

**Minutes of the  
Riverwalk Recreation Complex Advisory Board  
Held In Power House  
On June 4, 2013 at 5:30 p.m.**

**Voting Members Present:**

|                  |           |
|------------------|-----------|
| Cpl. Tony Baca   | President |
| Bill Rook        | Member    |
| Tiffany Owens    | Member    |
| Rudy Griego      | Member    |
| Garry Adams      | Member    |
| Anthony Alanzo   | Member    |
| Richard Carrasco | Member    |

**Voting Members Absent:**

|                 |        |
|-----------------|--------|
| Delora Elizondo | Member |
|-----------------|--------|

**Ex-Officio Members Absent:**

Mayor Dale Janway  
City Administrator Jon Tully

**Others Present:**

|               |                   |
|---------------|-------------------|
| Renee Madrid  | RRC Manager       |
| Wanda Caddell | RRC Asst. Manager |
| Steve Daly    |                   |

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call of those present was taken by Cpl. Tony Baca. It was determined that a quorum was present.

**2. APPROVAL OF THE AGENDA OF June 4, 2013**

The motion was made by Bill Rook and seconded by Richard Carrasco to approve the agenda of the June 4, 2013 meeting. The vote was as follows:

Yes – Cpl. Tony Baca, Bill Rook, Tiffany Owens, Rudy Griego, Richard Carrasco, Garry Adams, and Anthony Alanzo

No – None

Absent – Delora Elizondo

**3. APPROVAL OF MINUTES OF THE May 7, 2013 REGULAR MEETING**

The motion was made by Bill Rook and seconded by Tiffany Owens to approve the minutes of the March 5, 2013 meeting. The vote was as follows:

Yes – Tony Baca, Bill Rook, Tiffany Owens, Rudy Griego, Richard Carrasco, Garry Adams, and Anthony Alanzo

No – None

Absent – Delora Elizondo

**4. CONSIDER APPROVAL OF MONTHLY REPORT**

The motion was made by Bill Rook and seconded Rudy Griego to approve the monthly report of March 2013.

**5. CONSIDER APPROVAL OF PATRONS REQUESTING RE-ENTRY IN FACILITY**

No one present

**6. CONSIDER APPROVAL OF RIVERWALK RECREATION POLICY & PROCEDURES**

Cpl. Tony Baca asked if everyone approved the Riverwalk Recreation Policy & Procedures handbook. The motion was made by Rudy Griego and seconded by Richard Carrasco to approve the Riverwalk Recreation Policy & Procedures handbook.

The vote was as follows:

Yes – Tony Baca, Bill Rook, Tiffany Owens, Rudy Griego, Richard Carrasco, Garry Adams, and Anthony Alanzo

No – None

Absent – Delora Elizondo

**7. APPROVAL TO REQUEST MONEY FROM CARLSBAD FOUNDATION**

Renee Madrid requested \$2,000.00 from the Carlsbad Foundation for a golf cart for the employees to use at the facility to monitor the Hockey Park, Skate Park, Project Playground, and parking lot at Riverwalk Recreation Complex. Renee also asked for \$150.00 from the Carlsbad Foundation to purchase popcorn and sno-cones items from B & H Wholesale for the summer events.

The motion was made by Richard Carrasco and seconded by Bill Rook to approve request of money from the Carlsbad Foundation. The vote was as follows:

Yes – Tony Baca, Bill Rook, Tiffany Owens, Rudy Griego, Richard Carrasco, Garry Adams, and Anthony Alanzo

No – None

Absent – Delora Elizondo

**8. DISCUSSION-BOARD MEMBER COMMUNICATIONS**

Cpl. Tony Baca asked if anyone had anything to share. Renee announced that there had been some damages at the Hockey park. The recommendation was to lock the gates and issue a key if needed the prior night due to the fact that the Riverwalk Recreation Complex does not open till 1:00 p.m. on weekends.

The motion was made at 6:15 p.m. to by Bill Rook and seconded by Rudy Griego to adjourn. The vote was as follows:

Yes – Tony Baca, Bill Rook, Tiffany Owens, Rudy Griego, Richard Carrasco, Garry Adams, and Anthony Alanzo

No – None

Absent – Delora Elizondo

Minutes approved on behalf of the Board of Trustees by:



Cpl. Tony Baca, President

7-2-15

Date