



City of Carlsbad, New Mexico
RFP # 2016-07
Addendum 2

2/18/16

Addendum Notice – Fleet Maintenance Software

Due to some late responses to questions regarding RFP 2016-07, the RFP due date will be extended until:

February 24th at 5:00 p.m. Mountain Time

The due date extension will not affect the anticipated award date.

The City of Carlsbad has been asked the following questions regarding RFP 2016-07 and offers the following response in blue text:

Question 1 – Appendix D, Resident Veterans Certification Form. If the proposer is not a New Mexico business entity and therefore does not qualify for the Resident Veteran Certification, does the form still need to accompany the response?

Answer – No, unless the business is located in New Mexico and has a State issued certification form, the business would not qualify. The form may be omitted from the response.

Question 2 – On page 17, Item B, Number of Copies. In the Technical Proposals Section it states “One (1) Original, Five (4) Hard Copies. Do you require five (5) of four (4) hard copies?”

Answer – There should be One (1) original and Four (4) copies for a total of 5 copies. The error was just a typo.

Question 3 – Page 18, Section C. Proposal Format. States response must be placed in binders, not 3-ring binders specifically. Is it acceptable to use combine binding for proposal submission?

Answer – Yes, we do not necessarily require binders. You may submit your proposal however you would like to present it as long as the technical proposal is in a separate binder or folder or box or envelope from the cost proposal.

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Matt Fletcher
Purchasing Manager
City of Carlsbad
575-234-7905

If you have any questions, please feel free to contact me at 575-234-7905 or email me at msfletcher@cityofcarlsbadnm.com.

Please return a signed copy of this addendum notice with your bid.

X _____
Name of Representative

Date: _____