

**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
Held in the Carlsbad Museum & Art Center
On May 15, 2013 at 1:30 PM**

Voting Members Present:

Michael Cleary	President
Carolyn Olson	Vice President
George MacDonell	Member
Irene Runnels	Member
Steve West	Member
Margaret McClure	Member
Israel Palma	Member
Gerri Mattson	Member
Lisa Boeke	Member

Voting Members Absent:

Bob Stockwell	Member
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Ex-Officio Members Present:

None

Ex-Officio Members Absent:

Mayor Dale Janway
Jon Tully, City Administrator

Board Secretary Present:

Patsy Jackson-Christopher	(Secretary by Ordinance) Director of the Dept. of Culture, Recreation and Community Services and acting Museum Director
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Others Present:

Shaun Althouse	Assistant Museum Director
Willi Jung	
Karen Veni	

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Shaun Althouse. It was determined that a quorum was present.

2. APPROVAL OF THE AGENDA OF May 15, 2013

The motion was made by Carolyn Olson and seconded by Gerri Mattson to approve the agenda of the May 15, 2013 meeting. The vote was as follows:

Yes – Lisa Boeke, Michael Cleary, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels, Gerri Mattson, Steve West, George MacDonell

No – None

Absent –Bob Stockwell

3. APPROVAL OF MINUTES OF THE APRIL 17, 2013 REGULAR MEETING

Israel Palma corrected the spelling of "Mata Ortiz" on the April 17 Regular Meeting minutes. The motion was made by Carolyn Olson and seconded by Israel Palma to approve the minutes of the March 20, 2013 meeting, as corrected. The vote was as follows:

Yes – Lisa Boeke, Michael Cleary, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels, Gerri Mattson, Steve West, George MacDonell

No – None

Absent –Bob Stockwell

4. CONSIDER APPROVAL OF THE FINANCIAL REPORT

Patsy Jackson-Christopher explained how Lodger's Tax funds requested for a possible "Microbes" traveling exhibit would not be available until next budget (FY 13-14) and as such would instead be put towards a traveling exhibit on bats in the summer of 2014. the motion was made by Israel Palma and seconded by Margaret McClure to approve the financial report. The vote was as follows:

Yes – Lisa Boeke, Michael Cleary, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels, Gerri Mattson, Steve West, George MacDonell

No – None

Absent –Bob Stockwell

5. MODEL RAILROAD EXHIBIT REPORT - WILLI JUNG

Willi Jung, spokesman for the volunteers designing and building the Old Carlsbad Model Railroad exhibit, gave a quick review of the project and a demonstration of the pilot exhibit piece; an interactive model of the 1923 Carlsbad Caverns. The official unveiling of the piece would occur May 16 along with a powerpoint demonstration explaining the full plans for the model over the next two or more years.

6. CONSIDER POTENTIAL BOARD MEMBERS

It has since been determined that Karen Veni's property is within the city limits which qualifies Karen for a board position. The motion was made by Carolyn Olson and seconded by Gerri Mattson to recommend Karen Veni as a potential museum board member. The vote was as follows:

Yes – Lisa Boeke, Michael Cleary, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels, Gerri Mattson, Steve West, George MacDonell

No – None

Absent –Bob Stockwell

7. CONSIDER APPROVAL OF DIRECTOR'S REPORT

Plans have begun for the upcoming Bats traveling exhibit next summer. The next exhibit will be "From the Vault: Recent Acquisitions" and will include works of art collected by the museum over the last fifteen years. Saturday movies and programs are continuing. The Summer Art Academy schedule is complete and registration will begin on the 20th. Patsy Jackson-Christopher, Mayor Dale Janway, Jon Tully (City Administrator retiring at the end of May), Steve McCutcheon (Deputy City Administrator), and Dick Doss (Mayor pro tem and City Councilman) visited the Federal Building on Halagueno St. to assess it for potential City purchase. There is discussion over the building becoming a new location for the Carlsbad Museum & Art Center. Gerri Mattson talked about the Halagueno Arts Park plan, three trees in the park are dying and may need to be removed.

The motion was made by Gerri Mattson and seconded by Margaret McClure to approve of the Director's Report. The vote was as follows:

Yes –Michael Cleary, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels, Gerri Mattson, Steve West, George MacDonell

No – None

Absent –Bob Stockwell, Lisa Boeke (left at 2:26pm)

8. CONSIDER APPROVAL OF CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

Most of the current and future exhibitions had already been discussed during the approval of the Director's Report. Mike Cleary added that photographer and potter Peter Jones could do a future exhibit as well.

Every Saturday at 2:00 PM – Saturday Afternoons at the Museum – film or special program.

Exhibit – From the Vaults: Recent Acquisitions

Exhibit – Underground of Enchantment – delivered to Los Alamos April 1 – a portion to be displayed at 2 separate venues simultaneously

Venue 1: Mesa Public Library
2400 Central Avenue
Los Alamos, NM 87544

Venue 2: Pajarito Environmental Education Center
3540 Orange St., Los Alamos, NM 87544
P.O. Box 547, Los Alamos, NM 87544

(505) 662-0460

9. ADJOURN

The motion was made at 2:34pm by Gerri Mattson and seconded by Margaret McClure to adjourn. The vote was as follows:

Yes –Michael Cleary, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels, Gerri Mattson, Steve West, George MacDonell

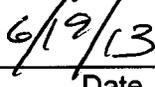
No – None

Absent –Bob Stockwell, Lisa Boeke

Minutes approved on behalf of the Board of Trustees by:



Michael Cleary, President



Date