorial tree donations and Arbor Day. Kelly suggested setting up an informational booth regarding the memorial tree program at Relay for Life this year.

ITEM 5- CONSIDER AREAS TO PLANT TREES USING THE APPROVED BUDGET

Ken Britt explained the Board has \$15,000 in their budget for meeting their goals and there will be an estimated \$10,000 left over. He said some of the trees have died at Troy Young Park, which was their first Arbor Day and would like to see them replaced with the budgeted money. He suggested stocking up on materials and supplies in regards to irrigation. Lynn Atwood said Jim Harrison told her there was a tree farm at the Golf Course and asked if there was still room to do that. Luis Renteria explained it was feasible but the trees lose a lot of root ball when they are transplanted. Ken Britt said he asked for \$20,000 for the upcoming budget. He explained that in order to become a Tree City by the Arbor Day Foundation the City has to spend a minimum of \$2 per capita. Luis said the funds that are left can be carried over to the next fiscal year. He said they will replace the dead trees at the Troy Young Park and he will submit the left over amount for next fiscal year.

Motion was made by Kelly Calicoat and seconded by Dave Rogers to have unexpended funds from the 2012-13 fiscal year budget carried over to the 2013-14 fiscal year budget due to not having enough manpower and time to put the money to beneficial use.

The vote was as follows: Yes – Atwood, Nunley, Armijo, Rogers, Britt, Calicoat; No - None; Abstain – None; Absent - Williams; The motion carried.

ITEM 6- CONSIDER REQUEST FROM GOLDEN SERVICES FOR TREE MEMORIAL PLANTING

Luis Renteria explained that Golden Services planted a tree and placed a monument at Smith Park last year in memory of their patients that had passed away. The request will also go through the Parks and Rec Board and the Beautification Committee as a joint approval. Kelly Calicoat read the request from Golden Services (Attachment 1).

Motion was made by Kelly Calicoat and seconded by Lynn Atwood to approve the request from Golden Services to adopt Smith Park and have a tree memorial planting.

The vote was as follows: Yes – Atwood, Nunley, Armijo, Britt, Calicoat; No - None; Abstain – Rogers; Absent - Williams; The motion carried.

Dave Rogers abstained from voting due to being employed with Golden Services.

ITEM 7- UPDATE ON THE FOLLOWING BOARD ACTIVITES:

• **Tree City Ordinance – Working Group:**

Kelly Calicoat said he will send his input and concerns to Ken Britt. Ken said at the May meeting they will concur on moving the draft ordinance forward to the City Attorney for evaluation.

• **Reports from Partnership Organization Liaison's**

Luis Renteria said the Pecos River Committee planted Cottonless Cottonwoods at the beach island.

- **Report from City Arborist**

Luis Renteria said they were approved as a Tree City USA for the third year. They will be sending a plaque that can be presented to the Mayor on Arbor Day. The money that went towards trees for the Sports Complex and Golf Course will go towards being a Tree City. Dave Rogers suggested incorporating the presentation and the public announcement as a buildup in a strategic plan towards Arbor Day as a combined public relations campaign. Ken said he believes there should be some recognition that Carlsbad is a Tree City USA at City Council. He said he will try to get on the agenda for the meeting on March 26th.

ITEM 8 – SCHEDULE NEXT MEETING

The next meeting was scheduled for April 16th at the Lake Carlsbad Recreation Area.

The motion was made by Dave Rogers and seconded by Kelly Calicoat to designate the next scheduled meeting at the Lake Carlsbad Recreation Area to celebrate Arbor Day.

The vote was as follows: Yes – Atwood, Nunley, Armijo, Rogers, Britt, Calicoat; No - None; Abstain – None; Absent - Williams; The motion carried.

ITEM 9 – ADJOURNMENT

The motion was made by Dave Rogers and seconded by Damian Armijo to adjourn the meeting.

The vote was as follows: Yes – Atwood, Nunley, Armijo, Rogers, Britt, Calicoat; No - None; Abstain – None; Absent - Williams; The motion carried.



Ken Britt, Chairman