

**MINUTES OF THE REGULAR MEETING OF THE
NORTH MESA SENIOR CENTER ADVISORY BOARD
1112 North Mesa, Carlsbad, N.M.
Wednesday, April 10, 2013**

Voting Members Present: Helen DeAnda, Art Gorrell, Jean Loafman, Jigger Skillern, Ron Stinson, Gracie Maley and Sally Garner.

Voting Members Absent: None

Ex-Officio Member Present: None

Ex-Officio Member Absent: Mayor Dale Janway, City Administrator Mr. Jon Tully

Others Present: Pat Beason, Center Manager

Sally Garner, Chairman, called the meeting to order at 3:30 p.m. on Tuesday, April 10, 2013. Roll call of those present was taken by Sally Garner, Chairman. It was determined that a quorum was present.

Approval of Agenda

Sally Garner requested an approval of the Agenda and Ron Stinson made a motion to approve and Art Gorrell, seconded the motion. The roll call vote was as follows: Helen DeAnda, yes; Art Gorrell, yes; Jigger Skillern, yes; Ron Stinson, yes; Jean Loafman, yes, Gracie Maley, yes, and Sally Garner, yes.

Approval of the March 5, 2013 Minutes

A motion was made by Ron Stinson for approval of the March 5, 2013 minutes and seconded by Helen DeAnda. The vote was as follows: Helen DeAnda, yes; Art Gorrell, yes; Jigger Skillern, yes; Ron Stinson, yes; Jean Loafman; yes, Gracie Maley, yes, and Sally Garner, yes.

Manager's Report

Pat Beason started by telling the Board that at the back of the monthly report, you will find a copy for the months of July and October. The days are marked for our Advisory Board meetings. Look at them and make sure you can be at those meetings. If we have too many that will be absent, then we need to see about changing to a different time or date. (Members said the days and times were fine.)

We are having roll call at the beginning of the meetings to make sure that a quorum is present and those that are absent their names will be sent to City Hall for notation. Two missed consecutive meetings is an automatic self-resignation. All of our business will be cast as roll call votes and no longer "All in Favor".

A Board notebook has been made for each of you, with all of our policies and procedures, along with the ordinances pertaining to the Board, references to the Open Meetings Act, Code of Conduct, Roberts' Rules of Order and specific ordinances creating the Board. At the very back I

just added today the Resolution No 2013, which was just passed last night at Council. From now on any new policies that are passed by Council or this Board, I will get a copy for you to add it to your notebook. Please use these to refer to from time to time on things, so that we are conducting business in an orderly manner.

Most of you already know that we lost Yanira Gonzales to a full time position, but we have filled her position with Tina Swindell and she is working out real well. Everyone seems to be enjoying her.

Our budget for personnel and Capital has been submitted to Council and we will find out later the outcome. Capital items that were submitted were two slate top pool tables and a treadmill. In personnel, I asked for one full time attendant and a part time custodian, this is if the Council votes to have us open on weekends. The full time attendant would be available for over lapping on our busiest days as well as on the weekends. The custodian would be on the weekends and on the days that our maintenance would be at other facilities. Mr. Tully did ask how the Board felt about being open on weekends and I told him that Mr. Skillern was the only one that was for it.

I checked on the lights for over the puzzle tables, the eighteen inch tall potty and handrails for the women's restrooms. We should be able to purchase these this month as there is money in our Building Maintenance Account.

Our pool room has been repainted. Check it out! With the help of our Chairman, Sally Garner, we picked out two shades of green to use on the wall where the pool players lean their sticks. There is always a green residue on the wall from the chalk they use. This way the green chalk will not be quite as noticeable.

The cables finally came in for our weight machine and they are working again. One still has a little adjusting to be done before it is just right.

Each attendant has been given a panic button to use in case there is a need. They can be worn around the neck, as a watch or loop it over the top of their pants. In holding the button down for two seconds, this will alert the Police Department. This is an added safety feature for us all.

Patsy Christopher is working on putting together a booklet featuring the different things to do in Carlsbad during the summer. Each of her departments, are working on a calendar featuring the different things that can be done at each facility, during the months of June, July and August. The write up for us and San Jose are combined and we are working together to coordinate our activities. One of the things that I would like to do in July is offer a Happy Birthday Seniors Breakfast for our members. During the year it is hard to remember to recognize our seniors on their birthday. We have had some get their feelings hurt because we forgot to look at the calendar and wish them a "Happy Birthday".

Pat asked if anyone had any questions.

Sally said she would like to ask one question. If there is a special Board meeting that we cannot attend, does that count against us?

Pat answered that it does not on special meetings, just our regular scheduled Board meetings.

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Sally asked for a motion to adjourn. Art Gorrell made the motion to adjourn and Jigger Skillern seconded it.

Meeting adjourned at 4:00 P.M.

Signed: Sally Garner
Sally Garner, Chairman