

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS HELD ON MARCH 16, 2017, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM

VOTING MEMBERS PRESENT:	Craig Stephens Larry Henderson Russell Hardy Fred Beard Gary Perkowski	Chairman Member Member Member Member
VOTING MEMBERS ABSENT:	None	
EX-OFFICIO MEMBERS PRESENT:	None	
EX-OFFICIO MEMBERS ABSENT:	Mayor Dale Janway Steve McCutcheon	Ex-Officio/Member Ex-Officio/City Administrator/ Secretary
OTHERS PRESENT:	Stephanie Shumsky Annette Barrick Wendy Hammett Mike Hernandez Luis Camero Ron Myers Jamey Schwiger Wes Nichols Richard Aguilar Joe Harvey	Deputy City Administrator City Clerk Finance Director/City Treasurer Utilities Director Projects Director Double Eagle Superintendent Water Dept. Superintendent Collections Superintendent Environmental Services WW Superintendent

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:01 1. Call to Order

Craig Stephens called the meeting to order.

0:00:05 2. Roll Call and Determination of Quorum

Craig Stephens called Roll and it was determined that there was a quorum of voting members. Those present were: Craig Stephens, Gary Perkowski, Larry Henderson, Russell Hardy and Fred Beard; Absent: None.

0:0:328 3. Approval of Agenda

The motion was made by Gary Perkowski and seconded by Larry Henderson to Approve the Agenda. The Vote was as follows, Yes: Craig Stephens, Gary Perkowski, Larry Henderson, Russell Hardy and Fred Beard, No: None, Absent: None. The Motion passed.

0:00:29 **4. Approval of Minutes of Regular Board of Water and Sewer Commission Meeting held on February 16, 2017**

The motion was made by Russell Hardy and seconded by Larry Henderson to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on February 16, 2017. The Vote was as follows, Yes: Craig Stephens, Gary Perkowski, Larry Henderson, Russell Hardy and Fred Beard, No: None, Absent None: The Motion passed.

0:00:46 **5. Water & Sewer Department Monthly Reports presented by Mike Hernandez**

Mr. Hernandez reported that water consumption is up. The Department is planning to have an insert in the monthly water bill to increase awareness of Water Conservation measures. He said they will be getting a new employee who will be working directly with residents regarding conservation measures. The employee will be responsible for monitoring neighborhoods for water waste. The new position will be filled by a current employee who has a Master's Degree in Water Resources and has a level 4 Water Operator certification. Jamey Schwiger said the employee is currently getting training in the different divisions of the Water Department.

Mike Hernandez reported that water pumped in Double Eagle shows increased usage. A large portion is for the City of Carlsbad use. Joe Harvey said the Treatment Plant has recovered from the toxins experienced in December. He said oilfield haulers will be required to have inspections. He explained that they will be monitoring the deliveries.

0:13:36 **6. Utilities Department Project Updates presented by Mike Hernandez**

Mr. Henderson asked about the fees for Ballew Groundwater. Mike Hernandez said Ballew is our Hydrologist. They do consulting on drilling wells and provide information for our Attorney to represent us in protests, etc. Mr. Henderson questioned the fees associated with the repair of Double Eagle Lines. Ron Meyers explained that they are requesting repairs where needed, he is taking a proactive approach.

Wes Nichols said Sewer Interceptor 1 had to be realigned but the project is moving forward now. Mike Hernandez said the Lift Station on 8th Street is going as planned. He reported that Well 9 is down. He said they are planning for repairs in the future. He said White Cloud was awarded the contract for Well #6.

There was additional discussion regarding the upcoming budget requests. Some of the items mentioned for request were a valve exerciser, a new camera, and leak detection equipment.

0:30:09 **7. Financial Reports presented by Wendy Hammett**


Ms. Hammett reported the revenues for January were unfavorable \$117,000, but we expected that with downturn in the industry but she is projecting it will go up. Our costs in the Water Department are forecasted to be a million dollars favorable in operating cost and ten million favorable in our capital. She added that it will be carried forward; a lot of it is Double Eagle. She said the Department has done a great job at controlling costs. Mike Hernandez said the Double Eagle Phase 3 design is being completed by Molzen Corbin. The project may be bid by the end of this year. He explained that we are a couple million short but if GRT is good, we can set money aside because it is crucial we complete the project.

Mr. Henderson asked if there were any additional line abandonments planned. Wendy explained that there have been requests for leasing of some lines but Mr. McCutcheon determined that we were not in a position to do lease lines at this time. Mike Hernandez said there were many questions and legal issues to resolve before we could move forward.

Gary Perkowski asked Mike Hernandez to bring a Resolution back to the Board by the next meeting to show support for the projects and equipment needs. He said the Board needs to let the Council know how important it is to get these things done. Stephanie Shumsky said there will be budget meetings coming up and there is still time to bring a Resolution to the Board.

0:41:44 8. Adjourn

The motion was made by Russell Hardy and seconded by Gary Perkowski to Adjourn. The Vote was as follows, Yes: Craig Stephens, Gary Perkowski, Larry Henderson, Russell Hardy and Fred Beard, No: None, Absent None: The Motion passed.


Chairman