

MAINTENANCE SUPERINTENDENT

The City of Carlsbad is accepting applications for the position of Maintenance Superintendent. Duties include directing the operation of the Garage and Welding Departments in the maintenance and repair of the City's motor vehicles and motorized equipment.

Plans, establishes priorities, assigns, and inspects the work of mechanics, welders, and lubrication staff; monitors and evaluates job performance; provides on-the-job training; implements shop safety standards and procedures.

Supervises a wide variety of repair services for automobiles, trucks, fire engines, and heavy equipment, including the service and tuning of engines, overhaul and rebuild of transmissions, rear-end assemblies, carburetors, fuel and water pumps, hydraulic systems, and entire engines, and the welding and fabrication of equipment and structures.

Supervises the inspection, diagnosis, and repair of power mowers, tractors, braking, electrical, air conditioning and cooling systems, and the installation of clutches, shock absorbers, radiators, lights, and electrical components, and the servicing, lubrication, tire repair, and cleaning of motorized equipment.

Knowledge of principles and practices of supervision, including employee training and evaluation. Knowledge of methods, materials and equipment used in automotive and

mechanical equipment repair. Knowledge of record keeping principles and practices.

Ability to establish and maintain effective working relationships with staff, other departments, and the public. Ability to understand and interpret complex rules, regulations, policies, and guidelines.

Skill in providing leadership to and evaluating the work of others. Skill in analyzing work volume and efficiently utilizing staff resources to accomplish unit objectives.

Qualifications: Completion of high school or GED certificate, and seven (7) years of experience in the maintenance and repair of automobiles, trucks, and heavy equipment, two (2) of which must have been as a supervisor or foreman. An Associate - level degree in Mechanical Engineering or closely related area may be substituted for two (2) years of the non-supervisory experience.

Must have an excellent work history to include dependability and stability. Must possess and maintain a valid New Mexico operator's license.

In addition to an excellent benefit package, starting annual base pay will be \$75,254. Additional pay increase available for applicants with advanced educational degrees.

To be considered for this position apply at the City Municipal Building, 101 N. Halagueno or respond to City of Carlsbad, Personnel Department, P.O. Box 1569, Carlsbad, NM

88221. Applicants must include a City of Carlsbad Employment application filled out completely. Resumes are not required, but may be included if desired. Resumes/applications must be received or be postmarked no later than February 15, 2019.

EOE M/F/V/D