

**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
Held in the Carlsbad Museum & Art Center
On September 18, 2013 at 1:30 PM**

Voting Members Present:

Michael Cleary	President
Margaret McClure	Member
Irene Runnels	Member
Israel Palma	Member
Karen Veni	Member
Steve West	Member
Gerri Mattson	Member
George MacDonell	Member
Bob Stockwell	Member

Voting Members Absent:

Carolyn Olson	Vice President
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Ex-Officio Members Present:

Patsy Jackson-Christopher	Director of the Dept. of Culture, Recreation and Community Services
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Ex-Officio Members Absent:

Mayor Dale Janway
Steve McCutcheon, City Administrator

Board Secretary Present:

Others Present:

Dave Morgan	Museum Director
Shaun Althouse	Assistant Museum Director

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Shaun Althouse. It was determined that a quorum was present.

2. APPROVAL OF THE AGENDA OF SEPTEMBER 18, 2013

The motion was made by Israel Palma and seconded by Margaret McClure to approve the agenda of the September 18, 2013 meeting. The vote was as follows:

Yes – Michael Cleary, Margaret McClure, Israel Palma, Irene Runnels, Steve West, Bob Stockwell, George MacDonell, Gerri Mattson

No – None

Absent – Karen Veni (arrived at 1:35pm) Carolyn Olson

3. APPROVAL OF MINUTES OF THE AUGUST 21, 2013 REGULAR MEETING

The motion was made by Steve West and seconded by Israel Palma to approve the minutes of the August 21, 2013 meeting. The vote was as follows:

Yes –Michael Cleary, Margaret McClure, Israel Palma, Irene Runnels, Steve West, Bob Stockwell, George MacDonell, Gerri Mattson

No – None

Absent – Karen Veni (arrived at 1:35pm) Carolyn Olson

4. CONSIDER APPROVAL OF THE FINANCIAL REPORT

The Museum is in the process of replacing the air conditioning unit for the Atrium and installing new ADA compliant doors at the front entrance. The new doors will allow large objects to enter the building at the front. The McAdoo Gallery has been updated with LED lighting, providing better preservation of the art while simultaneously allowing an improved viewing experience. More LED lights will be installed in the Feezer and Temporary Gallery soon. The Museum is working with Red Rocket Advertising to develop new promotional opportunities.

5. CONSIDER APPROVAL OF DIRECTOR'S REPORT

A staff meeting was held this morning to discuss the upcoming exhibit "Bittersweet Harvest: The Bracero Program 1942-1964" and begin planning accompanying events. Several movies are planned to be shown to supplement the Bracero exhibit, and a fiesta might be held during the opening reception. The back workroom is almost cleared out of storage materials and should be soon operational. David Mandell from Ruidoso has been hired as a consultant to help set up the large printer and provide training to the staff. The new internet service through PVT is working very well with no interruptions. The museum weathered the recent storms without any noticeable leaks. New Mexico Department of Transportation will be installing two signs for the Carlsbad Museum & Art Center soon. Patsy Jackson-Christopher reported on the City's consideration of purchasing the Federal Building. The Mayor and the City Council visited the building with Patsy and a few inspectors. The buckling of the floor in the northern section turned out to potentially be an easy fix. The owner put \$50,000 into the air conditioning system. The roof still needs inspection but no major leaks were detected after the recent major rainfall. Also, the City agreed on the Arts & Culture District application which will go along with the Main Street master plan. It will be at least thirty days before a decision is made, but either way the City will continue development of the Arts & Culture District even if it's only City approved.

6. CONSIDER APPROVAL OF CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

Most details of the current and future exhibits were covered in the Director's Report. The Zia Quilting Guild will be taking their show down on September the 30th. The Carlsbad Area Art Association will be setting their show up later that week on Friday the 4th of October.

Every Saturday at 2:00 PM –*Saturday at the Museum* – Film or special program

Exhibit – *Old Carlsbad Model Railroad*

Exhibit – *Zia Quilting and Stitchery Guild Show*

Exhibit – *Carlsbad Area Art Association Show*

Exhibit – *Bittersweet Harvest: The Bracero Program 1942-1964*

