



City of Carlsbad, New Mexico
RFP # 2016-24
Addendum 2

8/31/16

Addendum Notice – On-Call Engineering Services

The City of Carlsbad has been asked the following question regarding RFP 2016-24 and offers the following response in blue text:

In response to the above referenced Request for Proposal, are the evaluation criteria for Construction Services (shown on page 13) to be included in a separate section after the Planning & Design Services criteria (shown on page 12)?

My recommendation would be to address those areas of the evaluation criteria within the body of your proposal so that we have information in your response that we can evaluate. It may be easier to address those specific areas in a separate section, but we do not have a preference, as long as your proposal addresses all of the criteria areas.

Would full resumes included as an appendix count towards the 20 maximum page limit?

We are not real strict when it comes to page counts. In other words, if you have a few more pages in excess of 20 we will not disqualify your proposal, but it would be best to condense this information as much as possible, or only provide resume's for managing partner's and not the complete staff.

I assume since we have to sign and return the addendum that it does not count in our 20 page limitation?

No, the addendum does not count toward the 20 page limitation, nor would any other required documents such as resident business preferences or campaign contribution form.

Matt Fletcher
Purchasing Manager
City of Carlsbad
575-234-7905

If you have any questions, please feel free to contact me at 575-234-7905 or email me at msfletcher@cityofcarlsbadnm.com.

Please return a signed copy of this addendum notice with your bid.

X _____
Name of Representative

Date: _____

