



City of Carlsbad, New Mexico
RFP # 2017-04
Addendum 3

4/7/17

Addendum Notice – Third Party Administrator and Health Insurance Coverages

The City of Carlsbad has been asked the following questions regarding RFP 2017-04 and offers the following responses in the blue text:

1. Whether companies from Outside USA can apply for this? (like, from India or Canada)

The RFP does specify in the General Specifications sections a requirement for a Local Agent to act as a liason between the City employees and the Third Party Administrator, thus restricting companies from India or Canada from acting in the capacity of Local Agent.

2. Whether we need to come over there for meetings? Yes, the City Insurance Committee meets monthly with Third Party Administrator and Local Agent representatives.

3. Can we perform the tasks (related to RFP) outside USA? See answer provided for Question #1 (like, from India or Canada)

4. Can we submit the proposals via email? Per the instructions in the RFP document, proposals cannot be accepted via email.

Matt Fletcher
Purchasing Manager
City of Carlsbad
575-234-7905

If you have any questions, please feel free to contact me at 575-234-7905 or email me at msfletcher@cityofcarlsbadnm.com.

Please return a signed copy of this addendum notice with your bid.

X _____
Name of Representative

Date: _____