

**MINUTES OF THE REGULAR MEETING OF THE CARLSBAD PARKS AND  
RECREATION ADVISORY BOARD HELD AT THE PUBLIC WORKS  
CONFERENCE ROOM ON NOVEMBER 21, 2013 AT 4:30 P.M.**

Voting Members Present:	Ken Britt Dave Gillan Alan Fiala Ysidro Molinar Avelina Childress	Chairperson Co-Chairperson Member Member (leaves at 5:30pm) Member
Voting Members Absent:	Brandon Bussell	Member
Ex-Officio Members Present:	Paul Aguilar	City Councilman
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	Stephanie Shumsky Shaye Coats Paula Crabb-Ramirez	Planning Director United Way Public Works Secretary

**After introductions, the meeting was called to order by roll call at 4:39 pm by Chairman Ken Britt.**

**ITEM 1 – ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call of those present was taken by Ken Britt. It was determined that a quorum was present. Voting member Brandon Bussell is absent.

**ITEM 2 - APPROVAL OF AGENDA**

The motion was made by Dave Gillan to approve the Agenda as presented. Ysidro Molinar seconds the motion.

The vote was as follows: Yes – Mr. Gillian, Mr. Britt, Mr. Molinar, Mr. Fiala and Mrs. Childress.  
No – None. Absent – Mr. Bussell. The motion carried.

**ITEM 3 - APPROVAL OF MINUTES HELD OCTOBER 24, 2013**

The motion was made by Dave Gillan to approve the October 24, 2013 meeting minutes. Alan Fiala seconds the motion.

The vote was as follows: Yes – Mr. Gillian, Mr. Britt, Mr. Molinar, Mr. Fiala and Mrs. Childress.  
No – None. Absent – Mr. Bussell. The motion carried.

**ITEM 4 - OLD BUSINESS**

**A. Born Learning Trails – Shaye Coats with United Way**

In September 2013 the United Way approached City Council for the approval of two Born Learning Trails to be installed in Carlsbad parks. This was approved by City Council and the United Way was instructed to meet with this board to discuss installation, location and utilization of the trails. Shaye Coats gives a description of what the Born Learning Trails consist of such as signs, stencils, hopscotch pad and other learning activities for children. She discusses possible locations and the necessity of placing the trails in areas with sidewalks. She states they would be placed off of the main walking trails so there would not be an issue with blocking the path used by walkers, runners, etc. There are questions and discussions regarding appropriate location. Board members also offered location suggestions. Questions were asked of Mrs. Coats regarding the program. She states the trails are created by a program that United Way works closely with that will install the signs and other items. The United Way would keep up with the maintenance of the trails, signs, stencils etc. Several locations are discussed. Three ideas are suggested.

The motion is made by Alan Fiala to approve the installation of two Born Learning Paths by the United way at the Carlsbad Recreation Area, one by the blue Constructors Playground and the other at Playground on the Pecos. Dave Gillan seconds the motions.

The vote was as follows: Yes – Mr. Gillian, Mr. Britt, Mr. Molinar, Mr. Fiala and Mrs. Childress. No – None. Absent – Mr. Bussell. The motion carried.

**B. Update on Second Hand Smoke Campaign**

Cindy Brininstool with the Anti-Drug Anti-Gang Coalition previously gave a presentation regarding a no smoking program for city parks. This board previously voted to further research the program and to consider implementation of some kind of awareness signs in our city parks. Dave Gillan presents an overview of the proposed program. There are some sample signs presented. A suggestion is made to do a trial of the program and two parks to start with. Mr. Gillan asks board members to consider this and address it at the next meeting.

**C. Update on Public Open Spaces**

City of Carlsbad Planning Director Stephanie Shumsky is in attendance of this meeting to participate in this discussion and gathering of ideas regarding this issue. Dave Gillan presents some information regarding Public Open Spaces and some sample pictures. Stephanie Shumsky addressed the board with some ideas and suggestions. She asks the board to consider the development of a Parks master plan for future park project planning. The current master plan addresses upgrade and maintenance of current city parks. She states there is funding for planning documents through CDBG grants. She also states that there is a land uses plan in place that identifies areas of potential growth. The contractor that does the planning document may also make recommendations regarding regulations. She states this would be a three step process. Step one would be the planning process. Step two would be policy development and the third step would include requirements for developers. There is discussion regarding offering incentives to land developers to provide public open spaces or parks. Ken Britt

explores some ideas for this board to get this process started. He suggests maybe getting the Mayors Long Term Planning Committee involved and also getting an endorsement from the Zoning & Planning committee. Ms. Shumsky states she will do some research on how this is being done in this part of the country. She will explore how parks and public open spaces are being planned and what are the requirements and policies for developers. Ken Britt will present to and poll that implementation committee (the Mayors Long Term Planning Committee), Ken Britt points out that the Mayor is very committed to long term planning which will include the development of park spaces. The current Park Master Plan is for improvement of existing parks and does not address planning of new parks. Ms. Shumsky states that she is going to look into a Community Development Block Grant Planning Grant. This grant is \$50,000 in order to do a long term master plan. Ms. Shumsky discusses the Infrastructure Capital Improvements Plan. She states that Troy Young, Davis Park and San Jose Plaza parks were included in that.

**AVELINA CHILDRESS LEAVES AT 5:30pm. There continues to be a quorum present.**

- D. Update on selection of new members to the Parks & Recreation Advisory Board**  
There is still a vacancy. It is a possibility that there will be another vacancy due to three consecutive absences by Brandon Bussell. Cindy Brininstool's appointment to this Board was supposed to be on the last City Council Agenda but was overlooked. She will be on the next agenda and should be approved and sworn in by the next meeting.

#### **ITEM 5 NEW BUSINESS**

- A. Discussion regarding playground equipment and improvements at the Ray Anaya San Jose Plaza**  
The current play area is very small and doesn't dominate as playground equipment at other parks does. This was included in the budget requests for this fiscal year. There is discussion about a small structure that meets the needs of younger children. This may include a swing and a small slide. Ken Britt suggests that all the current structures comes out, the area be leveled and possibly even expanded. He suggests a small concept activity unit that is appropriate for children ages 3-7 so that parents can control their children's play. Luis Renteria provides catalogs for members to review and gather some ideas. Luis will take an areal photo of the area and send to several vendors to get the concept and they could send Luis some ideas to present to this board.
- B. Chief Ira Stockwell Park**  
Discussion about this park is included in item C.
- C. Preliminary budget request discussion**  
Dave Gillan points out that last year, the board had to scramble to get budget requests turned in timely because the dates were moved up. He does not want this to occur again. He is asking each member to review their parks on the master plan

and come up with potential budget request ideas for the next fiscal year. This will be addressed at the next meeting.

**ITEM 6 – STANDING REPORTS**

**A. Parks Superintendent Report – given by Luis Renteria (attachment 1)**

**ITEM 7 – COMMENTS**

Ken Britt requests that the board entertain the idea of not having a meeting in December and waiting until the regularly scheduled date of January 16, 2014 at 4:30pm. A motion is made to cancel the December meeting by Ysidro Molina and seconded by Alan Fiala.

The vote was as follows: Yes – Mr. Gillian, Mr. Britt, Mr. Molinar, Mr.Fiala. No – None. Absent – Mr. Bussell and Mrs. Childress. The motion carried.

**ITEM 8 – SCHEDULE NEXT MEETING**

The next meeting is scheduled for January 16, 2014 at 4:30p,m,

**ITEM 9 – ADJOURNMENT**

The motion was made by Dave Gillan to adjourn the meeting. Alan Fiala seconds the motion.

The vote was as follows: Yes – Mr. Gillian, Mr. Britt, Mr. Fiala, Mr. Molinar. No – None . Absent – Mr. Bussell. The motion carried.

The meeting adjourns at 5:54pm.

  
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Chair

12-19-13  
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Date