



City of Carlsbad, New Mexico
RFP # 2016-08
Addendum 1

2/25/16

Addendum Notice – Third Party Claims Administration

The City of Carlsbad has been asked the following question regarding RFP 2016-08 and offers the following response in blue text:

Question 1: Upon review of the attached cost proposal sheet (Appendix A) the form is asking for a claim processing fee for "Less than \$2,500" in No. 1 and "\$2,501 to \$5,000" in No. 2. It is then asking for a total cost per claim by totaling items 1-5. This would not give an accurate number since you are requesting prices for two different types of claims and then totaling them both together. Can you please provide clarification in this. Your assistance is greatly appreciated.

I do see your point, but actually I intended the cost to be calculated exactly the way it's presented. I'm just looking for one number to represent all possible claim scenario's. I realize that the cost per claim would be different depending on the amount of the claim. However, for the sake of comparison, I'm looking for a total that represents both claim types (1-2) and the other cost factors (Items 3-5).

Matt Fletcher
Purchasing Manager
City of Carlsbad
575-234-7905

If you have any questions, please feel free to contact me at 575-234-7905 or email me at msfletcher@cityofcarlsbadnm.com.

Please return a signed copy of this addendum notice with your bid.

X _____
Name of Representative

Date: _____

