

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD PARKS AND
RECREATION ADVISORY BOARD HELD AT THE PUBLIC WORKS
CONFERENCE ROOM ON APRIL 18, 2013 AT 4:30 P.M.

Voting Members Present:	Dave Gillian Alan Fiala Avelina Childress Rhonda Graham Ysidro Molinar	Co-Chairperson Member Member Member Member
Voting Members Absent:	Ken Britt	Chairperson
Ex-Officio Members Present:	Paul Aguilar	City Councilman
Board Secretary Absent:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	Paula Crabb-Ramirez Pat Cass for Luis Renteria	Public Works Secretary Construction Superintendent

The meeting was called to order by roll call at 4:31pm by Co-Chairperson Dave Gillian.

ITEM 1 – ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Dave Gillian. It was determined that a quorum was present. Voting member Ken Britt is absent. Board secretary Luis Renteria is absent. Pat Cass, Electric and Construction Superintendent, is in attendance in Mr. Renteria's absence.

ITEM 2 - APPROVAL OF AGENDA

The motion was made by Rhonda Graham to approve the Agenda as presented. Ysidro Molinar seconds to the motion.

The vote was as follows: Yes – Mr. Gillian, Mr. Fiala, Mrs. Childress, Mr. Molinar, Mrs. Graham.
No – None. The motion carried.

ITEM 3 - APPROVAL OF MINUTES HELD MARCH 21, 2013

The motion was made by Rhonda Graham and seconded by Ysidro Molinar to approve the March 21, 2013 meeting minutes.

The vote was as follows: Yes – Mrs. Childress, Mr. Fiala, Mr. Gillian, Mr. Molinar, Mrs. Graham. No – None. The motion carried.

ITEM 4 – REVIEW AND DISCUSS MASTER PLAN

The board discusses some concerns presented to Dave Gillian from Chairman Ken Britt on the proposed final draft of the new Master Plan. One concern is how to include the improvements that have been made since the inception of the prior Master Plan. There are suggestions to add an

appendix to the proposed new Master Plan putting the history of each park on the back of each park page or add a second page to each park with this information. There is another suggestion made to submit a report to Mayor Janway and City Council that reports the improvements. This is discussed at length. Dave Gillian will discuss this with Ken Britt and Luis Renteria to obtain the required information to develop this report. Other concerns brought up by Ken Britt, presented by Mr. Gillian are changes to the individual parks. The board agrees that the Master Plan be amended to remove the wording about removing filed fencing and dugouts from McLenathen Park. Other items such as the addition of signage at Heritage Park, Automated Irrigation system as existing facilities at San Jose, Troy Young and Cruz Fernandez parks need to be added. A.D.A. tables and new shade covers at Spring Park and the addition of a new play structure at Desert Willow Park also need to be added. There is also discussion regarding adding the new Dog Park to the Master Plan. Board members feel that this should remain as part of the Pecos River project

ITEM 5 - AGENDA FORMAT

Dave Gillian presents a new Agenda Format to the board (attachment 1). This follows Roberts Rules and also the requirements issued by the City Clerk. The board reviews these and reaches a consensus to try this format. This will begin with the May 2013 meeting Agenda.

ITEM 6 – PARKS SUPERINTENDENT REPORT

Pat Cass presents the Parks Superintendent Report (attachment 2).

ITEM 7 – PECOS RIVER COMMITTEE REPORT

Dave Gillian gives a report on the Pecos River Committee. He states that an engineering firm has been contracted to complete a study to address the effluent water project at the Lake Carlsbad Recreation areas.

ITEM 8 – SCHEDULE NEXT MEETING

The next meeting is scheduled for May 16, 2013.

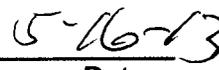
ITEM 9 – ADJOURNMENT

The motion was made by Ysidro Molinar to adjourn the meeting. Alan Fiala seconds the motion.

The vote was as follows: Yes – Mrs. Childress, Mr. Fiala, Mr. Gillian, Mr. Molinar, Mrs. Graham. No – None. The motion carried.



Chair



Date

**PARKS DEPARTMENT MONTHLY REPORT
APRIL 2013**

1. The Construction Department is remodeling the restrooms at Lower Tansill on the west side of the river. The Electrical Department will continue with electrical upgrades.
2. The electric department has installed light fixtures on the new storage building at the Will Merchant Softball Complex.
3. The installation of the new playground equipment at Will Merchant Softball Complex is complete.
4. The new playground equipment for Desert Willow Park is scheduled for installation during the first week of May 2013.
5. Ten Cottonless Cottonwood trees have been planted at the Lake Carlsbad Recreation Area by Phil McCullough and the Parks Department Irrigation crew has installed a bubbler water system to the trees.
6. The Irrigation crew has inspected and set irrigation systems to water on the odd, even watering schedule for all parks.
7. The old basketball court at Troy Young Park has been removed. The Construction Department has poured and finished the new concrete court.
8. The Parks Department has started to mow and trim all city parks on the summer schedule.