

**Minutes of a Regular Meeting of the  
San Jose Senior Center Advisory Board  
Held at San Jose Senior Center  
2814 San Jose Blvd  
On October 2, 2013 at 1:00 p.m.**

**VOTING MEMBERS PRESENT**

Pat Jones	Chairperson
Julia Williams	Board Member
Barbara Dennis	Board Member
Franceal Lucia	Board Member

**VOTING MEMBERS ABSENT**

Eugene Thompson

**OTHERS PRESENT**

Cecilia Franco	San Jose Senior Center Manager
Ida Navarrette	San Jose Senior Center Asst. Manager

**Ex- Officio Members Absent:**

Dale Janway	Mayor
Steve McCutcheon	City Administrator

**ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call of those present was taken by Pat Jones, Chairperson. It was determined that a quorum was present. The meeting was called to order at 1:00 p.m.

**APPROVAL OF THE AGENDA OF OCTOBER 2, 2013**

The motion was made by Ms. Lucia and seconded by Ms. Dennis that the October 2, 2013 agenda be approved.

The vote was as follows: Yes- Williams, Lucia, Dennis and Jones.  
No-None. The motion carried.

**CONSIDER APPROVAL OF MINUTES FROM SEPTEMBER 4, 2013 REGULAR MEETING**

The motion was made by Ms. Dennis and seconded by Ms. Lucia that the Minutes of the September 4, 2013 meeting be approved.

The vote was as follows: Yes- Dennis, Williams, Lucia and Jones.  
No –None. Motion carried.

### **CONSIDER APPROVAL OF OCTOBER CALENDAR**

- Daily meals served from 11:30 – 12:30
- Daily entertainment 11:00-11:30
- Monday Low Impact Exercise 9:00-9:30
- Monday Line dancing 1:30-4:00
- Tuesday Blood Pressure 10:30-11:30
- Tuesday Bingo 1:00-4:00
- Wednesday Quilting Class 9:30-5:00
- Wednesday Bunco every third 1:00
- Thursday Line Dancing 1:30-4:00
- Thursday Ceramics/Crafts 10:00-4:00
- Friday Low Impact Exercise 9:00-9:30
- Friday Ceramics/Crafts 1:00-4:00
- Friday Line Dancing 1:30- 2:30
- Oct. 2<sup>nd</sup> San Jose Advisory 1:00
- Oct. 4<sup>th</sup> Velvet Pumpkin Class 1:00-2:00
- Oct. 14<sup>th</sup> Kitchen Closed
- Oct. 16<sup>th</sup> AARP Driving Def. Class 12:30
- Oct. 31<sup>st</sup> Halloween Party 10:00

The motion was made to approve the October calendar by Ms. Lucia and seconded by Ms. Dennis.

The vote was as follows: Yes- Dennis, Williams, Lucia and Jones.  
No-None. Motion carried.

### **CONSIDER APPROVAL OF MONTHLY REPORTS FOR SEPTEMBER**

Ms. Franco reported that a total number of patrons served in September were 4,037.  
The nutritional program served 1,356.

Ms. Franco stated that in September we took in \$3,610.00 in bingo money and we gave out \$3,563.00.

The motion was made to approve the monthly reports by Ms. Lucia and seconded by Ms. Dennis.

The vote was as follows: Yes- Lucia, Dennis, Williams and Jones.  
No-None. Motion carried.

## **CONSIDER APPROVAL OF MANAGER'S REPORT**

### **Halloween party for the seniors:**

- a. Ms. Franco stated that it was that time again to plan for the annual Halloween Party. She also said that she will be asking the Line Dancers to dance at the Halloween Party. Ms. Franco stated that we are planning a costume contest, cake walk, pictures by Ida and bingo. Ms. Franco asked the advisory board to help us with the party. Ms. Franco said that the prizes would consist of toilet paper, paper towels, dish soap, tea towels and lotion. The seniors will be asked to bring a bag of candy so we can make up candy bags to give out at the party. Ms. Jones said that she would help with the candy giving. Ms. Dennis said that she would also help give out candy and judge the contest. Ms. Saiz agreed to work the cake walk. Ms. Navarrette is in charge of taking pictures. Ms. Lucia said she would also volunteer to be one of the judges and help with the candy giving and passing out the prizes. Ms. Franco said she would call bingo.

### **Quilters:**

- b. The San Jose Quilters donated fifty eight lap quilts and eight blankets to the American Legion Post 7 Legion Riders who will take them to Brooks Army Medical Center to the wounded warriors. The quilters have been making quilts for the last five years. The quilters will accept donations of cotton, flannel material and batting.

The motion was made to approve the manager's reports by Ms. Dennis and seconded by Ms. Lucia.

The vote was as follows: Yes- Lucia, Dennis, Williams and Jones.  
No-None. Motion carried.

## **CONSIDER APPROVAL OF REPLACEMENTS OF TWO BOARD MEMBERS**

Ms. Franco stated that the names of Marvin and Betty Archuleta had been submitted to replace Ms. Lupe Hernandez and Frank Sapien. Ms. Franco explained that it has to go before City Council first.

**Comments and questions for discussion only no action may be taken.**

None.

## **ADJOURN**

The motion was made to adjourn by Ms. Williams and seconded by Ms. Lucia.

The vote was as follows: Yes-, Lucia, Dennis, Williams, and Jones.

No-None. Motion carried.

Meeting adjourned at 2:00 p.m. The next meeting is scheduled for Wednesday,  
November 6, 2013 at 1:00 p.m.

  
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Approved by: Pat Jones, Chairperson