

MINUTES OF A REGULAR MEETING OF THE **CARLSBAD BOARD OF SOLID WASTE COMMISSIONERS** OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CITY HALL IN THE PLANNING ROOM ON DECEMBER 18, 2013 AT 3:30 P.M.

Voting Members Present: Jerry Stanley, Chairman – Member at large  
Lisa Flores, Board – Ward 1  
Alvin Doportto, Board – Ward 2  
Christopher Jones, Board – Ward 3  
Jim Grantner, Board – Ward 4

Voting Members Absent: None

Ex-Officio Members Absent: Mayor Dale Janway

Ex-Officio Members Present: Steve McCutcheon, City Administrator

Board Secretary Present: Luis Camero, Director of Utilities

Staff Present: Mike Hernandez, Deputy Director of Utilities  
David Flores, Solid Waste Supervisor  
Albert Moisa, Solid Waste Supervisor  
Sylvia Schneider, Solid Waste Coordinator

Others Present: Mary Garwood, Rainbow Recycling

Jerry Stanley called the meeting to order at 3:35 p.m.

**1. ROLL CALL OF VOTING MEMBERS and DETERMINATION OF QUORUM**

Jerry Stanley called the roll of voting members, determining that five of the five appointed board members were in attendance, which constitutes a quorum.

**2. APPROVAL OF AGENDA**

Jerry Stanley called for a motion to approve the agenda as presented. Jim Grantner made the motion, which was seconded by Chris Jones. *The vote was as follows: Yes – Flores, Doportto, Jones and Grantner. No – none. Abstain - none. Absent – none. The motion carried.*

**3. APPROVAL OF MINUTES OF November 20, 2013 MEETING**

Lisa Flores made the motion to approve the November 20, 2013 minutes as presented. Jim Grantner seconded the motion. *The vote was as follows: Yes – Flores, Doportto, Jones and Grantner. No – none. Abstain - none. Absent – none. The motion carried.*

**4. LANDFILL REPORT**

Luis Camero said that the Sand Point Landfill operation is good and sound, and is operated by the county road department, without major violations. The city solid waste department and the state both conduct inspections there each month. Issues are usually minor, such as litter or loose trash. Currently, the landfill has begun the permit renewal process to renew the existing 20-year permit, which will expire in 2015. The renewal will include a permit modification to increase the height of cells. Jerry Stanley asked about the

current cell. Mr. Camero explained the current cell is the fourth of eight total cells and was opened approximately three years ago, with a service life expectancy of seven years. Mr. Camero said that when the new permit is about ten years in, the city will need to start planning to develop a new landfill.

**5. CONVENIENCE STATION UPDATE**

Mr. Camero reported that the convenience station is a permitted facility. He explained that it was originally intended for yard waste and has progressed to accept residential bulk trash. He said the facility evolved from the Keep Carlsbad Beautiful Travelling Dumpster program. At one point, county funds were earmarked to provide employees at the station; however, the grant was eventually rescinded by the state. Currently, the station is not manned. Jerry Stanley asked if it was anticipated that the station would need to be manned; Mr. Camero said two caretaker positions had been requested for the current year's budget but was denied. He said they will be requested again for next year's budget. Options for improving convenience station and/or developing a transfer point were discussed. Board will need to continue working on ideas for this service.

**6. NEW MEXICO RECYCLING COALITION REPORT REVIEW**

Jerry Stanley reminded the board that the NM Recycling Coalition Report included in their binders contains information that is relevant to their role in solid waste management. Diverting recyclables extends the life of the landfill. Mr. Camero reported that the landfill tipping fee had been increased last year; \$30 per ton for commercial users in the county and \$60 per ton for out-of-county commercial. Residential tipping fee is \$28 per ton. Jerry Stanley suggested that at some point English Bird may be invited to speak with this board.

**7. RAINBOW RECYCLING UPDATE**

Mary Garwood had PowerPoint handouts to help explain the processes at Rainbow Recycling. She covered the history of the program, the start of the curbside program, and discussed the materials accepted for processing. Due to lack of time, she did not complete her presentation.

**8. TABLE ITEMS 8 THROUGH 9**

Due to the lateness of the hour, Jerry Stanley requested tabling of the remaining agenda items.

**9. SET NEXT MEETING**

The next meeting of the Board shall be scheduled for 3:30 p.m. on Wednesday, January 15, 2014 in the Planning Room at City Hall.

**10. MOTION TO ADJOURN**

Jerry Stanley called for a motion to adjourn. Chris Jones made the motion to adjourn, seconded by Jim Grantner. *The vote was as follows: Yes – Flores, Doporto, Jones and Grantner. No – none. Abstain - none. Absent – none. The motion carried.* The meeting was adjourned at approximately 4:55 p.m.

  
JERRY STANLEY, Chair