

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT THE PUBLIC WORKS
CONFERENCE ROOM ON DECEMBER 17, 2013 AT 4:30 P.M.

Voting Members Present:	Ken Britt Damian Armijo Dave Rogers Sandra Nunley	Chairperson Member Member Member
Voting Members Absent:	Julia Williams	Member
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	Kadee Wachholz	Public Works Executive Secretary

The meeting was called to order by Ken Britt @ 4:36 pm

ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Present – Rogers, Armijo, Nunley, Britt; Absent – Williams

Dave Rogers stated for the record that Julia Williams is in the hospital and will be unable to attend the meeting.

ITEM 2- APPROVAL OF AGENDA

Motion was made by Dave Rogers and seconded by Sandra Nunley to approve the agenda.

The vote was as follows: Yes – Rogers, Armijo, Nunley, Britt; No - None; Abstain – None; Absent – Williams; The motion carried.

ITEM 3- APPROVAL OF MINUTES HELD NOVEMBER 19, 2013

Motion was made by Sandra Nunley and seconded by Dave Rodgers to approve the November 19, 2013 Minutes.

The vote was as follows: Yes – Rogers, Armijo, Nunley, Britt; No - None; Abstain – None; Absent – Williams; The motion carried.

ITEM 4- DISCUSS TREE MEMORIAL PROGRAM:

Discussion was delayed until the January 21, 2014 meeting.

ITEM 4- UPDATE ON THE FOLLOWING BOARD ACTIVITES:

- **Tree City Ordinance – Working Group:**
Eileen Riordan, City Attorney, is reviewing the Ordinance.

- **Reports from Partnership Organization Liaison's**

None

- **Report from City Arborist**

Luis Renteria explained the Tree City USA Application for Recertification needs the Mayor's signature. It will be e-mailed to the Arborist and then submitted to the Arbor Foundation. The City spent over 118k on trees last year.

The Disc Golf Course/Arbor Day trees have been purchased and will go towards next year's Tree City USA. The trees were purchased through Phil's Landscaping in the amount of \$11,165. Phil's Landscaping is expecting to plant the trees in the middle to late January. The materials for irrigation have been purchased and will be installed by the City; Phil's Landscaping will start planting once the irrigation is complete.

ITEM 5- SCHEDULE NEXT MEETING

The next meeting is scheduled for January 21, 2014.

Ken Britt sent e-mail correspondence to the Mayor and City Administrator requesting an opportunity to discuss the overall rigidity of the schedules and guidelines from the Ordinance. He requested to discuss possible change to the ordinance to make it flexible and friendly to the people who are volunteering their time to the City. He also suggested there be training provided to the people who need it, so they can understand and better utilize the ordinance.

ITEM 6 - ADJOURNMENT

The motion was made by Damian Armijo and seconded by Dave Rogers to adjourn the meeting.

The vote was as follows: Yes - Rogers, Armijo, Nunley, Britt; No - None; Abstain - None; Absent - Williams; The motion carried.

Ken Britt, Chairman