

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS HELD ON MAY 19, 2016, AT 8:30 A.M. WASTE WATER TREATMENT PLANT, 45 TELL TALE LANE, CARLSBAD, NM

VOTING MEMBERS PRESENT:

Larry Henderson	Member
Fred Beard	Member
Russell Hardy	Member

VOTING MEMBERS ABSENT:

Craig Stephens	Chairman
Gary Perkowski	Member

EX-OFFICIO MEMBERS PRESENT:

Steve McCutcheon	Ex-Officio/City Administrator/ Secretary
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EX-OFFICIO MEMBERS ABSENT:

Mayor Dale Janway	Ex-Officio/Member
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OTHERS PRESENT:

Stephanie Shumsky	Deputy City Administrator
Eileen Riordan	City Attorney
Mike Hernandez	Deputy Director Public Works
Annette Barrick	City Clerk
LaVelta Jenkins	Deputy City Treasurer
Ron Myers	Double Eagle Superintendent
Jamey Schwiger	Water Dept. Superintendent
Wes Nichols	Collections Superintendent
Richard Aguilar	Environmental Services
Scott Goodale	Mosaic

0:00:30 1. Call to Order

Larry Henderson called the meeting to order.

0:00:47 2. Roll Call and Determination of Quorum

Larry Henderson called Roll and it was determined that there was a quorum of voting members. Those present were: Larry Henderson, Russell Hardy and Fred Beard; Absent: Craig Stephens and Gary Perkowski.

0:00:49 3. Approval of Agenda

The motion was made by Russell Hardy and seconded by Fred Beard to Approve the Agenda. The Vote was as follows, Yes: Larry Henderson, Russell Hardy and Fred Beard, No: None, Absent: Craig Stephens and Gary Perkowski. The Motion passed.

0:01:04 4. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held on April 21, 2016

The motion was made by Fred Beard and seconded by Russell Hardy to Approve the Minutes of the April 21, 2016, Regular Meeting. The Vote was as follows, Yes: Larry Henderson, Russell Hardy and Fred Beard, No: None, Absent: Craig Stephens and Gary Perkowski. The Motion passed.

0:01:16 5. Water & Sewer Department Monthly Reports presented by Mike Hernandez

Mr. Hernandez reported that eight out of nine wells are running. The number six well is the ninth well to get operational. He said they are working to equip the new well house. He said he and Luis Camero visited Las Cruces to check out a well house design that allows entry to the well with a swing-away entrance. The new design makes for easy access during repairs and will potentially save money. Mr. Hernandez also reported that the well is a very good producing well. Mr. Hernandez said the Department is conducting routine maintenance on Reservoir. Mr. McCutcheon said the Gregorys are waiting on the Plant Modification Permit to purchase Effluent Water. Mr. McCutcheon stated there has been a delay on the approval of the permit; he will contact Ryan Flynn regarding the approval. Joe Harvey said the City will have to make a 30-day notice after the approval. Mike Hernandez said the Department is planning to do three new lift stations. Richard Aguilar said the septage dumping has slowed down but he thinks it will pick up when the oil and gas business picks up.

0:36:07 6. Financial Reports by LaVelta Jenkins

Larry Henderson said he appreciates the monthly reports getting in the packet for the Board's review. Mr. McCutcheon said the City is currently working with Lee Wilson & Associates regarding the City's Water Conservation and Water Reports. He said he will provide the reports upon receipt from Lee Wilson & Associates. LaVelta reported on the Revenues and Expenses.

0:41:08 7. Tour Waste Water Treatment Plant, Effluent Reuse Project 5A

Joe Harvey began the Tour at the Pre-treatment Facility and the Board Members continued the tour by viewing the Primary Clarifier, the Shop and Turbo Blowers, the Electrical Building and the Aeration facility, the Secondary Clarifiers, the Digester and ended the tour at the Disinfection Facility.

8. Adjourn

The motion was made by Fred Beard and seconded by Russell Hardy to Adjourn. The Vote was as follows, Yes: Larry Henderson, Russell Hardy and Fred Beard, No: None, Absent: Craig Stephens and Gary Perkowski. The Motion passed.



Chairman