

**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
Held in the Carlsbad Museum & Art Center
On April 17, 2013 at 1:30 PM**

Voting Members Present:

Michael Cleary	President
Carolyn Olson	Vice President
Bob Stockwell	Member
George MacDonell	Member (arriving at 1:36pm)
Irene Runnels	Member
Margaret McClure	Member
Israel Palma	Member
Gerri Mattson	Member (arriving at 1:37pm)
Lisa Boeke	Member

Voting Members Absent:

Steve West	Member
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Ex-Officio Members Present:

None

Ex-Officio Members Absent:

Mayor Dale Janway
Jon Tully, City Administrator

Board Secretary Present:

Patsy Jackson-Christopher	(Secretary by Ordinance) Director of the Dept. of Culture, Recreation and Community Services and acting Museum Director
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Others Present:

Shaun Althouse	Assistant Museum Director
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1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Shaun Althouse. It was determined that a quorum was present.

2. APPROVAL OF THE AGENDA OF APRIL 17, 2013

The motion was made by Israel Palma and seconded by Bob Stockwell to approve the agenda of the April 17, 2013 meeting. The vote was as follows:

Yes – Lisa Boeke, Michael Cleary, Bob Stockwell, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels

No – None

Absent – Gerri Mattson, Steve West, George MacDonell

3. APPROVAL OF MINUTES OF THE MARCH 20, 2013 REGULAR MEETING

The motion was made by Israel Palma and seconded by Margaret McClure to approve the minutes of the March 20, 2013 meeting. The vote was as follows:

Yes – Lisa Boeke, Michael Cleary, Bob Stockwell, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels, George MacDonell (arrived at 1:36pm), Gerri Mattson (arrived at 1:37pm)

No – None

Absent –Steve West

4. CONSIDER APPROVAL OF THE FINANCIAL REPORT

After a little discussion over the nature of City budget cycles and the expectations of Capital approval processes, the motion was made by Carolyn Olson and seconded by Israel Palma to approve the financial report. The vote was as follows:

Yes – Lisa Boeke, Michael Cleary, Bob Stockwell, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels, George MacDonell, Gerri Mattson

No – None

Absent –Steve West

5. CONSIDER POTENTIAL BOARD MEMBERS

The Mayor has not yet been able to answer whether or not the Board may have two members from outside the city limits so talk of Peggy Hall joining the Board has been put on hold. It was suggested the Board consider Karen Veni, however Karen is also currently living outside the City's limits.

6. CONSIDER APPROVAL OF DIRECTOR'S REPORT

The Director's Report brought up a variety of topics, including:

Dave Morgan, the upcoming Museum Director, has been copied in most e-mails involving museum business. Hopefully this will allow for a smooth initiation once he arrives. The traveling Microbes exhibit may be available to the museum this summer if the Lodger's Tax Committee agrees to the price. Space could be an issue with the Microbes exhibit, but for one option Christopher Jones has offered space at the mall for a discounted rental cost that could hold part of the exhibit. Announcements for the High School art show opening, the "Made in New Mexico" film program, and the Saturday movie showings were made. Planning for supplemental programs for the Smithsonian's "Bittersweet Harvest" exhibit, coming this fall, was begun. Willi Jung and volunteers should be installing the first piece of the Old Carlsbad model railroad exhibit by the end of this month. The Summer Art Academy classes are now being organized and the schedule should be available soon. Patsy Jackson-Christopher will be visiting with Dr. Dwight Pitcaithley to view a collection of paintings featuring prominent New Mexico artists which may be donated sometime in the future.

The motion was made by Israel Palma and seconded by Carolyn Olson to approve of the Director's Report, in part to express support of considering acquiring the Pitcaithley collection. The vote was as follows:

Yes – Lisa Boeke, Michael Cleary, Bob Stockwell, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels, George MacDonell, Gerri Mattson

No – None

Absent –Steve West

7. CONSIDER APPROVAL OF REGULAR MEETING DAY, TIME & PLACE

The Museum Board must agree on the day, time and location of their regular board meetings annually. The Board had been meeting every third Wednesday of the month at 1:30pm at the Carlsbad Museum & Art Center. The motion was made by Gerri Mattson and seconded by Israel Palma to continue as they had before. The vote was as follows:

Yes – Lisa Boeke, Michael Cleary, Bob Stockwell, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels, George MacDonell, Gerri Mattson

No – None

Absent – Steve West

8. CONSIDER APPROVAL OF CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

In addition to the schedule listed below, the Board was informed of the success of the "Underground of Enchantment" exhibit opening in Los Alamos, considered the option of a Mata Ortiz pottery exhibit or a "From the Vault" exhibit displaying currently stored works of art, as well as the possibility of preserving archival materials for the Historical Society.

Every Saturday at 2:00 PM – Saturday Afternoons at the Museum – film or special program.

Exhibit – April 15 – 27, 2013 – Carlsbad Municipal Schools Secondary Exhibit

Exhibit – April 27 – May 11, 2013 – Carlsbad Municipal Schools Elementary Exhibit

Exhibit – Underground of Enchantment – deliver to Los Alamos April 1 – a portion to be displayed at 2 separate venues simultaneously

Venue 1: Mesa Public Library
2400 Central Avenue
Los Alamos, NM 87544

Venue 2: Pajarito Environmental Education Center
3540 Orange St., Los Alamos, NM 87544
P.O. Box 547, Los Alamos, NM 87544
(505) 662-0460

9. ADJOURN

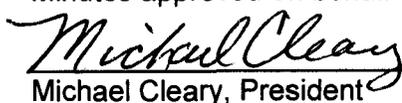
The motion was made at 2:40pm by Israel Palma and seconded by Margaret McClure to adjourn. The vote was as follows:

Yes – Lisa Boeke, Michael Cleary, Bob Stockwell, Margaret McClure, Israel Palma, Carolyn Olson, Irene Runnels, George MacDonell, Gerri Mattson

No – None

Absent – Steve West

Minutes approved on behalf of the Board of Trustees by:


Michael Cleary, President

5/15/13
Date