

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS HELD ON SEPTEMBER 15, 2016, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM

VOTING MEMBERS PRESENT:	Craig Stephens Larry Henderson Gary Perkowski Fred Beard	Chairman Member Member Member
VOTING MEMBERS ABSENT:	Russell Hardy	Member
EX-OFFICIO MEMBERS PRESENT:	Steve McCutcheon	Ex-Officio/City Administrator/ Secretary
EX-OFFICIO MEMBERS ABSENT:	Mayor Dale Janway	Ex-Officio/Member
OTHERS PRESENT:	Annette Barrick Wendy Hammett Mike Hernandez Ron Myers Jamey Schwiger Wes Nichols Richard Aguilar Joe Harvey	City Clerk Finance Director/City Treasurer Utilities Director Double Eagle Superintendent Water Dept. Superintendent Collections Superintendent Environmental Services WW Superintendent

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:08 1. Call to Order

Craig Stephens called the meeting to order.

0:00:12 2. Roll Call and Determination of Quorum

Craig Stephens called Roll and it was determined that there was a quorum of voting members. Those present were: Craig Stephens, Larry Henderson, and Gary Perkowski; Absent: Fred Beard and Russell Hardy.

0:00:27 3. Approval of Agenda

The motion was made by Gary Perkowski and seconded by Larry Henderson to Approve the Agenda. The Vote was as follows, Yes: Craig Stephens, Larry Henderson, and Gary Perkowski; No: None Absent: Russell Hardy and Fred Beard. The Motion passed.

0:00:54 4. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held on August 18, 2016

The motion was made by Gary Perkowski and seconded by Larry Henderson to Approve the Minutes of the August 18, 2016, Board of Water and Sewer Commissioners. The Vote was as follows, Yes: Craig Stephens, Gary Perkowski and Larry Henderson; No: None Absent: Russell Hardy and Fred Beard. The Motion passed.

0:01:06 5. Water & Sewer Department Monthly Reports presented by Mike Hernandez

Mike Hernandez reported that Septage Disposal at the Treatment Plant has increased this month. Mr. McCutcheon told the members that the Gregory's have signed the agreement with the City for Effluent Water. He said the agreement is not finalized yet and the Gregory's are still working on their permit. There was additional discussion regarding the following:

- Reconnect Fees
- The effect of the new fees on late payments
- Cut-off numbers

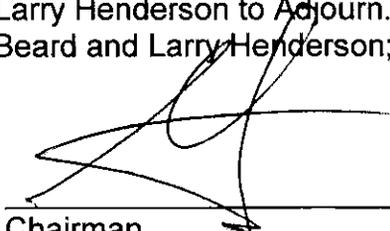
(8:42) Fred Beard arrived

0:09:33 6. Financial Reports by Wendy Hammett

Wendy Hammett handed out additional Financial Reports. She explained the Financial Reports are down about 19 percent below the targeted budget. She said the electronic bill pay is up and running and the trends show the use is growing. She explained the on-line bill pay banking process. Mr. McCutcheon said the auto-pay will be beneficial to the staff as well as the customers.

0:19:40 7. Adjourn

The motion was made by Gary Perkowski and seconded by Larry Henderson to Adjourn. The Vote was as follows, Yes: Craig Stephens, Gary Perkowski, Fred Beard and Larry Henderson; No: None, Absent: Russell Hardy. The Motion passed.


Chairman