

**Minutes of a Regular Meeting of the  
RSVP Advisory Board  
San Jose Senior Center  
2814 San Jose Blvd.  
Monday, September 30, 2013, 12:00 PM**

**Voting Members Present:**

Jim Grantner	Member
Delora Elizondo	Member
Fred Cota	Member
Dora Cota	Member
Dorothy Perkowski	Member

**Voting Members Absent:**

Emma F. Garcia	Member
Julia Williams	Member

**Ex-Officio Members Absent:**

Dale Janway	Mayor
Steve McCutcheon	City Administrator

**Others Present:**

Amparo C. Vasquez,	RSVP Coordinator
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**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call of those present was taken by Delora Elizondo, Chairperson. It was determined that a quorum was present. The meeting was called to order at 12:10 p.m.

**2. APPROVAL OF AGENDA**

The motion was made by Dorothy Perkowski and seconded by Jim Grantner to approve the agenda of the September 30, 2013 meeting. The vote was as follows:

Yes – Jim Grantner, Dorothy Perkowski, Dora Cota, Fred Cota, Delora Elizondo

No- None

Absent –Emma F. Garcia, Julia Williams

**3. MANAGER'S REPORT**

**a. Volunteers and Volunteer Stations:**

Ms. Vasquez informed the Board of the current number of active volunteers and current Stations.

**b. Grant Application for FY 2013-2014:**

Ms. Vasquez informed the Board that the Grant Application for F.Y. 2013-2014 was approved and the Grant Application for FY 2014-2015 has been submitted for the same funding amount of \$36,907.00 as the previous year.

**c. Monitoring Review:**

**Ms. Vasquez went over the Monitoring Review that was conducted on August 26-28, 2013. Monitors were very pleased with the review and encouraged to see the positive impact that the RSVP Program is making in Carlsbad. Very few findings were found and our responses to those findings will need to be sent by October 16, 2013**

**d. Upcoming Events:**

**Ms. Vasquez informed the Board that we need to start planning for the Annual Volunteers' Recognition Dinner.**

**4. COMMENTS AND QUESTIONS FOR DISCUSSION ONLY-NO ACTION MAY BE TAKEN**

**Discussions were held on the new Performance Measures and as to how we are going to meet those measures and provide outcomes as required for the next fiscal year. Further discussions will be held on this issue at the next Board meeting.**

**Discussions were held on the date for the Recognition Dinner and ideas of what to serve as the meal and if we should have door prizes or not. We will finalize this issue at a later date.**

**5. ADJOURN**

**With no further business to discuss, Dora Cota motioned that meeting be adjourned and seconded by Delora Elizondo. Meeting adjourned at 1:15 p.m. The vote was as follows:**

**Yes – Jim Grantner, Dorothy Perkowski, Dora Cota, Fred Cota, Delora Elizondo.**

**No – None**

**Absent – Emma F. Garcia, Julia Williams**

**Minutes approved by**

  
**Delora Elizondo, Chairperson**