

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD PARKS AND RECREATION ADVISORY BOARD HELD AT THE PUBLIC WORKS CONFERENCE ROOM ON FEBRUARY 21, 2013 AT 4:30 P.M.

Voting Members Present:	Ken Britt	Chairperson
	Dave Gillian	Co-Chairperson
	Alan Fiala	Member
	Ysidro Molinar	Member
	Avelina Childress	Member (arrived at 4:44pm)
Voting Members Absent:	Rhonda Graham	Member
Ex-Officio Members Present:	Paul Aguilar	City Councilman
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	Paula Ramirez	Public Works Secretary
	Jerry Stanley	Citizen/Pecos River Committee
Arriving at 5:04pm	Julia Williams	Citizen
	Alma Fitzgerald	Citizen
	LaVerne Thomas	Citizen

**The meeting was called to order by roll call at 4:34pm by Chairperson Ken Britt.**

**ITEM 1 – APPROVAL OF AGENDA**

The motion was made by Dave Gillian and seconded by Alan Fiala to approve the agenda.

The vote was as follows: Yes – Mr. Molinar, Mr. Fiala, Mr. Gillian, Mr. Britt. No - none. The motion carried.

Ken Britt explains the standardized agenda process and voting procedures to be followed by this board.

**ITEM 2 - APPROVAL OF MINUTES HELD JANUARY 17, 2013**

The motion was made by Ysidro Molinar and seconded by Dave Gillian to approve the January 17, 2013 minutes.

The vote was as follows: Yes – Mr. Molinar, Mr. Fiala, Mr. Gillian, Mr. Britt. No – None. The motion carried.

**ITEM 3 – APPROVAL OF MAINTENANCE CONTRACT FOR NATIONAL & SHORTHORN LITTLE LEAGUES**

Luis Renteria presents the annual contracts for the maintenance of National and Shorthorn Little League fields. Mr. Renteria indicates that at this time, Teen Girls Softball has not submitted a contract request but may do so at a later date. The Shorthorn contract is for \$7,000 for maintenance for one year at the Lamont Street Park. The National Contract is for \$6,000 for one year as well at the Maple Street Park. These contracts cover maintenance for each park in it's

entirety for the year. Dave Gillan makes a motion to approve both contracts as presented. Ysidro Molinar seconds the motion.

The vote was as follows: Yes – Mr. Molinar, Mr. Fiala, Mr. Gillian, Mr. Britt. No – None. The motion carried.

The contracts will be submitted to City Council for approval.

#### **ITEM 4 WAS OMITTED FROM THE AGENDA IN ERROR**

#### **ITEM 5 – PARKS SUPERINTENDENT REPORT**

Luis Renteria gives the Parks Superintendent's Report (attachment 1). Mr. Renteria states that the Parks Department, with help from the Construction Department will add a pad and picnic table and ADA parking to the Bryan Circle Park. Mr. Renteria states that the storage building at Will Merchant will be installed on February 22, 2013.

**Avelina Childress arrives at this time at 4:44 p.m.**

#### **ITEM 6 PECOS RIVER COMMITTEE REPORT**

Dave Gillan gives the Pecos River Committee Report. Four trees have been planted on the Island at The Lake Carlsbad Recreation Area. He states that there was publicity in the Current Argus on the exercise stations. Mr. Gillan reports two items that were discussed at the Pecos River Committee meeting today. One issue is in regards to budget requests that will be submitted to City Council for the next fiscal year. Mr. Gillan provides a draft copy of the budget request that will be submitted (attachment 2). The second issue discussed was current water restrictions. Mr. Gillan has gathered some general information that he is providing to this board (attachment 3). Mr. Gillan states he will write a memo to Tom Carlson, Interim Director of Public Works, for the purpose of asking for relief from the water restrictions to gain more water for the City parks. This memo will request for the parks to go to Level 1 restrictions as opposed to Level 2. He will bring that memo back to this board for review prior to submission. Luis Renteria states he has the figures showing how many gallons of water are currently being used on the Level 2 restrictions and will provide these to this board at the next meeting.

Jerry Stanley, a member of the Pecos River Committee, addresses the board to provide information regarding a proposal from the Recycle Board to add some additional Recycling drop off points, particularly in the Northeast quadrant of the city. He states that there is a relatively dormant piece of property across from the parking area by the Railroad Bridge on Riverside Dr. There is a one block street, E. Pierce St. and a gravel alley. There are three rows of long buildings and a wooden fence. The Recycle Boards proposal is to have the traffic come in through E. Pierce St., deposit their recycling at drop off bins, and exit through the alley. Mr. Stanley states that none of the houses in the area are on curb side recycling at this time. This will not be a permanent drop off once all areas are on curb side recycling. There is concern expressed from members of this board regarding the use of this area for picnicking and also as a practice area for the younger children for sports practices. Ken Britt states that this board cannot give an official position at this time as it has not been included as an agenda item.

**ITEM 7 – REVIEW MASTER PLAN**

Dave Gillan reports that the Master Plan is complete. He has included current pictures of each park. The board requests that each member get a hard copy of the final draft prior to the next meeting so that it can be reviewed by the board at that meeting. These will be sent out to each member next week. The March meeting will be the final edit and the Master Plan will be voted on at the April meeting.

**ITEM 8 –SCHEDULE NEXT MEETING**

The next meeting is scheduled for March 21, 2013.

**ITEM 9 – ADJOURNMENT**

The motion was made by Alan Fiala to adjourn the meeting. Dave Gillan seconds the motion.

The vote was as follows: Yes – Mr. Molinar, Mr. Fiala, Mr. Gillian, Mr. Britt, Avelina Childress. No – None. The motion carried.

Ken Britt                      3-21-13  
Chair    Date

PARKS DEPARTMENT MONTHLY REPORT  
February 2013

1. The Parks Department has completed the installation of the new playground equipment at Riverside Country Club Park (Bryan Circle).
2. The Construction Department is remodeling the restrooms at North James Street Park.
3. The Construction Department has installed a concrete pad for installation of a new storage building at Will Merchant Softball Complex.
4. The Parks Department painted and replaced eighteen (18) trash containers at the Lake Carlsbad Recreation Area.
5. The Parks Department has replaced ten (10) concrete picnic tables with steel plastic coated tables at the Lake Carlsbad Recreation Area.
6. New playground equipment has been received for Will Merchant Softball Complex and Desert Willow Park. Installation of both sets will begin March 2013.
7. The Irrigation crew is installing an irrigation system at the Bob Forrest Youth Sports Complex for landscape at the baseball fields.
8. Boat dock edging and dock cleats have been received and will be installed the week of February 25, 2013.

(Attachment 1)